Note: This document has been translated from a part of the Japanese original for reference purposes only. In the event of any discrepancy between this translated document and the Japanese original, the original shall prevail.

Securities Code: 3763 June 5, 2024

To Our Shareholders

Motoshi Suzuki, President, CEO **Pro-Ship Incorporated** 3-8-5 Iidabashi, Chiyoda-ku, Tokyo Sumitomo Fudosan Iidabashi ekimae Bldg.

Notice of Convocation of the 55th Annual General Meeting of Shareholders

We are pleased to announce the 55th Annual General Meeting of Shareholders of Pro-Ship Incorporated (the "Company"), which will be held as indicated below.

When convening this general meeting of shareholders, the Company takes measures for providing information that constitutes the content of reference documents for the general meeting of shareholders, etc. (items for which measures for providing information in electronic format are to be taken) in electronic format, and posts this information on the Company's website. Please access the website by using the internet address shown below to review the information.

The Company's website https://www.proship.co.jp/ (in Japanese)

(From the above website, select "English," "Investor Relation," and then "IR Information.")

In addition to posting items subject to measures for electronic provision on the Company's website, the Company also posts this information on the website of the Tokyo Stock Exchange (TSE).

TSE website (Listed Company Search):

https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show (in Japanese)

(Access the TSE website above, enter "Pro-Ship" in "Issue name (company name)" or the Company's securities code "3763" in "Code," and click "Search." Then, click "Basic information" and select "Documents for public inspection/PR information." Under "Filed information available for public inspection," click "Click here for access" under "[Notice of General Shareholders Meeting /Informational Materials for a General Shareholders Meeting].")

You may exercise your voting rights via the Internet or in writing. Please review the Reference Materials for the General Meeting of Shareholders and refer to the "Guide on Exercising Voting Rights" (in Japanese only), and exercise your voting rights by no later than Wednesday, June 19, 2024 at 6:00 p.m.

1. Date and time	Thursday, June 20, 2024 at 10:00 a.m. (Reception starts at 9:00 a.m.)
2. Venue	"Asuka" B1F Hyatt Regency Tokyo 2-7-2 Nishi-Shinjuku, Shinjuku-ku, Tokyo

3. Purpose of meeting

Matters to be reported

- 1. Business Report, Consolidated Financial Statements for the 55th term (April 1, 2023 to March 31, 2024), and audit results of the Consolidated Financial Statements by the Financial Auditor and the Audit and Supervisory Committee
- 2. Non-consolidated Financial Statements for the 55th term (April 1, 2023 to March 31, 2024)

Matters to be resolved

Proposal No. 1	Appropriation of Surplus
Proposal No. 2	Election of Four Directors (Excluding Directors Who Are Audit and Supervisory
	Committee Members)
Proposal No. 3	Election of One Director Who Is an Audit and Supervisory Committee Member
Proposal No. 4	Determination of Compensation for the Allocation of Restricted Shares to Directors
	(Excluding Directors Who Are Audit and Supervisory Committee Members and Outside
	Directors)
Proposal No. 5	Determination of Compensation for the Allocation of Restricted Shares to Directors
	Who Are Audit and Supervisory Committee Members
Proposal No. 6	Payment of Officer Bonuses

4. Matters prescribed for convocation

Please refer to the [Guide on Exercising Voting Rights] (in Japanese only).

Image Pursuant to laws and regulations and the provisions of Article 18 of the Articles of Incorporation, among the items subject to measures for electronic provision, the following items are not included in the paper-based documents delivered to shareholders who have requested delivery of such documents. Accordingly, the documents that are delivered to shareholders who have requested the delivery of documents are part of the documents subject to auditing by the Audit and Supervisory Committee and the Financial Auditor when preparing their respective audit reports.

- "Systems for Ensuring Proper Business Operations" and "Status of Operation of Systems for Ensuring Proper Business Operations" in the Business Report
- "Consolidated Statement of Changes in Equity" and "Notes to Consolidated Financial Statements" in the Consolidated Financial Statements
- "Non-consolidated Statement of Changes in Equity" and "Notes to Non-consolidated Financial Statements" in the Nonconsolidated Financial Statements
- ◎ If you are attending the Meeting in person, please submit the voting form to the reception desk upon arrival.
- If revisions to the items subject to measures for electronic provision arise, a notice of the revisions and the details of the items before and after the revisions will be posted on the Company's website and the TSE website.
- © Please note that gifts are not provided to shareholders attending the Meeting in person.
- © Please note that an informal gathering for shareholders will not be held.

