

Note: This document has been translated from a part of the Japanese original for reference purposes only. In the event of any discrepancy between this translated document and the Japanese original, the original shall prevail.

Securities Code: 6291

Start date of measures for electronic provision: March 7, 2024

Date of sending the convocation notice by postal mail: March 13, 2024

To our shareholders:

Shinya Hirasawa
Representative Director and President
AIRTECH JAPAN, LTD.
1-14-9, Iriya, Taito-ku, Tokyo

Notice of the 51st Annual General Meeting of Shareholders

We are pleased to announce the 51st Annual General Meeting of Shareholders of AIRTECH JAPAN, LTD. (the “Company”), which will be held as described below.

When convening this General Meeting of Shareholders, the Company takes measures for providing information that constitutes the content of reference documents for the general meeting of shareholders, etc. (matters for which measures for providing information in electronic format are to be taken) in electronic format, and posts this information as “Notice of the 51st Annual General Meeting of Shareholders” on the Company’s website. Please access the Company’s website by using the internet address shown below to review the information.

The Company’s website: <https://www.airtech.co.jp/ir/> (in Japanese)

In addition to posting matters subject to measures for electronic provision on the website listed above, the Company also posts this information on the website of Tokyo Stock Exchange, Inc. (TSE). Access the TSE website (Listed Company Search) by using the internet address shown below, enter “AIRTECH JAPAN” in “Issue name (company name)” or the Company’s securities code “6291” in “Code,” and click “Search.” Then, click “Basic information” and select “Documents for public inspection/PR information.” Under “Filed information available for public inspection,” click “Click here for access” under “[Notice of General Shareholders Meeting /Informational Materials for a General Shareholders Meeting].”

TSE website (Listed Company Search):

<https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show> (in Japanese)

If you do not attend the meeting in person, you may exercise your voting rights in writing or by electromagnetic method (via the internet, etc.). Please review the Reference Documents for General Meeting of Shareholders (in Japanese), and exercise voting rights by no later than 5:15 p.m. on Wednesday, March 27, 2024 (JST).

1. **Date and Time:** Thursday, March 28, 2024, at 10:00 a.m. (JST)
2. **Venue:** “Toki” Hall, 2F, ART HOTEL Nippori Lungwood
5-50-5, Higashinippori, Arakawa-ku, Tokyo
3. **Purpose of the meeting:**

Matter to be reported:

The Business Report and the Financial Statements for the 51st fiscal year (from January 1, 2023 to December 31, 2023)

Matters to be resolved:

- | | |
|-----------------------|--|
| Proposal No. 1 | Appropriation of Surplus |
| Proposal No. 2 | Election of Five Directors (Excluding Directors Who Are Audit and Supervisory Committee Members) |
| Proposal No. 3 | Election of Three Directors Who Are Audit and Supervisory Committee Members |
| Proposal No. 4 | Election of One Substitute Director Who Is an Audit and Supervisory Committee Member |

Instructions for Exercising Voting Rights

1. Exercise of voting rights in writing
Please indicate your approval or disapproval of each proposal on the voting form and send it by postal mail to arrive at the Company no later than 5:15 p.m., Wednesday, March 27, 2024 (JST).
2. Exercise of voting rights via the internet
Please follow the instructions provided below to exercise your voting rights using the website for the exercise of voting rights no later than 5:15 p.m., Wednesday, March 27, 2024 (JST).
3. If you exercise your voting rights in duplicate both in writing and via the internet, etc., the vote exercised via the internet, etc. shall prevail. If you exercise your voting rights more than once via the internet, only the last vote shall be deemed effective.
4. If neither approval nor disapproval of each proposal is indicated on the voting form, the Company will deem that you indicated your approval of the proposal.
5. Regarding the website for the exercise of voting rights
The exercise of the voting rights via the internet is available only by using the website for the exercise of the voting rights designated by the Company. <https://www.web54.net> (in Japanese)
6. Regarding the methods for the exercise of voting rights
 - (1) When using a personal computer
Please access the website using the above address, enter your “voting code” and “password” presented on the voting form provided with this Notice, and indicate your approval or disapproval.
 - (2) When using a smartphone
Please scan the “QR Code for login to the voting website for smartphones” presented in the voting form provided with this Notice. You will be able to exercise your voting rights using the voting website for smartphones, which does not require you to enter your “voting code” and “password.” (QR Code is a trademark of DENSO WAVE INCORPORATED.)
7. Regarding exercise of voting rights via the Electronic Voting Platform (for institutional investors)
Institutional investors may exercise their voting rights for this General Meeting of Shareholders via electromagnetic means through the “Electronic Voting Platform” operated by ICJ, Inc.

8. Contact for questions

Dedicated phone line for Stock Transfer Agency Web Support, Sumitomo Mitsui Trust Bank, Limited
Telephone number within Japan: 0120 (652) 031 (9:00 a.m. to 9:00 p.m. (JST))

Notice Regarding Attending the Meeting in Person

- If at all possible, please refrain from traveling to the venue by car and use public transport instead.
- There will be no gifts offered.
- Photography, video recording, and audio recording are prohibited while inside the venue.

When you attend the meeting, we kindly request that you submit the enclosed voting form to the receptionist at the venue.

If updates to the Reference Documents for General Meeting of Shareholders, the Business Report and the Financial Statements arise, the Company will disclose that fact and post the original and revised versions of the matters on the Company's website (<https://www.airtech.co.jp>) (in Japanese) and TSE website (Listed Company Search) (<https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show>) (in Japanese).

For this General Meeting of Shareholders, the Company will send paper-based documents stating matters subject to measures for electronic provision to all shareholders regardless of whether they have made a request for delivery of such documents. Among the matters subject to measures for electronic provision, "Notes to Financial Statements" are not provided in the paper-based documents delivered to shareholders in accordance with the provisions of laws and regulations and Article 20 of the Articles of Incorporation of the Company. "Notes to Financial Statements" are part of the documents included in the scope of audits by the Financial Auditor and the Audit and Supervisory Board Members (Audit and Supervisory Committee and Audit Committee) when they create their respective audit reports.