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Securities code: 3762

June 12, 2024

(Electronic provisional measures commence on June 6, 2024)

#### To Shareholders with Voting Rights:

Takaharu Yai President and CEO TECHMATRIX CORPORATION 2-70 Konan 1-chome, Minato-ku, Tokyo, Japan

# NOTICE OF THE 40th ANNUAL GENERAL MEETING OF SHAREHOLDERS

#### Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

We hereby inform you that the 40th Annual General Meeting of Shareholders of TECHMATRIX CORPORATION (the "Company") will be held as described below.

If you are unable to attend the meeting, you may exercise your voting rights in writing, via the Internet, or other means. Please review the Reference Documents for the General Meeting of Shareholders in the matters subject to the electronic provision measures and exercise your voting rights no later than 5:30 p.m. on Thursday, June 27, 2024.

1. Date and Time: Friday, June 28, 2024 at 2:00 p.m. Japan time (Reception will start at 1:00 p.m.)

**2. Place:** Conference room on 3rd floor, SHINAGAWA SEASON TERRACE

2-70 Konan 1-chome, Minato-ku, Tokyo, Japan

3. Meeting Agenda:

Matters to be reported:1. Business Report and Consolidated Financial Statements for the Company's

40th Fiscal Year (April 1, 2023–March 31, 2024) and results of audits by the Accounting Auditor and the Audit & Supervisory Committee of the

**Consolidated Financial Statements** 

2. Non-consolidated Financial Statements for the Company's 40th Fiscal Year

(April 1, 2023–March 31, 2024)

Proposal to be resolved:

**Proposal:** Election of Seven (7) Directors (Excluding Directors Who Are Audit &

Supervisory Committee Members)

# 1. Electronic provision measures of the Reference Documents, etc. for the General Meeting of Shareholders

When convening this General Meeting of Shareholders, the Company has taken measures for providing information in electronic format (the "electronic provision measures") and has posted matters subject to the electronic provision measures on the following websites under "The 40th Ordinary General Meeting of Shareholders." (Meanwhile, for this General Meeting of Shareholders, the Company will send paper copies of the matters subject to electronic provision measures to all shareholders as in the previous years regardless of whether or not they made a request for delivery of documents.)

The Company's website:

https://www.techmatrix.co.jp/en/ir/event/event 03.html

Tokyo Stock Exchange website:

https://www2.jpx.co.jp/tseHpFront/JJK020010Action.do?Show=Show

Please access the website above, enter the name or stock exchange code (3762) of the Company and click on "Search" to find search results. Then, click on "Basic information" and "Documents for public inspection/PR information" in this order.

#### 2. Amendments to the Reference Documents, etc. for the General Meeting of Shareholders

When any amendments are made to the Reference Documents for the General Meeting of Shareholders, Business Report, Consolidated Financial Statements, and Non-consolidated Financial Statements, such amendments will be posted on the websites stated in 1 above.

#### 3. Precautions when attending the meeting

- (1) Please be advised that no souvenirs will be provided to attending shareholders.
- (2) The venue has dedicated spaces for wheelchair users, etc. If you wish to use the spaces, please ask the staff when you arrive at the venue.

#### 4. Live streaming (Available only in Japanese)

This Annual General Meeting of Shareholders will be streamed live online. Shareholders who watch the live streaming will not be able to participate the resolutions on the day of the General Meeting of Shareholders. Therefore, we kindly ask them to exercise their voting rights in advance. Please be advised that we will not respond to inquiries about how to access the Internet or how to view the live streaming.

https://youtube.com/live/ gfJJOx9qyU?feature=share

## Reference Documents for the General Meeting of Shareholders

#### **Proposal and References**

**Proposal:** Election of Seven (7) Directors (Excluding Directors Who Are Audit & Supervisory

Committee Members)

The term of office of all seven (7) Directors (excluding Directors who are Audit & Supervisory Committee Members; hereinafter, the same shall apply throughout this Proposal) will expire at the conclusion of this Annual General Meeting of Shareholders. Accordingly, we hereby propose to elect seven (7) Directors. The seven (7) candidates for Director consist of five (5) males and two (2) females.

