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(Stock Exchange Code 9989) June 3, 2024 (Start date of measures for electronic provision: May 30, 2024)

To Shareholders with Voting Rights:

Hiroshi Sadakata CEO and Representative Director SUNDRUG CO., LTD. 1-38-1 Wakamatsucho, Fuchu, Tokyo

NOTICE OF THE 61ST ANNUAL GENERAL MEETING OF SHAREHOLDERS

Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

We are pleased to inform you that the 61st Annual General Meeting of Shareholders of SUNDRUG CO., LTD. (the "Company") will be held for the purposes as described below.

The Company has taken measures for electronic provision for the convocation of this General Meeting of Shareholders and has posted the matters to be provided electronically on the website below as "NOTICE OF THE 61ST ANNUAL GENERAL MEETING OF SHAREHOLDERS."

The Company's website (https://www.sundrug.co.jp/ir/irdata/stockmeeting)

They are also posted on the websites below.

"*Net de Shoshu* (online convocation)" service (https://s.srdb.jp/9989/) (Japanese only)

The Tokyo Stock Exchange, Inc.'s website (Listed Company Search)

(https://www2.jpx.co.jp/tseHpFront/JJK020010Action.do?Show=Show)

Please access The Tokyo Stock Exchange, Inc.'s website above, enter the Company's name or stock exchange code in the search box and click "Search," and select "Basic information" and then "Documents for public inspection/PR information" to view the information.

If you are unable to attend the meeting, you can exercise your voting rights in writing or via the Internet. In either case, you are kindly requested to examine the Reference Documents for the General Meeting of Shareholders listed in the matters to be provided electronically and exercise your voting rights so that it is received by 5:30 p.m. on Thursday, June 20, 2024, Japan time.

1.	Date and Time:	Friday, June 21, 2024, at 10:00 a.m. Japan time (Reception commences at 9:00 a.m.)
2.	Place:	Conference room, 2nd floor, Seminar Center of the Company, located at 1-16-4 Midoricho, Fuchu, Tokyo, Japan
3	Meeting Agenda:	(We change the venue last year and we are using the new venue again this year as well. So, please refer to the information on the venue of the General Meeting of Shareholders on page 5.)
3.	0 0	 The Business Report, Consolidated Financial Statements for the Company's 61st Fiscal Year (April 1, 2023 - March 31, 2024) and results of audits by the Accounting Auditor and the Audit & Supervisory Board of the Consolidated Financial Statements Non-Consolidated Financial Statements for the Company's 61st Fiscal Year (April 1, 2023 - March 31, 2024)
	Proposal to be resolved:	
	Proposal 1:	Appropriation of Surplus
	Proposal 2:	Election of Seven (7) Directors
	Proposal 3:	Election of One (1) Corporate Auditor

When attending the meeting, please submit the enclosed Voting Rights Exercise Form at the reception desk. The following items are not included in the paper copy to be sent to shareholders who have requested it, pursuant to the provisions of laws and regulations and Article 14 of the Company's Articles of Incorporation. Therefore, the paper copy is part of the documents audited by the Corporate Auditors and the Accounting

Auditor when preparing the audit reports.
Consolidated Statement of Changes in Equity and Notes to Consolidated Financial Statements in the Consolidated Financial Statements

- Non-Consolidated Statement of Changes in Equity and Notes to Non-Consolidated Financial Statements in the Non-Consolidated Financial Statements

Changes, if any, to the matters to be provided electronically will be posted on the websites that list them.

Reference Documents for the General Meeting of Shareholders

Proposal 1: Appropriation of Surplus

The Company would like to appropriate the surplus as follows:

Matters concerning year-end dividends:

The Company proposes that year-end dividends of the 61st fiscal year as follows in view of performance of the fiscal year under review and future business development, etc.

- (1) Type of dividend assets: Cash
- Matters concerning the allotment of dividend assets to the shareholders and the amount thereof:
 57 yen per share of common stock of the Company Total amount will be 6,666,244,677 yen.
 The total dividend for the fiscal year under review is 114 yen per share, increased by 14 yen per share over the previous year, including the interim dividend of 57 yen per share.
- (3) Date when dividends of surplus take effect: Monday, June 24, 2024

Proposal 2: Election of seven (7) Directors

The terms of office of seven (7) Directors will expire at the conclusion of this General Meeting of Shareholders. The Company would like to propose the election of seven (7) Directors.

