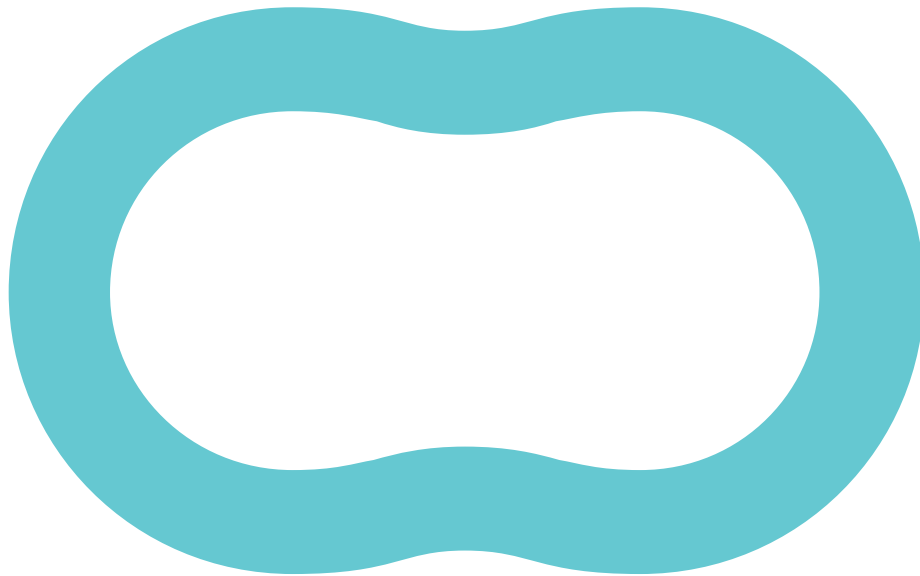


**TOSEI GROUP  
ESG REPORT  
FY2023**







# CONTENTS

● <b>Messages from the Management</b>	4
● Message from President and CEO	
● Message from the Chairman of Sustainability Committee	
● <b>TOSEI Group's Sustainability</b>	6
● Our Approach to Sustainability	
● ESG Promotion System	
● Long-Term Vision, Medium-Term Management Plan	
● Participation in Industry Initiatives	
● <b>Environment</b>	14
● Environmental Vision	
● Targets and Progress	
● Climate Change	
● Biodiversity	
● Environmental Pollution and Resources	
● Sustainability Finance	
● Environmental Real Estate Certifications	
● <b>Social</b>	47
● Work Environment	
● Addressing Social Needs	
● Social Contribution	
● <b>Governance</b>	78
● Corporate Governance	
● Compliance and Risk Management	
● Disclosure	
● <b>External Evaluations</b>	97
■ Reporting Period	
Fiscal Year 2023	
(From December 1, 2022 to November 30, 2023)	

---

## ● Messages from the Management

---



Seiichiro Yamaguchi

President and CEO

The Tosei Group's corporate philosophy is to "create new value and inspiration in all aspects of real estate." In this time of serious environmental and social issues, we recognize that "creation of new value," in other words, creating a sustainable society through our corporate activities is demanded by the world. With climate change becoming a pressing issue globally, companies have a greater responsibility to realize a decarbonized society and a circular economy, and companies are increasingly called upon to practice sustainability management.

In this business environment, we established the Tosei Group ESG Policy and ESG Action Guidelines in January 2019, as well as systems for their implementation. Since 2020, we are conducting business activities with an awareness of contributing to the achievement of the U.N. Sustainable Development Goals (SDGs).

We aim to grow by practicing effective portfolio management throughout our six businesses. In particular, our growth drivers are the Revitalization Business, which contributes to the effective utilization of existing resources and the reduction of environmental impact, and the Development Business, which promotes energy conservation, the introduction of IoT, and other initiatives that contribute to environmental friendliness and comfort. Our stable businesses, such as the Rental, Fund and Consulting, Property Management, and Hotel Businesses, also contribute to approach environmental and social issues according to the ESG Policy and the ESG Action Guidelines.

With the spread of COVID-19 since 2020, people's values and lifestyles have become more diverse than ever. While responding flexibly to changes in the social environment, The Tosei Group will continue to strive for ESG management that takes sustainability into consideration in order to continue to be a company with value to all stakeholders.