The Company recognizes that the highest priority issue is to improve its medium-to long-term corporate value through sustainable growth and enhanced stability of its business. Individuals with the following abilities are therefore selected as candidates for Director: familiar with the Company's business with strategic thinking; insightful into technological advances; knowledgeable about compliance and internal control; well-informed about the markets facing the Company; and experienced and knowledgeable about corporate finance and management.

The Company has established the "Personnel Committee," a voluntary committee that consists of President and two Outside Directors (Audit & Supervisory Committee Members who are Independent Officers). The Personnel Committee discusses and nominates candidates for election as Directors as well as discusses and decides on proposals on remuneration for Directors and Directors subject to removal. Based on the nomination proposal formulated by the Personnel Committee, the Board of Directors decides on candidates as a proposal to be submitted to the General Meeting of Shareholders.

In determining the Company's opinions to be expressed at the General Meeting of Shareholders regarding the election, removal or resignation of Directors who are not Audit & Supervisory Committee Members, the Audit & Supervisory Committee expressed its opinion that each of the candidates is qualified to serve as Director of the Company after due consideration of his/her extensive experience and abilities in addition to the status of execution of his/her duties and the business performance during the fiscal year under review.

The candidates for Director are as follows:

No.	N	ame	Current positions and responsibilities at the Company
1	Takaharu Yai	[Reappointment]	President Chief Executive Officer
2	Yoshihisa Yoda	[Reappointment]	Director Senior Executive Operating Officer Head of Medical System Business Unit
3	Takeshi Suzuki	[Reappointment]	Director Senior Operating Officer Head of Application Services Business Unit Manager of CRM Solution Division
4	Takeya Shiga	[New appointment]	Operating Officer Head of Information Infrastructure Business Unit Manager of Network Security Division Head of Network Security Sales Division
5	Hiroaki Yasutake	[Reappointment] [Outside] [Independent]	Director
6	Michi Kaifu	[Reappointment] [Outside] [Independent]	Director
7	Ari Horie	[Reappointment] [Outside] [Independent]	Director

No.	Name (Date of birth)	cuitor summing, positions, responsionities,			
		April 1988	Joined Nichimen Corporation (currently Sojitz Corporation)	Company held	
		June 1993	Transferred to the Company		
		May 2001	Joined the Company		
		July 2005	General Manager of Network Integration Sales Department		
		October 2007	Head of Network Security Sales Division		
	8370	August 2008	Manager of Network Security Division		
		September 2008	Director, Cross Head		
1	Takaharu Yai (December 27, 1965) Male	June 2009	Director, Operating Officer and Manager of Network Security Division, the Company		
		June 2012	Director, Senior Operating Officer and Manager of Network Security Division	132,327 share	
		June 2015	Vice President, Cross Head (to present)		
	[Reappointment] Attendance at the Board of Directors meetings:	April 2017	Director, Senior Operating Officer, Head of Information Infrastructure Business Unit and Manager of Network Security Division, the Company		
	100% (13/13)	June 2020	Director, OCH Co., Ltd. (to present)		
		May 2022	Director, Senior Executive Operating Officer, Head of Information Infrastructure Business Unit and Manager of Network Security Division, the Company		
		April 2024	President and Chief Executive Officer (to present)		

Mr. Takaharu Yai has led the business related to network security for many years and has played a leading role in expanding the Information Infrastructure Business Unit and making it our core business. He has experience and outstanding knowledge of the overall management of the Company. Therefore, we propose to reelect him as a candidate for Director in order for the Group to achieve further growth.