No.	Name	Current positions at the Company	Attributes	Board of Directors/ Attendance
1	Hiroshi Sadakata	CEO and Representative Director	Reelection	100% (16/16)
2	Naoki Tada	ada Chairman and Director		100% (16/16)
3	Yoshimitsu Sakai	Director	Reelection	100% (16/16)
4	Takashi Tada	Director	Reelection	100% (16/16)
5	Masato Matsumoto	External Director	Reelection External Independent	100% (16/16)
6	Tomoko Tsuji	External Director	Reelection External Independent	100% (16/16)
7	Ritsuko Saito	-	New election External Independent	_ (-/-)

The candidates are as follows:

Reelection	Candidate to be reelected	Independent	Independent officer in accordance with the rules of the Tokyo Stock Exchange, Inc.
External	Candidate for External Director	New election	Candidate to be newly elected as Director and Corporate Auditor

No.	Name (Date of birth)	Past experience, p	positions and significant concurrent positions	Number of shares of the Company held, etc.
1	CORPORATION, an Representative Direc Director of the Comp business experience a the Company propose	Chairman and Re CORPORATION Chairman and Re Director of Kirino Director of BCJ-4 ted as a candidate ata has served as Vi important subsidia tor of DIREX COR pany from May 201 and a wide range of es that he continues		President and t and Representative nent. He has extensive n general. Accordingly,

No.	Name (Date of birth)	Past experience, positions and significant concurrent positions	Number of shares of the Company held, etc.				
2	Naoki Tada (November 13, 1962) <u>Reelection</u>	May 1990Joined the CompanyApril 1995Section Manager, Corporate Planning OfficeMarch 2001Retired from the CompanyJune 2001Director of the CompanyApril 2019Director and General Manager of Administrative DivisionApril 2022Chairman and Director (to present)[Special Interests with the Company]Mr. Naoki Tada serves as Chairman and RepresentativeDirector of IRYUSHOJI CO., LTD. and Forest Mall Co., Ltd.IRYUSHOJI CO., LTD. is the largest shareholder of the Company. The Company has real estate lease transactionswith Forest Mall Co., Ltd., commodity transactions with C's One Co., Ltd., a subsidiary of IRYUSHOJI CO., LTD., and real estate lease transactions with IRYU INVESTMENT, LLC.[Significant concurrent positions] Chairman and Representative Director of IRYUSHOJI CO., LTD.Chairman and Representative Director of Sorest Mall Co., Ltd.	<u>Term of Service on the</u> <u>Board of Directors:</u> 23 years <u>Attendance at Board</u> <u>Meetings:</u> 100% (16/16) <u>Number of shares of</u> <u>the Company held</u> 3,113,200 shares				
	[Reasons to be selected as a candidate for Director] Mr. Naoki Tada has been involved in business management as Non-Executive Director from June 2001,						
	Director from April 2	as Director and General Manager of Administrative Division from April 2019, and as Chairman and Director from April 2022, fulfilling his roles and responsibilities. He has a wide range of knowledge in					
		ral as a top manager, based on his extensive business experience han, President and Representative Director at other companies. A					
	Company proposes th	hat he continues his position as a Director as he is deemed to be a hanably enhance its corporate value.					

No.	Name (Date of birth)	Past experience	e, positions and significant concurrent positions	Number of shares of the Company held, etc.		
3	Yoshimitsu Sakai (December 15, 1964) Reelection [Reasons to be sel Mr. Yoshimitsu	April 1998 April 2001 April 2005 June 2010 March 2019 June 2022 July 2022 [Significant con None ected as a candid	Joined the Company Section Manager, Sales Department Deputy Manager, Store Development Department Executive Officer and Manager, Store Development Department Director and Manager, Store Development Department Executive Officer and Manager, Store Development Department Director and Manager, Store Development Department Director and General Manager, Store Development Department (to present) current positions]	<u>Term of Service on</u> <u>the Board of</u> <u>Directors:</u> 2 years <u>Attendance at Board</u> <u>Meetings:</u> 100% (16/16) <u>Number of shares of</u> <u>the Company held</u> 25,400 shares		
	and store development departments, and as an Executive Officer and Director since April 2005, and has performed his roles and responsibilities. He also has extensive business experience and prominent level of knowledge in management and store development. Accordingly, the Company has determined that he is qualified to realize sustainable enhancement of the Group's corporate value and has thus nominated him as a candidate for Director.					