Reference Materials for the General Meeting of Shareholders

Proposal No. 1 Appropriation of Surplus

The Company views the return of profits to shareholders as one of the key issues. Our basic policy is to actively return profits to shareholders while improving capital adequacy and profitability. In line with this policy, the Company proposes to pay a year-end dividend for the current term as follows.

Matters concerning the proposed year-end dividend

- (1) Type of assets to be distributed to shareholders Cash
- (2) Matters concerning the allocation of assets to be distributed to shareholders and the total amount thereof The Company proposes to pay a cash dividend of ¥50 per common share. The total amount of dividends to be paid will be ¥615,729,300.
- (3) Effective date of dividend of surplus June 21, 2024

Proposal No. 2 Election of Four Directors (Excluding Directors Who Are Audit and Supervisory Committee Members)

The terms of office of all five Directors (excluding Directors who are Audit and Supervisory Committee Members) will expire at the conclusion of this meeting. In addition, Directors Norihiro Yamaguchi, Nansei Watanabe, and Koji Oka will retire from office at the conclusion of this meeting.

Therefore, the Company proposes the election of four Directors (excluding Directors who are Audit and Supervisory Committee Members). In addition, the Company has confirmed that the Audit and Supervisory Committee has no particular opinion on this proposal.

Candidate No.	Name (Date of birth)	Career summary, and position and responsibility in the Company (Significant concurrent positions outside the Company)		Number of the Company's shares owned	
1	Reelection Motoshi Suzuki (January 5, 1974)	Apr. 1998 Apr. 2007 Apr. 2009 June 2012 Apr. 2014 Apr. 2017 Apr. 2018 June 2021 June 2022 Apr. 2023 Apr. 2023	Joined the Company Department Manager, 2nd Application Development Department Deputy General Manager, System Development Division Director General Manager, Solution Development Division General Manager, 3rd Development Division General Manager, 3rd Development Division General Manager, Solution Development Division Representative Director and Senior Vice President CEO, Pro-Ship Frontier Incorporated (current position) Representative Director and Executive Vice President Representative Director and Executive Vice President Representative Director and Executive Vice President Representative Director and Executive Vice President, General Manager, 3rd Solution Development Division, and General Manager, Administration Division(current position) President, CEO, General Manager, 2nd Solution Development Division, and General	48,800 shares	
	Manager, Administration Division [Reasons for nomination as candidate for Director] Motoshi Suzuki has a track record, broad experience, etc. in making significant contributions, s the development structure for the Company's package system as General Manager of Solution the Company. Accordingly, the Company again judges that he is well qualified to serve as a Director				