Seiichiro Yamaguchi  
President and CEO

## Message from the Chairman of Sustainability Committee

---



Noboru Hirano

CFO and Senior Executive Officer  
Chairman of Sustainability Promotion Committee

In November 2023, the Tosei Group identified materiality (material issues) in the promotion of sustainability and specified important issues and themes to be prioritized by the Group. In January 2024, we also formulated our Long-Term Vision 2032 and Medium-Term Management Plan "Further Evolution 2026," in which we announced our intention to evolve further as a comprehensive real estate company in order to contribute to the realization of a sustainable society.

In our business activities, we aim to promote sustainability measures by planning products and providing services with an awareness of environmental issues such as climate change and social issues such as supporting diversity, disaster prevention and community revitalization. In our management infrastructure, we will strive to further enhance sustainability-conscious business management and corporate governance.

In order to smoothly promote these initiatives, the Sustainability Committee will play a central role in monitoring the progress of initiatives at relevant departments including Group companies, and will work in close collaboration with them to steadily achieve the plans.

Noboru Hirano  
CFO and Senior Executive Officer  
Chairman of Sustainability Committee

# ● TOSEI Group's Sustainability

✓ [Our Approach to Sustainability](#)

✓ [ESG Promotion System](#)

✓ [Long-Term Vision, Medium-Term Management Plan](#)

✓ [Participation in Industry Initiatives](#)

## Our Approach to Sustainability

In order to contribute to the realization of a sustainable society through our corporate activities, the Tosei Group has established The Tosei Group ESG Policy and The Tosei Group ESG Action Guidelines and is striving to implement ESG management that takes sustainability into consideration by establishing an ESG promotion system led by the Sustainability Committee.

## ○ The Tosei Group ESG Policy and The Tosei Group ESG Action Guidelines

### ○ The Tosei Group ESG Policy

The Tosei Group has a mission of creating new value and inspiration in all aspects of real estate as a global-minded group of seasoned professionals. We regard our commitment to the Environment, Social and Governance as a priority management challenge. We will seriously address the social issues associated with real estate to contribute to society and achieve our own continuous growth.

### ○ The Tosei Group ESG Action Guidelines

#### 1. Carry out business activities that achieve sound growth

We will respond swiftly and appropriately to changes in business circumstances and continue business activities that will ensure sound growth to meet our social responsibility to all stakeholders. We will make concerted efforts to strengthen our structure for enhancing corporate governance and building an internal control system.

#### 2. Comply with laws and regulations

We will not only comply with laws and regulations relating to the environment, society and corporate governance, but we will also provide internal training aimed at improving knowledge and promoting understanding, and we will carry out activities for increasing awareness of compliance among external parties.

#### 3. Take actions that increase the value of real estate

We will act to resolve a range of issues involved in real estate and increase added value with a view to making effective use of real estate and energizing local communities in all our business activities.

#### 4. Carry out business activities with environmental considerations

With the aspiration of building a low-carbon society, we will introduce measures that increase the energy efficiency of real estate we own. We will work to reduce water consumption and waste emissions, and implement reduce, reuse and recycle activities in a positive effort toward building a recycling-oriented society.

#### 5. Contribute to tenants, local residents and communities through real estate owned

In order to implement these action guidelines, we will work to collaborate with corporate tenants of real estate owned, business partners such as property management firms, and occupants of residential real estate to ensure harmony with local people and communities.

**6. Increase customer satisfaction**

We will strive to offer products and services based on safety and reliability and sincerely carry out business activities consistently from from the viewpoint of our customers, in an effort to increase customer satisfaction.

**7. Increase employee satisfaction**

Personnel are an essential part of our business and we will continue to develop seasoned professionals. We will create a positive corporate culture in which diverse personnel with different backgrounds respect one another and work with a focus on teamwork to increase employee satisfaction.

**8. Disclose ESG information**

We will disclose our ESG targets, monitor the status of actions on a regular basis and make their results known to stakeholders on our website and by other means.