No.	Name (Date of birth)	Past experience	e, positions and significant concurrent positions	Number of shares of the Company held, etc.	
4	Takashi Tada (March 10, 1969) Reelection	January 2007 June 2009 April 2014 March 2017 June 2017 [Special Interes Mr. Takashi Tad CO., LTD., whic Company has co subsidiary of IR transactions with [Significant con Director of IRYU Director of Kirin Director of BCJ-		<u>Term of Service on</u> <u>the Board of</u> <u>Directors:</u> 7 years <u>Attendance at Board</u> <u>Meetings:</u> 100% (16/16) <u>Number of shares of</u> <u>the Company held</u> 2,203,600 shares	
	[Reasons to be selected as a candidate for Director] Since joining the Company in October 1996, Mr. Takashi Tada took on a wide range of assignments, and after retiring from the Company, he has been engaged in corporate management. Since May 2019, he has served as President and Representative Director of DIREX CORPORATION, a significant subsidiary, and has proven his skills as a top manager. He has abundant business experience and a prominent level of knowledge in general management and administrative supervision. Accordingly, the Company proposes that he continues his position as a Director as he is deemed to be an appropriate person for the Group to sustainably enhance its corporate value.				

No.	Name (Date of birth)	Past experience	ce, positions and significant concurrent positions	Number of shares of the Company held, etc.
5	Mr. Masato Ma fulfilling his role enhance the decis	SBS Holdings, In elected as a candid atsumoto has exten- to help the Compar- tion making and su	(Member of the Audit and Supervisory Committee) of c. date for External Director and summary of expected sive business experience and a wide range of knowled ny's business in general by giving advice and making pervisory function of the Board of Directors from a ne	<u>Term of Service on</u> <u>the Board of</u> <u>Directors:</u> <u>6 years</u> <u>Attendance at Board</u> <u>Meetings:</u> 100% (16/16) <u>Number of shares of</u> <u>the Company held</u> <u>0 shares</u> <u>ed roles]</u> lge, and he is proposals so as to putral and objective
			erform his duties appropriately from an independent v Company proposes that he continues his position as a	

No.	Name (Date of birth)	Past experience	ce, positions and significant concurrent positions	Number of shares of the Company held, etc.				
6	Tomoko Tsuji (August 16, 1956) Reelection External Independent	Executive Officer Department, Grou HOLDINGS CO.	Joined Ajinomoto Co., Inc. Received a doctorate in Agriculture (former Laboratory of Applied Microbial Chemistry, the University of Tokyo) Postdoctoral Fellow at The Rockefeller University Postdoctoral Fellow at the Pennsylvania State University Joined Sagami Chuo Chemical Research Institute Joined FANCL CORPORATION Executive Officer, Director of Central Research Institute, FANCL CORPORATION Executive Director, General Manager of FANCL Research Institute, FANCL CORPORATION Advisor of Nippon Suisan Kaisha, Ltd. General Manager of Human Life Science R&D Center, Nippon Suisan Kaisha, Ltd. Executive Officer; General Manager of Ingredients Development Department, Group Merchandising Division, YOSHINOYA HOLDINGS CO., LTD. (to present) External Director of the Company (to present) Outside Director of FUJI OIL HOLDINGS INC. (to present) External Director of Studies Development p Merchandising Division, YOSHINOYA , LTD. of FUJI OIL HOLDINGS INC.	<u>Term of Service on</u> <u>the Board of</u> <u>Directors:</u> 4 years <u>Attendance at Board</u> <u>Meetings:</u> 100% (16/16) <u>Number of shares of</u> <u>the Company held</u> 0 shares				
		elected as a candid	date for External Director and summary of expected					
	retail business as	Ms. Tomoko Tsuji has been engaged in research and development of product materials and management of retail business as a Doctor in Agriculture. She has knowledge of overall management and provides useful						
	and also plays a re She is also expect	advice and suggestions regarding the Company's overall management from a neutral and objective standpoint, and also plays a role in strengthening the decision-making and supervisory functions of the Board of Directors. She is also expected to perform her duties appropriately from an independent viewpoint as an External Director. Accordingly, the Company proposes that she continues her position as an External Director.						