Candidate No.	Name (Date of birth)		ary, and position and responsibility in the Company ant concurrent positions outside the Company)	Number of the Company's shares owned		
		Apr. 2006 Apr. 2013	Joined the Company Department Manager, 1st Sales Department and Department Manager, IFRS Promotion Department			
	Reelection	Apr. 2015 Apr. 2018	Deputy General Manager, FS Sales Division Executive Officer, and Deputy General Manager, System Sales Division			
	Shunsuke Tatsumi (October 3, 1981)	Apr. 2020	Department Manager, Rule Response Promotion Department	19,000 shares		
2		Apr. 2021	General Manager, System Sales Division			
		June 2022	Director (current position)			
		Apr. 2023	Department Manager, Revised Lease			
		1	Accounting Solutions Promotion Department			
		Apr. 2024	Deputy General Manager, System Sales			
		1	Division (current position)			
	[Reasons for nomination as candi	date for Direct				
	Shunsuke Tatsumi has a track rec	ord, broad expe	erience, etc. in making significant contributions in st	rengthening the		
			m and promoting solutions following the application			
			is well qualified to serve as a Director.	•		
3		July 2006	Joined the Company			
		Apr. 2017	Department Manager, 3rd FS Department, System Sales Division			
	New election Kyohei Mizuno	Apr. 2018	Deputy General Manager, System Sales Division	6,000 shares		
	(April 20, 1981)	Apr. 2022	Executive Officer, and Deputy General Manager, System Sales Division			
		Apr. 2024	General Manager, System Sales Division (current position)			
	[Reasons for nomination as candidate for Director]					
	Kyohei Mizuno has a track record, broad experience, etc. in making significant contributions in strengthening the sales structure for the Company's social infrastructure package systems and expanding net sales. Accordingly, the Company judges that he is well qualified to serve as a Director.					
	Judges mar ne is wen quannea to	May 2007				
		Apr. 2012	Department Manager, 3rd FS Development			
	New election	p. 2012	Department, System Development Division			
	Hiroyuki Ogino	Apr. 2023	Deputy General Manager, 1st Solution	7,000 shares		
	(January 29, 1979)		Development Division	.,		
4		Apr. 2024	General Manager, 1st Solution Development Division (current position)			
	[Reasons for nomination as candidate for Director] Hiroyuki Ogino has a track record, broad experience, etc. in making significant contributions, such as in strengthening the development structure for the Company's social infrastructure package systems as Department Manager of Solution Development Department of the Company. Accordingly, the Company judges that he is well qualified to serve as a Director.					

(Note) There is no special interest between any of the candidates and the Company.

Proposal No. 3 Election of One Director Who Is an Audit and Supervisory Committee Member

Hiromasa Shimada, a Director who is an Audit and Supervisory Committee Member, will resign as Audit and Supervisory Committee Member at the conclusion of this meeting. Therefore, the Company proposes the election of one Audit and Supervisory Committee Member.

In addition, the consent of the Audit and Supervisory Committee has been obtained for the submission of this proposal. The candidate for Audit and Supervisory Committee Member is as follows.

Name (Date of birth)		Career summary, and position and responsibility in the Company (Significant concurrent positions outside the Company)			
New election Outside Masamichi Nagakura (January 1, 1949)	Apr. 1971 June 1974 Jan. 1976 Oct. 1976 Apr. 1998 June 2019	Joined KIMOTO Co., Ltd. Joined Yama Draft Co., Ltd. Joined LOTTERIA Co., Ltd. Founded Music Shop Voice Founded Mobile Shop e-Mobile Outside Director, Standing Audit and Supervisory Committee Member, the Company	8,000 shares		
[Reasons for nomination as candidate for Outside Director and outline of expected roles]					

Although Masamichi Nagakura has not been directly involved in corporate management in a capacity other than as an outside officer, he has extensive experience in business management, having founded his own businesses, and possesses sufficient insight into supervising corporate management. Based on this, in addition to his experience as Outside Director of the Company, the Company judges that he is well qualified to serve as an Outside Director.

(Notes) 1. There is no special interest between Masamichi Nagakura and the Company.

- 2. Masamichi Nagakura is a candidate for Outside Director.
- 3. Should the election of Masamichi Nagakura be approved, pursuant to Article 427, paragraph (1) of the Companies Act, the Company plans to enter into an agreement with him to limit his liability for damages under Article 423, paragraph (1) of the same Act. The maximum amount of liability for damages under this agreement will be the minimum liability amount provided for under Article 425, paragraph (1) of the same Act.
- 4. Masamichi Nagakura satisfies the requirements for an independent officer as provided for by Tokyo Stock Exchange, and the Company plans to designate him as an independent officer if his election is approved.

Proposal No. 4Determination of Compensation for the Allocation of Restricted Shares to Directors (Excluding
Directors Who Are Audit and Supervisory Committee Members and Outside Directors)

With regard to the amount of remuneration, etc. for the Company's Directors (excluding Directors who are Audit and Supervisory Committee Members), it was approved at the 46th Annual General Meeting of Shareholders held on June 25, 2015, that the annual remuneration, etc. shall be not more than ¥120 million (excluding employee salaries of Directors who concurrently serve as employees).