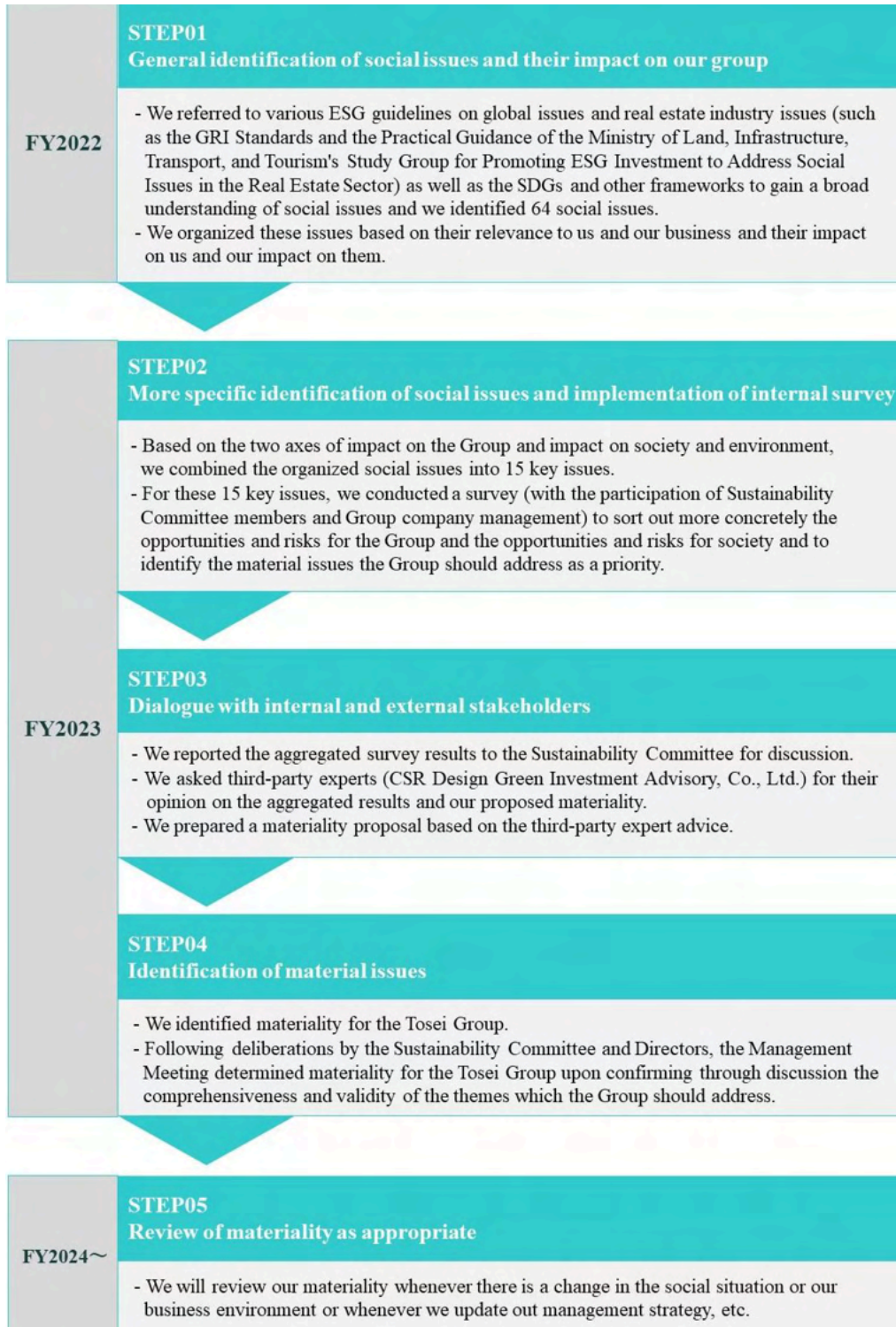
Formulated: January 2019

## ○ Materiality (Material Issues) for the Tosei Group

The Tosei Group started identifying its materiality as part of its pursuit of sustainability from November in fiscal year 2022, in order to strongly drive ESG management.








We have long been implementing a wide range of environmental, social and governance initiatives. With companies sure to come under increasing pressure to implement initiatives to address climate change and other social and environmental issues in the future, we are committed to further accelerating our initiatives by specifying important themes that we should address as a priority to help solve social and environmental issues for the development of a sustainable society and to drive ESG management for the achievement of sustainable corporate growth.