No.	Name (Date of birth)	Past experien	ce, positions and significant concurrent positions	Number of shares of the Company held, etc.		
7		[Significant con Outside Director lected as a candid	Joined Recruit Cosmos Co., Ltd. (currently Cosmos Initia Co., Ltd.) Joined A.D. Works Co., Ltd. (currently A.D. Works Group Co., Ltd.) General Manager of FSA & SE Department, Corporate Planning Office, A.D. Works Co., Ltd. Secretary General of Specified Joint Real Estate Enterprise Council General Manager of Promotion Office of the Council of Act on Specified Joint Real Estate Ventures, A.D. Works Group Co., Ltd. General Manager of Disclosure Office, A.D. Works Group Co., Ltd. Director, Angel Torch Co., Ltd. Outside Director of Chiiki Newspaper Company (to present) current position] of Chiiki Newspaper Company late for External Director and summary of expect in disclosure, finance, etc. at various companies, and			
	management in general. The Company expects her to provide useful advice and recommendations and to contribute to the strengthening of the decision-making and supervisory functions of the Board of Directors of the Company from an independent, neutral and objective standpoint, and has selected her as a new candidate for External Director.					

(Notes)

- Mr. Naoki Tada, a candidate for Director, concurrently serves as Chairman and Representative Director of IRYUSHOJI CO., LTD. and Forest Mall Co., Ltd. Mr. Takashi Tada, a candidate for Director, serves as a Non-Executive Director of IRYUSHOJI CO., LTD., which is the largest shareholder of the Company. IRYUSHOJI CO., LTD. is the largest shareholder of the Company. The Company has real estate lease transactions with Forest Mall Co., Ltd., commodity transactions with C's One Co., Ltd., a subsidiary of IRYUSHOJI CO., LTD., and real estate lease transactions with IRYU INVESTMENT, LLC. Mr. Naoki Tada and Mr. Takashi Tada are siblings.
- 2. There are no special interests between the other candidates for Director and the Company.
- 3. Mr. Masato Matsumoto and Ms. Tomoko Tsuji are candidates for External Directors.
- Ms. Ritsuko Saito is a new candidate for External Director.
- 4. The terms of office of candidates for External Directors
 - Mr. Masato Matsumoto, a current External Director of the Company, will have been in office for 6 years at the close of this annual meeting of shareholders.
 - Ms. Tomoko Tsuji, a current External Director of the Company, will have been in office for 4 years at the close of this annual meeting of shareholders.
- 5. If the appointment of Mr. Masato Matsumoto, Ms. Tomoko Tsuji, and Ms. Ritsuko Saito as External Directors is approved, the Company plans to continue the agreement with Mr. Masato Matsumoto and Ms. Tomoko Tsuji to limit their liabilities as provided in Article 427, Paragraph 1 of the Companies Act, pursuant to the Articles of Incorporation of the Company and to enter into the said agreement with Ms. Ritsuko Saito. The limit of liability in the said agreement under Article 423, Paragraph 1 of the same Act is equal to the minimum liability limit stipulated by laws and regulations.
- 6. The Company has concluded a directors and officers liability insurance agreement provided for in Article 430-3, Paragraph 1 of the Companies Act with an insurance company. The said insurance agreement shall compensate for damages including compensation for damages and legal expenses to be borne by the insureds. Each candidate will be included in the insured persons under this insurance agreement. The Company plans to renew this insurance agreement with the same content at the next renewal.
- 7. If the appointment of Mr. Masato Matsumoto, Ms. Tomoko Tsuji, and Ms. Ritsuko Saito as External Directors is approved, Mr. Masato Matsumoto and Ms. Tomoko Tsuji will continue to be independent officers as defined by the Tokyo Stock Exchange Inc. and Ms. Ritsuko Saito will be registered as an independent officer with the Exchange.

Proposal 3: Election of one (1) Corporate Auditor

As the term of office of Mr. Tetsuro Ozawa and Mr. Kazuma Shinohara, Corporate Auditors, will expire at the conclusion of this General Meeting of Shareholders, the Company proposes the election of one (1) Corporate Auditor.

This Proposal has been approved by the Audit & Supervisory Board.

The candidate is as follows:

N	Name	Past experience, positions and significant concurrent positions	Number of shares of			
No.	(Date of birth)		the Company held			
1	Kayoko Kamijo (August 13, 1963) New election External Independent	February 1989Joined Asahi Shinwa Accounting Co., Ltd. (currently KPMG AZSA LLC)August 1993Registered as Certified Public AccountantSeptember 2000Joined Tokyo Hokuto Audit Corporation (currently GYOSEI & CO.)October 2019Joined SHINSOH Audit & Co as a Partner (to present)[Significant concurrent positions] Partner of SHINSOH Audit & Co	Term of Service on Audit & Supervisory Board: 0 years Attendance at Board Meetings: 0% (0/0) Number of shares of the Company held 0 shares			
	[Reasons to be selected as a candidate for External Corporate Auditor]					
	Ms. Kayoko Kamijo has a wealth of business experience and specialized knowledge in accounting as a					
		countant. The Company expects her to perform an independent, objectiv				
	auditing function a	t the Company and has newly selected her as a candidate for External C	Corporate Auditor.			