No.	Name (Date of birth)	o with the summing of the summer of the summ			
		April 1987	Joined Nichimen Corporation (currently Sojitz Corporation)	Company held	
		March 1990	Transferred to the Company		
		April 2000	Joined the Company as General Manager of Advanced System Sales Department		
		June 2001	Director and General Manager of Advanced System Sales Department		
		July 2004	Director, Operating Officer and General Manager of Advanced System Sales Department		
	100	July 2005	Director, Operating Officer and Manager of Medical Systems Division		
	Yoshihisa Yoda (April 19, 1964) Male	June 2012	Director, Senior Operating Officer and Manager of Medical Systems Division		
2		April 2017	Director, Senior Operating Officer, Head of Application Services Business Unit and Manager of Medical Systems Division	204,327 shares	
		April 2017	CEO, Ichigo LLC		
_	[Reappointment]	April 2018	Director, Senior Operating Officer and Head of Application Services Business Unit, the Company		
	Attendance at the Board of Directors meetings:		President and Chief Executive Officer, NOBORI Ltd.		
	92% (12/13)		CEO and Executive member, Ichigo LLC (to present)		
		February 2019	Director, A-Line Co. Ltd.		
		April 2022	Representative Director, PSP Corporation (to present)		
		May 2022	Director, Senior Executive Officer and Head of Medical System Business Unit, the Company (to present)		

Mr. Yoshihisa Yoda has led the business related to the application services sector for many years and has played a leading role in launching, expanding and reforming the medical systems business. He has experience and outstanding knowledge of the overall management of the Company. Therefore, we propose to reelect him as a candidate for Director in order for the Group to achieve further growth.

No.	Name (Date of birth)	Career summary, positions, responsibilities, and significant concurrent positions		Number of shares of the Company held	
		April 1989	Joined Nichimen Corporation (currently Sojitz Corporation)	•	
		January 1992	Transferred to the Company		
		April 2000	Joined the Company		
		July 2005	General Manager of Advanced System Sales Department		
		October 2007	Manager of CRM Solution Division		
	Takeshi Suzuki (January 21, 1967) Male  [Reappointment]  Attendance at the Board	June 2009	Operating Officer and Manager of CRM Solution Division		
3		June 2016	Director, Operating Officer and Manager of CRM Solution Division		
		April 2017	Director, Operating Officer, Deputy Head of Application Services Business Unit and Manager of CRM Solution Division	87,038 shares	
		June 2017	Director, CASAREAL, Inc. (to present)		
		July 2021	Director, WISESIGHT (THAILAND) Co., Ltd. (to present)		
		May 2022	Director, Senior Operating Officer, Head of Application Services Business Unit and Manager of CRM Solution Division, the Company (to present)		
		October 2022	Director, Choco Card Enterprise Co., Ltd. (to present)		
		April 2023	Director, TechMatrix Asia Co., Ltd. (to present)		

Mr. Takeshi Suzuki has led the CRM solution business for many years and has served as Operating Officer to play a leading role in expanding the said business. He has experience and outstanding knowledge of the overall management of the Company. Therefore, we propose to reelect him as a candidate for Director in order for the Group to achieve further growth.

No.	Name (Date of birth)	C	Number of shares of the Company held	
	April 20 April 20 April 20 April 20 April 20 July 202  July 202  Male	April 2000	Joined the Company	
		April 2013	General Manager of EMC Sales Department, Network Security Division	
		April 2018	General Manager of Network Sales Department, Network Security Division	
		April 2020	General Manager of Sales Department 1, Network Security Division	
		July 2022	Head of Network Security Sales Division and General Manager of Sales Department 1, Network Security Division	400 shares
4		June 2023	Operating Officer, Head of Network Security Sales Division	
	Attendance at the Board of Directors meetings: $-\% (-/-)$	April 2024	Operating Officer, Head of Information Infrastructure Business Unit, Manager of Network Security Division, and Head of Network Security Sales Division (to present)	

Mr. Takeya Shiga has led the business related to network security for many years and has played a leading role in expanding the Information Infrastructure Business Unit and making it our core business. We believe that his extensive sales experience and deep insight into our business units will be utilized for the further growth of the Group. Therefore, we propose to elect him as a candidate for Director.