### ○ Materiality Identification Process





## ○ Materiality of The Tosei Group

Theme	Materiality (The value we believe important to create)	Major initiatives	Contribution to the SDGs
<b>Coexistence with the environment</b>	Action on climate change and promotion of a recycling-oriented society	<ul style="list-style-type: none"> <li>- Energy conservation and use of renewable energy</li> <li>- Disaster prevention and mitigation</li> <li>- Efficient use of resources</li> </ul>	  
	Environmentally friendly manufacturing and service provision	<ul style="list-style-type: none"> <li>- Improvement and visualization of environmental performance in both 'tangible' and 'intangible' aspects</li> <li>- Reduction of environmental impact of real estate revitalization and development</li> </ul>	
<b>Action to address social issues</b>	Healthy work environment that embraces diversity and individuality	<ul style="list-style-type: none"> <li>- Utilization of diverse human resources</li> <li>- Promotion of diverse working styles</li> <li>- Pursuit of job satisfaction</li> <li>- Respecting for human rights</li> <li>- Promotion of mental and physical wellbeing</li> </ul>	 
	High quality products and services that give safety and reassurance	<ul style="list-style-type: none"> <li>- Safety and security of mind of customers</li> <li>- Safety and security of mind of employees and suppliers</li> </ul>	
	Creation, rehabilitation and revitalization of local communities	<ul style="list-style-type: none"> <li>- Rehabilitation, creation and revitalization of local communities</li> <li>- Revitalization of local economies</li> </ul>	
<b>Solid corporate governance</b>	Governance that promotes healthy corporate growth	<ul style="list-style-type: none"> <li>- Enhancement of corporate governance</li> <li>- Compliance</li> <li>- Strengthening risk management</li> </ul>	

Formulated: November 2023

## ESG Promotion System

The Group has established a Sustainability Committee to deliberate upon and determine ESG-related policies and activities. The committee is chaired by the director responsible for sustainability (Noboru Hirano, CFO and Senior Executive Officer) appointed by the CEO, and consists of members appointed by the chairperson. The contents of the deliberations are regularly reported to the Board of Directors and reflected in the Group's business activities in cooperation with each relevant department.



## Tosei Group Long-Term Vision 2032

### Background and Purpose

The business environment surrounding the Group has become increasingly uncertain amid revolutionary changes, including the escalation of climate change issues, the emergence of geopolitical risks, the declining birthrate and the aging of society in Japan, the acceleration of behavioral changes triggered by the COVID-19 pandemic, and rapid advances in digital technology. In order to adapt to such changes in the business environment, ensure the Group's continued growth over the future, and enhance corporate value by contributing to the realization of a sustainable society, the Company formulated "Tosei Group Long-Term Vision 2032" to clarify "the Company's direction (what the Company envisions to be)" based on the Company's core competencies that are the source of the Group's competitive advantage and to make Group-wide efforts to realize its vision.

The Company formulated the new medium-term management plan "Further Evolution 2026" for the initial three years (phase 1) out of the nine-year period in order to realize the Long-Term Vision 2032.

### Overview of the "Tosei Group Long-Term Vision 2032"








The Group, through its six real estate-related businesses, has provided various solutions to realize the potential value of real estate. The Company is also expanding the business domain while mitigating risks by combining multiple businesses with different business attributes and are continuing to improve its real estate investment technique as a portfolio manager capable of handling a wide variety of assets. Furthermore, in the asset management domain, the Company offers world-class services trusted by real estate investors around the world and will work toward growing its business and realizing the Long-Term Vision 2032 by further expanding the Company's core competencies, i.e., the Company's "Real Estate Solution Capabilities," "Portfolio Management Capabilities," and "Global Reach Capabilities".

# Medium-Term Management Plan "Further Evolution 2026"

## ○ Main Policy and Basic Policies

By executing various measures under the following main policy and five basic policies, the Company will enhance the competitive edge of the Group and also contribute to the realization of a sustainable society.