(Notes)

- 1. There are no special interests between the candidate for Corporate Auditor and the Company.
- 2. Ms. Kayoko Kamijo is a candidate for External Corporate Auditor.
- 3. If the appointment of Ms. Kayoko Kamijo as External Corporate Auditor is approved, the Company plans to enter into the agreement with her to limit her liability as provided in Article 427, Paragraph 1 of the Companies Act, pursuant to the Articles of Incorporation of the Company. The limit of liability in the said agreement under Article 423, Paragraph 1 of the same Act is equal to
- the minimum liability limit stipulated by laws and regulations.
 The Company has concluded a directors and officers liability insurance agreement provided for in Article 430-3, Paragraph 1 of the Companies Act with an insurance company. The said insurance agreement shall compensate for damages including compensation for damages and legal expenses to be borne by the insureds. The candidate will be included in the insured persons under this insurance
- agreement. The Company plans to renew this insurance agreement with the same content at the next renewal.
- 5. If Ms. Kayoko Kamijo is elected as External Corporate Auditor, she will be an independent officer as stipulated in the rules of the Tokyo Stock Exchange, Inc.

(Reference)

Major Expertise, Knowledge, Experience, etc. of Directors and Corporate Auditors after the Meeting

If Proposals 2 and 3 of the Meeting are approved as proposed, main expertise, knowledge and experience of the Directors and Corporate Auditors after the Meeting are as follows.

	Name	Position	Corporate Management	Industrial Experience	Global	ESG	Finance Accounting M&A	Risk Management / Legal Affairs
	Hiroshi Sadakata	CEO and Representative Director	•	•		●		•
	Naoki Tada	Chairman and Director	•	●	•	\bullet	•	
	Yoshimitsu Sakai	Director		●		\bullet		
Director	Takashi Tada	Director	•	●		igodot		
	Masato Matsumoto	External Director	•			•	•	
	Tomoko Tsuji	External Director	•	•	•	•		
	Ritsuko Saito	External Director	•			•		•
	Kazutoshi Yamashita	External Corporate Auditor				•	•	
Corporate Auditor	Kishiko Wada	External Corporate Auditor				•		•
	Kayoko Kamijo	External Corporate Auditor				•	•	

(The Company's policy and process for the selection of Directors and Corporate Auditors)

The appointment of senior management and nomination of candidates for Directors are subject to deliberation and report by the voluntary "Nomination and Compensation Advisory Committee" under the "Criteria for Selection and Dismissal of Directors and Corporate Auditors," including the candidates' past business experience, performance, knowledge, management and risk judgment, excellent management and supervisory skills, insight, ethics, and foresight, and their contribution to enhancing corporate value. After careful consideration of the criteria, the Board of Directors then decides, including ensuring diversity and overall balance. Nomination of candidates for Corporate Auditors is based on their abundant knowledge and experience, multifaceted vision, high ethical standards, and ability to audit from a neutral and objective standpoint. In accordance with the "Standards for Selection and Dismissal of Directors and Corporate Auditors," the final decision is made by the Board of Directors after deliberation by the voluntary "Nomination and Compensation Advisory Committee" and consideration and consent by the Audit & Supervisory Board.

For the nomination of candidates for External Directors and External Corporate Auditors, the Company selects candidates based on the "Criteria for Independence of External Directors and External Corporate Auditors," which are separately established, candidates who have extensive experience in corporate management or academic knowledge, or candidates who have a high level of specialized knowledge and experience in legal, financial, accounting, etc. and who can perform their respective duties from a neutral and objective viewpoint.

If the members of the Board of Directors determine that a relevant subject Director is not fully performing the expected functions in light of the "Criteria for Selection and Dismissal of Directors and Corporate Auditors," a formal request shall be made to the External Directors who are members of the voluntary "Nomination and Compensation Advisory Committee." The Committee, excluding the Director in question, meets to discuss the dismissal or removal of the Director. Depending on the results of the discussion, the Committee will exchange opinions with the Director in question and submit the matter to the Board of Directors, followed by a resolution to dismiss the Director after sufficient deliberation, or to submit the dismissal to the General Meeting for resolution.