Following consultation with the Nomination and Compensation Advisory Committee which primarily consists of Outside Directors, the Company proposes the provision of common shares to Directors (excluding Directors who are Audit and Supervisory Committee Members and Outside Directors; hereafter, "Target Directors"), subject to certain transfer restriction periods and reasons for the acquisition without consideration thereof (hereafter, "Restricted Shares"), to increase the morale of the Target Directors of the Company and their willingness to contribute to improvements in the share price and the enhancement of corporate value by sharing with shareholders not only the benefits of rising share prices but also the risks associated with falling share prices.

Therefore, in comprehensive consideration of contributions made by the Target Directors and other matters, the Company proposes to set the total for monetary remuneration claims to be paid to the Target Directors as remuneration related to Restricted Shares, separate to the amount of Director remuneration described above, at an annual amount of no more than ¥36 million. The allocation of Restricted Shares is determined by comprehensively taking into consideration various matters, including the contribution level of the Target Director, and the ratio of the maximum number of Restricted Shares to be allocated in each fiscal year as set forth in 2. below, in which the total number of Restricted Shares issued is approximately 0.13% (the ratio of the maximum number of shares with a restriction on transfer to be issued over a 10-year period would be approximately 1.3%).

The number of current Target Directors is five. Should Proposal No. 2 be approved, the number of Target Directors will be four.

Specific details on Restricted Shares for Target Directors and the maximum amount of Restricted Shares

1. Allocation of and payment for Restricted Shares

Pursuant to the resolution of the Board of Directors of the Company, the Company will pay monetary compensation claims up to the aforesaid annual amount for Restricted Shares to Target Directors. In turn, Target Directors will transfer all monetary remuneration claims provided by the Company as in-kind contributions and will receive an allotment of Restricted Shares.

The amount to be paid in per Restricted Share shall be determined by the Board of Directors based on the closing price of the Company's common shares on the Tokyo Stock Exchange on the business day immediately before each date of resolution by the Board of Directors regarding the issuance or disposal of such (if there is no closing price on such date, the closing price on the closest preceding trading day) or any other amount within the extent that the amount will not be particularly advantageous to Target Directors who subscribe the Company's Restricted Shares.

The above monetary remuneration claims are provided on the condition that the Target Director consents to the abovementioned contribution in kind, and that the Target Director has entered into an agreement on allotment of Restricted Shares including the content as prescribed in 3. below.

2. Total number of Restricted Shares

The total number of Restricted Shares allocated to Target Directors shall be to 20,000 shares, which shall be the maximum amount of Restricted Shares allocated each fiscal year.

However, the total number of Restricted Shares will be adjusted to a reasonable extent in the event of a stock split (including gratis allocation of common shares of the Company) or share consolidation of the Company's common shares, or under any other circumstances that arise on or after the resolution date of this proposal.

3. Contents of the agreement on allotment of Restricted Shares

The agreement on allotment of Restricted Shares entered into by the Target Director receiving the allotment of Restricted Shares and the Company, pursuant to resolution by the Board of Directors, shall include the following:

(1) Nature of restrictions on transfer

Target Directors who have received an allotment of Restricted Shares (hereafter the "Allotted Shares") shall not transfer, pledge, grant security interests, gift during their lifetime, or bequeath, to any third party, or otherwise dispose of (hereafter "Transfer Restrictions") Restricted Shares during the period from the date of allotment to the date on which they resign or retire from their position as either a Director, Executive Officer, or employee of the Company (hereafter the "Transfer Restriction Period").

(2) Gratis acquisition of Restricted Shares

If a Target Director who received an allotment of Restricted Shares resigns or retires from his or her position as a Director, Executive Officer, or employee of the Company during the period starting on the day the Transfer Restriction Period begins and ending on the day prior to day of the first annual general meeting of shareholders of the Company thereafter, the Company will rightfully acquire the Allotted Shares without compensation, unless there are extenuating circumstances that the Company's Board of Directors deem reasonable.

If there are Allotted Shares for which the Transfer Restrictions have not been lifted pursuant to the provision set forth in (3) below regarding grounds for lifting Transfer Restrictions at the time the Transfer Restriction Period set forth in (1) above expires, the Company will rightfully acquire the stock without compensation.

(3) Lifting of Transfer Restrictions

The Company shall lift the Transfer Restrictions on all of the Allotted Shares upon expiration of the Transfer Restriction Period, on the condition that the Target Director who has received an allotment of Restricted Shares has remained in the position of Director, Executive Officer or employee of the Company continuously from the date the Transfer Restriction Period starts to the date of the first annual general meeting of shareholders thereafter.