Main Policy	
<b>Aim for further evolution as a unique comprehensive real estate company that can contribute to the realization of a sustainable society</b>	
Basic Policy	
 Sustainability	<ul style="list-style-type: none"> <li>▶ Expand the provision of solution to environmental / social issues and promote sustainability management</li> <li>▶ Expand investment for the Group's future growth measures</li> <li>▶ Establish and penetrate the Tosei brand through non-financial information disclosure</li> </ul>
 Business	<ul style="list-style-type: none"> <li>▶ Evolution and growth of business portfolio</li> <li>▶ Strengthen real estate solution capabilities by pursuing synergy among the six businesses</li> </ul>
 Human Resources / Organization	<ul style="list-style-type: none"> <li>▶ Maintain a work environment where a diverse range of employees can utilize their individuality and demonstrate their capabilities</li> <li>▶ Develop human resources with rich experience, knowledge, leadership and have deep understanding of the corporate philosophy</li> </ul>
 DX	<ul style="list-style-type: none"> <li>▶ Differentiation of products and services and promotion of business efficiency through IT and digital utilization</li> </ul>
 Financial Strategy / Capital Policy	<ul style="list-style-type: none"> <li>▶ Strengthen funding capabilities for sustainable growth</li> <li>▶ Maintain return on capital that exceeds capital costs and continue balance sheet management</li> </ul>

## ○ Target Management Indicators

Performance Indicators				
FY2023 Result		Three-year Mid-Term Management Plan		
		FY2024	FY2025	FY2026
Revenue	<b>¥79.4B</b>	¥92.1B	¥117.8B	<b>¥123.2B</b>
Profit Before Tax	<b>¥15.3B</b>	¥16.5B	¥17.7B	<b>¥19.0B</b>
ROE	<b>13.6%</b>	13.0%	12.7%	<b>12.5%</b>
Stable Business Ratio	<b>49.2%</b>	<b>Over 45%</b>		
Equity Ratio	<b>33.4%</b>	<b>Around 35%</b>		
Net D/E Ratio	<b>1.31 times</b>	<b>Around 1.4 times</b>		
Payout Ratio	<b>30.0%</b>	31.5%	33.0%	<b>35.0%</b>

## ○ Specific Initiatives

---

The plan will aim for the evolution and growth of the six existing business portfolio by strengthening “Real Estate Solution Capabilities”, “Portfolio Management Capabilities”, and “Global Reach Capabilities”, which are the sources of the Group’s corporate value, and expanding the service domains of each business and maximizing synergies within the Group.

In the Revitalization Business and the Development Business, the Company will aim to establish and penetrate the Tosei brand through differentiation by providing environmentally-friendly products conscious of sustainability, encouraging the utilization of existing real estate stock, and expanding the scope of products handled, among others. Additionally, to enhance its purchasing competitiveness, the Company will promote studies to improve the efficiency of property appraisals and the utilization of M&As.

In stable businesses, the Company will work on the studies of facility specifications in line with tenant demand in the Rental Business and the reinforcement of its service functions and the improved efficiency of back office operations in the Fund and Consulting Business and the Property Management Business, and make efforts to penetrate the Company’s brand through appeal to customers by differentiating the Tosei Hotel COCONE from other hotels and expand scales in the Hotel Business.

Furthermore, in the DX field, the Company will make efforts to promote business efficiency, while also providing real estate investment opportunities to a new customer base through real estate crowd funding, a real estate tech business which combines real estate, finance, and DX, issuing security tokens, and digital matching of the sales of pre-owned condominium units, in order to diversify the exit strategies for properties revitalized and developed by the Company.

To strengthen the Company’s business base that sustains growth, it will focus its efforts on the building of a personnel system, organizational structure, and work environment that allows for human resources development and enables diverse employees to leverage their individuality and maximize their capabilities and deepen its engagement with the employees. Additionally, in terms of finances and capital allocation, the Company will strengthen its funding capabilities to support the expansion of its business scale and the balance of assets held, while maintaining a sound financial structure and aiming to continue its growth investment and improvement of the return of profits with an awareness of capital efficiency.

## Participation in Industry Initiatives

### ○ Supporting the Recommendations of the Task Force on Climate-related Financial Disclosures (TCFD)

---

In November 2021, we expressed our support for the recommendations of the Task Force on Climate-related Financial Disclosure (TCFD) and joined the TCFD Consortium, an organization of supporters in Japan. Based on the TCFD recommendations, we will analyze the risks and opportunities posed by climate change to our business, and strive to further enhance information disclosure.



## ○ Commitment to Sustainable Development Goals (SDGs)

We have created links between the UN Sustainable Development Goals (SDGs) and the Tosei Group ESG Policy and Action Guidelines.

Please see page 9 to see the relationship between materiality and the SDGs.