No.	Name (Date of birth)	Care	Number of shares of the Company held		
		April 1997	Joined NIPPON TELEGRAPH AND TELEPHONE CORPORATION		
		October 1998	Joined Rakuten, Inc. (currently Rakuten Group, Inc.)		
		May 2005	Executive Officer, Rakuten, Inc.		
	176	March 2007	Director and Executive Officer, Rakuten, Inc.		
	Hiroaki Yasutake (July 2, 1971) Male  [Reappointment] [Outside] [Independent]	April 2007	Director and Managing Executive Officer, Rakuten, Inc.		
		June 2010	Director and Managing Executive Officer deputy in charge of DU, Rakuten, Inc.		
		June 2013	Outside Director, the Company (to present)	0 shares	
5		January 2014	Director and Managing Executive Officer in charge of DU, Rakuten, Inc. (currently Rakuten Group, Inc.)		
		January 2016	Representative employee, Cardinal LLC (to present)		
	Attendance at the Board of Directors meetings: 100% (13/13)	September 2016	Co-founder and CSO, Junify Corporation		
		February 2022	External Director, Money Forward, Inc. (to present)		
		July 2022	CEO, Junify Corporation (to present)		
		March 2023	Outside Director, Novarca Inc. (to present)		

[Reason for nomination as a candidate for Outside Director and outline of expected role] Mr. Hiroaki Yasutake has a wealth of experience and outstanding knowledge in the Internet business and system development field. As we expect him to provide effective advice and opinions on the Company's management from a technological perspective and from a standpoint independent of the management team, we propose to reelect him as a candidate for Outside Director. He is currently registered as an Independent Officer of the Company.

No.	Name (Date of birth)	Car	Number of shares of the Company held		
	April 1983 June 1988 September 1989  May 1996  August 1998  August 1998  June 2020  [Reappointment] [Outside] [Independent]	•	Joined Honda Motor Co., Ltd. Joined Bain & Company, Inc.		
		September 1989	Joined NIPPON TELEGRAPH AND TELEPHONE CORPORATION		
		May 1996	Director, Business Development, NextWave Telecom Inc.		
6		August 1998	Chief Executive Officer, Started ENOTECH Consulting, LLC. (to present)	0 shares	
		June 2020	Outside Director, the Company (to present)	o shares	
		Visiting Professor, Seikei University (to present)			
	Attendance at the Board of Directors meetings: 100% (13/13)	****	Outside Director and outline of surrected rolel		

[Reason for nomination as a candidate for Outside Director and outline of expected role]

Ms. Michi Kaifu has a wealth of experience and outstanding knowledge in the Internet business and emerging technologies field. As we expect her to provide effective advice and opinions on the Company's management from the perspective of management strategy as an entrepreneur and consultant and from a standpoint independent of the management team, we propose to reelect her as a candidate for Outside Director. She is currently registered as an Independent Officer of the Company.

No.	Name (Date of birth)	Care	Number of shares of the Company held	
		June 1997	Joined International Business Machines Corporation	
	8.5	1999	Joined Prio, Inc. (currently Blucora, Inc.)	
		2000	Director of Marketing, Quious, Inc.	
	Ari Horie (May 22, 1972) Female	2001	Director of Product Marketing, Quaartz, Inc. (currently Appiant Technologies, Inc.)	
		2002	Chief Executive Officer, Started Amity International, LLC.	0 shares
		January 2013	Founder and Chief Executive Officer, Women's Startup Lab, Inc. (to present)	o shares
7	[Reappointment] [Outside] [Independent]	September 2019	Director, Japan Innovation Network	
		June 2020	Outside Director, the Company (to present)	
		March 2022	Representative Director, Women's Startup Lab	
	Attendance at the Board of Directors meetings: 92% (12/13)		Impact Foundation Japan (to present)	

[Reason for nomination as a candidate for Outside Director and outline of expected role] Ms. Ari Horie offers a training program for women entrepreneurs in Silicon Valley, U.S. and has a wealth of experience and outstanding knowledge in fostering next-generation leaders based on entrepreneurship. As we expect her to provide effective advice and opinions on the Company's management from the perspective of women's advancement in workplace and from a standpoint independent of the management team, we propose to reelect her as a candidate for Outside Director. She is currently registered as an Independent Officer of the Company.

