

November 13, 2025

Company name: MarkLines Co., Ltd.
Representative: Makoto Sakai, President
and Representative Director
(Code: 3901 TSE Prime)
Inquiries: Kazuyo Arae, General Manager,
Human Resources & General Affairs Dept.
TEL.03-4241-3901

To whom it may concern

Notice of Relocation of Head Office

At the Board of Directors meeting held today, we resolved the date and new location of our head office. We hereby announce the following details.

Items

1. Date of head office relocation (planned)
Monday, December 15, 2025

2. New head office address
Roppongi Central Tower 14F, 7-15-9 Roppongi, Minato-ku, Tokyo

(Reference)

Current head office address
Sanno Park Tower 14F, 2-11-1 Nagata-cho, Chiyoda-ku, Tokyo

3. Purpose of head office relocation

The relocation of the Company's headquarters will further strengthen cooperation between departments, thereby improving operational efficiency and maximizing productivity throughout the Company. Particularly in the Information Platform Division, some functions that were previously divided between the head office building and a nearby office will be integrated into the new head office to further streamline business processes and strengthen the centralized information management system.

In our Information Platform Division, we have accurately identified industry trends and market changes, providing high-quality information to our client companies. With this head office relocation, it is expected that the entire process of information collection, analysis, and provision will be operated more stably and efficiently, leading to further improvement in the level of service as well as sustainable growth in corporate value.

4. Impact on business performance

The impact of this transfer on the Company's consolidated financial results for the fiscal year ending December 31, 2025, is not expected to be material. However, the Company will promptly announce any matters that should be disclosed going forward.

5. Other

With respect to the location of the Company's head office as stipulated in the Articles of Incorporation, a "Proposal for Partial Amendment to the Articles of Incorporation" was proposed at the Extraordinary General Meeting of Shareholders held on October 10, 2025, and approved to change the location of the head office from Chiyoda-ku, Tokyo to Minato-ku, Tokyo, as stipulated in Article 3 of the Articles of Incorporation.

End