	The Tosei Group ESG Action Guidelines	Relationship with SDGs
<b>E</b>	Carry out business activities with environmental considerations	    
<b>S</b>	Take actions that increase the value of real estate	    
	Contribute to tenants, locals and communities through real estate owned	
	Increase customer satisfaction	 
	Increase employee satisfaction	
<b>G</b>	Carry out business activities that achieve sound growth	  
	Comply with laws and regulations	
	Disclose ESG information	

### ○ SDGs 17 Goals

- |                                      |   |   |
|--------------------------------------|---|---|
| <b>1.</b> No Poverty                 | <b>9.</b> Industry, Innovation and Infrastructure | <b>15.</b> Life On Land                           |
| <b>2.</b> Zero Hunger                | <b>10.</b> Reduced Inequalities                   | <b>16.</b> Peace, Justice and Strong Institutions |
| <b>3.</b> Good Health and Well-Being | <b>11.</b> Sustainable Cities and Communities     | <b>17.</b> Partnerships for the Goals             |
| <b>4.</b> Quality Education          | <b>12.</b> Responsible Consumption and Production |   |
| <b>5.</b> Gender Equality            | <b>13.</b> Climate Action                         |   |
| <b>6.</b> Clean Water and Sanitation | <b>14.</b> Life Below Water                       |   |

# ● Environment

## ○ Environmental Vision

▼ [Our Approach and Vision for the Environment](#)

▼ [Environmental Promotion System](#)

### Our Approach and Vision for the Environment

As a company that operates in the real estate sector, the Tosei Group takes its corporate responsibility seriously in light of recent changes in the global environment and the urgent need to reduce greenhouse gas emissions. In order to strengthen our environmental efforts, we established Tosei Group Eco Declaration and Eco-Mission in April 2009, and in March 2022, Tosei Group Environmental Policy was established by resolution of the Board of Directors.

### ○ Tosei Group Environmental Policy

The Tosei Group has established the following five items as its environmental policy and endeavors to promote environmental efforts in all of its corporate activities.

#### **1. Promotion of efforts to create a low-carbon society**

We will contribute to the formation of a low-carbon society by actively introducing measures that contribute to energy conservation and reducing energy consumption and greenhouse gas emissions.

#### **2. Promotion of efforts to create a circular economy**

We will strive to reduce our environmental impact and contribute to the formation of a circular economy by preventing environmental pollution, promoting resource conservation including reduce, reuse, and recycle, and reducing water consumption and waste emissions.

#### **3. Promotion of efforts to coexist in harmony with the environment**

We will contribute to the formation of a prosperous and sustainable society by creating urban environments that are in harmony with nature, taking biodiversity into consideration.

#### **4. Compliance with environmental laws and regulations and raising awareness of environmental conservation**

In addition to complying with environmental laws and regulations, we will conduct environmental education and awareness-raising activities to enhance the awareness of Group employees regarding environmental conservation.

#### **5. Promotion of Environmental Communication**

We will disclose the status of our environmental efforts to society and engage in dialogue with our various stakeholders.

### Environmental Promotion System

#### ○ Sustainability Committee

The Group has established the Sustainability Committee to deliberate and decide on ESG-related policies and action plans. The Committee is chaired by the Director responsible for sustainability (Noboru Hirano, CFO and Senior Executive Officer) appointed by the President and CEO, and consists of members appointed by the Director. The contents of the deliberations are regularly reported to the Board of Directors, and are reflected in business activities under the supervision and direction of the directors and in cooperation with the relevant departments. In

the environmental area, the committee deliberates, manages progress, and provides instructions on all measures based on our environmental policy, including compliance with environmental laws and regulations, TCFD compliance, promotion of energy conservation at owned properties, and acquisition of third-party evaluations.



## Environmental Management

We are working to reduce the negative impacts of our assets on the environment through our own PDCA cycle, under the direction and supervision of our Sustainability Committee.

### PLAN

- Assessing energy consumption, GHG emissions, water consumption, etc., of owned assets and establishing reduction targets.
- Formulate a plan to promote energy conservation through the installation of LEDs throughout the building.
- Formulate a plan for awareness-raising activities for energy conservation measures in cooperation with tenants.

### DO

- Installation of high-efficiency equipment such as LEDs throughout the building.
- Introduction of renewable energy.
- Energy conservation awareness activities through sustainability guides, tenant surveys, etc., and requests for cooperation.