- Notes: 1. Mr. Yoshihisa Yoda served as President and Chief Executive Officer of NOBORI Ltd., a consolidated subsidiary of the Company until March 31, 2022. NOBORI Ltd. merged with PSP Corporation effective April 1, 2022, with PSP Corporation as the surviving company and NOBORI Ltd. as the absorbed company. PSP Corporation is a consolidated subsidiary of the Company and Mr. Yoshihisa Yoda serves as its Representative Director. Although the Company has transactions with PSP Corporation involving networking products and maintenance management, etc., the respective net sales to the company account for a relatively small percentage (1% or less) of the Company's net sales, and terms and conditions applied to the transactions with the company are the same as those with other companies.
  - 2. Ms. Michi Kaifu serves as Chief Executive Officer of ENOTECH Consulting, LLC. Although the Company has had transactions with ENOTECH Consulting, LLC. in relation to venture company research, the net sales to ENOTECH Consulting, LLC. account for a relatively small percentage (less than 1 million yen) of the Company's net sales, and terms and conditions applied to the transactions with ENOTECH Consulting, LLC. are the same as those with other companies. Therefore, there is no significant impact on her independence.
  - 3. There is no special interest between any of the other candidates and the Company.
  - 4. The Company has concluded a directors and officers liability insurance (D&O Insurance) contract with an insurance company. The insurance contract shall cover any damages and legal costs to be borne by the insured as a result of a claim for damages due to any acts (including omissions) committed by the insured based on his/her position as an Officer, etc. of the Company. The insurance premiums for all the insured are fully paid by the Company. If the candidates are elected and appointed as Directors, they shall be the said insured under the insurance contract. The Company plans to renew the insurance contract with the same contents at the next renewal.
  - 5. Mr. Hiroaki Yasutake, Ms. Michi Kaifu and Ms. Ari Horie are candidates for Outside Director. If the appointment of Mr. Hiroaki Yasutake, Ms. Michi Kaifu and Ms. Ari Horie is approved, the Company intends to register them as Independent Officers as set forth by the Tokyo Stock Exchange.
  - 6. Term of office of the candidates for Outside Director as Outside Directors of the Company: The term of office of Mr. Hiroaki Yasutake as Outside Director of the Company will be eleven (11) years at the conclusion of this General Meeting of Shareholders. The term of office of Ms. Michi Kaifu as Outside Director of the Company will be four (4) years at the conclusion of this General Meeting of Shareholders. The term of office of Ms. Ari Horie as Outside Director of the Company will be four (4) years at the conclusion of this General Meeting of Shareholders.
  - 7. Mr. Hiroaki Yasutake served as Director of Rakuten, Inc. (currently Rakuten Group, Inc.) until January 10, 2016. Net sales to Rakuten, Inc. account for a relatively small percentage (1% or less) of the Company's net sales, and terms and conditions applied to the transactions with Rakuten, Inc. are the same as those with other companies. At the Board of Directors meeting held on June 24, 2022, it was resolved that the shares of Rakuten, Inc. held by the Company were reclassified from held for other than pure investment to held for pure investment. Therefore, there are no material relationships that may affect his independence.

### (Reference) Officers' Skills Matrix

	Corporate management	Finance/ Accounting	Legal/Risk management	Sales/ Marketing	Industry knowledge/ Technology	Internatio- nalism	Human resources development/ Diversity
Judgment criteria (3 years or more)	Management experience or experience as a full-time director	Finance/ accounting knowledge and experience	Legal, risk management, internal control, and audit experience	Sales or marketing experience	Experience working in the Company's business markets or related markets	Experience in transactions with foreign countries or experience as an officer in an overseas company	Experience in human resources development and training or promoting diversity
Takaharu Yai	0			0	0	0	
Yoshihisa Yoda	0			0	0	0	
Takeshi Suzuki	0			0	0	0	
Takeya Shiga				0	0	0	
Hiroaki Yasutake	0			0	0	0	0
Michi Kaifu	0			0	0	0	0
Ari Horie	0			0	0	0	0
Hideyuki Sasaki	0	0	0	0		0	
Ken Takayama	0	0	0		0	0	
Ryota Miura	0		0				
Akio Sugihara	0			0	0	0	0

<sup>\*</sup>The details stated represent the specific skills and expertise expected of each officer in particular and do not represent all of the skills and expertise possessed by each officer.