However, if the Target Director retires or resigns from the position of Director, Executive Officer or employee of the Company at any time from the date the Transfer Restriction Period starts to the day before the date of the first annual general meeting of shareholders thereafter due to the reason the Board of Directors of the Company deems justifiable, the Company shall rationally adjust the number of the Allotted Shares on which the Transfer Restrictions are to be lifted, and the timing of lifting as needed.

(4) Treatment during reorganization, etc.

If, during the Transfer Restriction Period, matters concerning a merger agreement in which the Company becomes the disappearing company, a share exchange agreement or a share transfer plan in which the Company becomes a wholly owned subsidiary, or any other matter concerning organizational restructuring, etc., are approved at a general meeting of shareholders (or by the Board of Directors in cases where approval at a general meeting of shareholders for the reorganization, etc.), the Company will, by resolution of the Board of Directors, lift the Transfer Restrictions prior to the effective date of the organizational restructuring, etc., for the number of Allotted Stock that is reasonably determined based on the period from the date the Transfer Restriction Period starts to the date the organizational restructuring, etc., is approved.

In such cases, the Company will rightfully acquire the Allotted Shares without compensation to which Transfer Restrictions still apply immediately preceding the effective date of the organizational restructuring following the approval of said restructuring.

(Reference)

After the conclusion of this General Meeting of Shareholders, the Company plans to also allocate Restricted Shares unlike the Restricted Shares described above to employees of the Company.

Proposal No. 5Determination of Compensation for the Allocation of Restricted Shares to Directors Who Are
Audit and Supervisory Committee Members

With regard to the amount of remuneration, etc. for the Company's Directors who are Audit and Supervisory Committee Members, it was approved at the 46th Annual General Meeting of Shareholders held on June 25, 2015, that the annual remuneration, etc. shall be not more than $\frac{1}{20}$ million.

Following consultation with the Nomination and Compensation Advisory Committee which primarily consists of Outside Directors, the Company proposes the provision of common shares to Directors who are Audit and Supervisory Committee Members, (hereafter, "Target Directors"), subject to certain transfer restriction periods and reasons for the acquisition without consideration thereof (hereafter, "Restricted Shares"), to provide incentives to continually increase the corporate value of the Company in a sustainable manner while promoting further value sharing with shareholders.

Therefore, in comprehensive consideration of contributions made by the Target Directors and other matters, the Company proposes to set the total for monetary remuneration claims to be paid to the Target Directors as remuneration related to Restricted Shares, separate to the amount of Director remuneration described above, at an annual amount of no more than ± 6 million. The allocation of Restricted Shares is determined by comprehensively taking into consideration various matters, including the contribution level of the Target Director, and the ratio of the maximum number of Restricted Shares to be allocated in each fiscal year as set forth in 2. below, in which the total number of Restricted Shares issued is approximately 0.02% (the ratio of the maximum number of shares with a restriction on transfer to be issued over a 10-year period would be approximately 0.2%).

There are currently three Target Directors (of which, three are Outside Directors).

Specific details on Restricted Shares for Target Directors and the maximum amount of Restricted Shares

1. Allocation of and payment for Restricted Shares

Pursuant to the discussion among Directors who are Audit and Supervisory Committee Members, the Company will pay monetary compensation claims up to the aforesaid annual amount for Restricted Shares. In turn, Eligible Directors will transfer all monetary remuneration claims provided by the Company as in-kind contributions and will receive an allotment of restricted stock.

The amount to be paid in per Restricted Share shall be determined by the Board of Directors based on the closing price of the Company's common shares on the Tokyo Stock Exchange on the business day immediately before each date of resolution by the Board of Directors regarding the issuance or disposal of such (if there is no closing price on such date, the closing price on the closest preceding trading day) or any other amount within the extent that the amount will not be particularly advantageous to Target Directors who subscribe the Company's Restricted Shares.

The above monetary remuneration claims are provided on the condition that the Target Director consents to the abovementioned contribution in kind, and that the Target Director has entered into an agreement on allotment of Restricted Shares including the content as prescribed in 3. below.