### CHECK

- Energy monitoring, measurement of LED installation effectiveness.
- Tenant survey tabulation, PM / BM sharing.

### ACTION

- Sustainability Committee discusses effectiveness measurement verification, tenant survey results, etc., and examines improvement measures.
- Reflected in next year's renovation work plan, awareness-raising activity plan, etc.

\*EMS such as ISO 14001 is not currently in place.

## Targets and Progress

▼ [Various Targets](#)

▼ [Energy Use Results](#)

▼ [Waste Discharge Results](#)

▼ [GHG\(CO2\) Emissions Results](#)

▼ [Water Use Results](#)

▼ [Environment-related Violations and Fines](#)

### ○ Various Targets (FY2024 -)

	Base Year	Subject	Target
GHG (CO2) Emissions	FY2022	Tosei Group Scope 1 and 2	Long-term Target: Net-zero by FY2050 Mid-term Target: 50% reduction from base year by FY2030
Energy Use	-	Tosei Group	Reduce energy use intensity (Crude oil equivalent kl/m <sup>2</sup> ) by 1% from the previous year
Water Use	-	Tosei Group	Reduce water use intensity (m <sup>3</sup> /m <sup>2</sup> ) from the previous year
Waste Discharge	FY2022	Tosei Group's Head Office Buildings	Long-term Target: Reduce waste discharge intensity by 15% by FY2050 Short-term Target: Reduce waste discharge intensity by 5% by FY2030

\*Tosei Group: Real estate portfolio with substantial energy management title among Tosei-owned fixed assets

### ○ Various Targets (FY2018 - FY2023)

	Base year	Subject	Target
GHG(CO2) Emissions	FY2022	Tosei Group Scope 1 and 2	Long-term Target: Net-zero by FY2050 Mid-term Target: 50% reduction from base year by FY2030
	FY2018	Tosei Owned Fixed Assets	Long-term Target: Reduce GHG emissions intensity by 5% by FY2023 Short-term Target: Reduce GHG emissions intensity by 1% per year
Energy Use	FY2018	Tosei Owned Fixed Assets	Long-term Target: Reduce energy use intensity by 5% by FY2023 Short-term Target: Reduce energy use intensity by 1% per year
Water Use	FY2018	Tosei Owned Fixed Assets	Long-term Target: Reduce water use intensity by 2.5% by FY2023 Short-term Target: Reduce water use intensity by 0.5% per year
Waste Discharge	FY2018	Tosei Head Office Building	Long-term Target: Reduce waste discharge intensity by 2.5% by FY2023 Short-term Target: Reduce waste discharge intensity by 0.5% per year



## GHG (CO<sub>2</sub>) Emissions Results

**Subject: Tosei Group Scope 1 and 2**

**Target: Compared to FY2022, 50% reduction by FY2030, net zero by FY2050**

		FY2022 Results (Base year)	FY2030 Target (Target year)	FY2021 Results	FY2022 Results	FY2023 Results
GHG (CO <sub>2</sub> ) Emissions (t-CO <sub>2</sub> )	Scope 1	480✓	-	197	480✓	584✓
	Scope 2	3,289✓	-	1,696	3,289✓	2,714✓
	Scope 1+ Scope 2 Total	3,769✓	1,885	1,893	3,769✓	3,297✓
Reduction rate compared to base year (Scope 1+Scope 2 Total)		-	-50%	-	-	-13%
Subject		Tosei Group Scope 1 and 2				
Total floor area of the subject (㎡)		61,561	-	49,112	61,561	73,722

\*The indicators marked ✓ are guaranteed by an independent third party, Sustainability Accounting Co.,Ltd.

The warranty report: [FY2023](#) / [FY2022](#) \* The PDF link on the left is valid when this report is viewed as PDF data.

\*For FY2021 calculation, the Princess Group, which became a consolidated subsidiary in October 2021, is not included.

\*The Group excludes GHGs (CFCs, etc.) other than CO<sub>2</sub> due to their extremely small amounts, and calculates and reports only CO<sub>2</sub>.

\*The GHG emission factor is based on the "Emission Factor by Electric Power Company" published by Ministry of the Environment and Ministry of Economy, Trade and Industry, and uses the emission factor of the electric power company used by the subject building.