2. Total number of Restricted Shares

The total number of Restricted Shares allocated to Target Directors shall be to 3,000 shares, which shall be the maximum amount of Restricted Shares allocated each fiscal year.

However, the total number of Restricted Shares will be adjusted to a reasonable extent in the event of a stock split (including gratis allocation of common shares of the Company) or share consolidation of the Company's common shares, or under any other circumstances that arise on or after the resolution date of this proposal.

3. Contents of the agreement on allotment of Restricted Shares

The agreement on allotment of Restricted Shares entered into by the Target Director receiving the allotment of Restricted Shares and the Company, pursuant to resolution by the Board of Directors, shall include the following: (1) Nature of restrictions on transfer

Target Directors who have received an allotment of Restricted Shares (hereafter the "Allotted Shares") shall not transfer, pledge, grant security interests, gift during their lifetime, or bequeath, to any third party, or otherwise dispose of (hereafter "Transfer Restrictions") Restricted Shares during the period from the date of allotment to

the date on which they resign or retire from their position as either a Director, Executive Officer, or employee of the Company (hereafter the "Transfer Restriction Period").

(2) Gratis acquisition of Restricted Shares

If a Target Director who received an allotment of Restricted Shares resigns or retires from his or her position as a Director, Executive Officer, or employee of the Company during the period starting on the day the Transfer Restriction Period begins and ending on the day prior to day of the first annual general meeting of shareholders of the Company thereafter, the Company will rightfully acquire the Allotted Shares without compensation, unless there are extenuating circumstances that the Company's Board of Directors deem reasonable.

If there are Allotted Shares for which the Transfer Restrictions have not been lifted pursuant to the provision set forth in (3) below regarding grounds for lifting Transfer Restrictions at the time the Transfer Restriction Period set forth in (1) above expires, the Company will rightfully acquire the stock without compensation.

(3) Lifting of Transfer Restrictions

The Company shall lift the Transfer Restrictions on all of the Allotted Shares upon expiration of the Transfer Restriction Period, on the condition that the Target Director who has received an allotment of Restricted Shares has remained in the position of Director, Executive Officer or employee of the Company continuously from the date the Transfer Restriction Period starts to the date of the first annual general meeting of shareholders thereafter.

However, if the Target Director retires or resigns from the position of Director, Executive Officer or employee of the Company at any time from the date the Transfer Restriction Period starts to the day before the date of the first annual general meeting of shareholders thereafter due to the reason the Board of Directors of the Company deems justifiable, the Company shall rationally adjust the number of the Allotted Shares on which the Transfer Restrictions are to be lifted, and the timing of lifting as needed.

(4) Treatment during reorganization, etc.

If, during the Transfer Restriction Period, matters concerning a merger agreement in which the Company becomes the disappearing company, a share exchange agreement or a share transfer plan in which the Company becomes a wholly owned subsidiary, or any other matter concerning organizational restructuring, etc., are approved at a general meeting of shareholders (or by the Board of Directors in cases where approval at a general meeting of shareholders for the reorganization, etc.), the Company will, by resolution of the Board of Directors, lift the Transfer Restrictions prior to the effective date of the organizational restructuring, etc., for the number of Allotted Stock that is reasonably determined based on the period from the date the Transfer Restriction Period starts to the date the organizational restructuring, etc., is approved.

In such cases, the Company will rightfully acquire the Allotted Shares without compensation to which Transfer Restrictions still apply immediately preceding the effective date of the organizational restructuring following the approval of said restructuring.

Proposal No. 6 Payment of Officer Bonuses

As of the end of the current fiscal year, the Company plans to distribute a total of \$35,450,000 in officer bonuses, considering the traditional payment amounts and the performance of the current fiscal year. This total includes \$33,500,000 for five Directors (excluding those who are Audit and Supervisory Committee Members) and \$1,950,000 for three Directors who are Audit and Supervisory Committee Members (including \$1,950,000 for Outside Directors).

This proposal has been determined by the Board of Directors following comprehensive consideration of the Company's performance and the achievements of each Director, and deliberation by the Nomination and Compensation Advisory Committee. Accordingly, the Company considers this proposal justifiable.