\*As of November 30, 2023

**Coverage: Tosei-owned Fixed Assets**

**Target: Compared to FY2018, 5% reduction GHG emissions intensity by FY2023**

		FY2018 Results (Base year)	FY2023 Target (Target year)	FY2021 Results	FY2022 Results	FY2023 Results
GHG (CO <sub>2</sub> ) Emissions	Total amount (t-CO <sub>2</sub> )	6,366	-	6,701	8,233	7,264
	Emissions intensity (t-CO <sub>2</sub> /㎡)	90	86	57	59	51
Reduction rate compared to base year (Emissions intensity)		-	-5%	-37%	-35%	-43%
Total floor area of the coverage (㎡)		70,664	-	117,982	140,002	141,306

\*The coverage is Tosei-owned fixed assets. This excludes those with an energy monitoring period of less than one year, condominium unit ownership properties, and real estate for sale.

\*The Group excludes GHGs (CFCs, etc.) other than CO2 due to their extremely small amounts, and calculates and reports only CO2.

\*The GHG emission factor is based on the "Emission Factor by Electric Power Company" published by Ministry of the Environment and Ministry of Economy, Trade and Industry, and uses the emission factor of the electric power company used by the subject building.

\*As of November 30, 2023

## ○ Energy Use Results

**Coverage: Tosei-owned Fixed Assets**

**Target: Compared to FY2018, 5% reduction energy use intensity by FY2023**

		FY2018 Results (Base year)	FY2023 Target (Target year)	FY2021 Results	FY2022 Results	FY2023 Results
Energy use	Total amount (1,000GJ)	126	-	146	175	177
	Energy use intensity (GJ/m <sup>2</sup> )	1.78	1.69	1.23	1.25	1.26
Reduction rate compared to base year (Energy use intensity)		-	-5%	-31%	-30%	-29%
Total floor area of the coverage (m <sup>2</sup> )		70,664	-	117,982	140,002	141,306

\*The coverage is Tosei-owned fixed assets. This excludes those with an energy monitoring period of less than one year, condominium unit ownership properties, and real estate for sale.

\*Occupancy rate is not taken into account in the calculation of floor area intensity.

\*As of November 30, 2023

## ○ Water Use Results

**Coverage: Tosei-owned Fixed Assets**

**Target: Compared to FY2018, 2.5% reduction water use intensity by FY2023**

		FY2018 Results (Base year)	FY2023 Target (Target year)	FY2021 Results	FY2022 Results	FY2023 Results
Water withdrawal	Total amount (m <sup>3</sup> )	87,889	-	83,161	144,712	174,179
	Fresh surface water (m <sup>3</sup> )	0	-	0	0	0
	Brackish surface water/ sea water (m <sup>3</sup> )	0	-	0	0	0
	Underground water (m <sup>3</sup> )	0	-	0	0	0

<b>Water withdrawal</b>	<b>Tap water (m<sup>3</sup>)</b>	87,889	-	83,161	144,712	174,179
	<b>Water withdrawal intensity (m<sup>3</sup>/m<sup>2</sup>)</b>	1.35	1.32	0.74	1.05	1.23
<b>Reduction rate compared to base year (Water withdrawal intensity)</b>		-	-2.5%	-45%	-22%	-9%
<b>Wastewater</b>	<b>Total amount (m<sup>3</sup>)</b>	-	-	79,859	141,218	170,256
	<b>Fresh surface water (m<sup>3</sup>)</b>	-	-	0	0	0
	<b>Brackish surface water/ sea water (m<sup>3</sup>)</b>	-	-	0	0	0
	<b>Underground water (m<sup>3</sup>)</b>	-	-	0	0	0
	<b>sewage (m<sup>3</sup>)</b>	-	-	79,859	141,218	170,256
	<b>Wastewater intensity (m<sup>3</sup>/m<sup>2</sup>)</b>	-	-	0.71	1.03	1.20
<b>Total floor area of the coverage (m<sup>2</sup>)</b>		65,304	-	112,622	137,499	141,306

\*The Group regularly assesses water stress and water risk in our main business areas (Tokyo, Kanagawa, Chiba, and Saitama prefectures) using Aqueduct, the assessment tool of the World Resource Institute (WRI). As of September 2024, there were no areas classified as "High" or higher for water risk.

\*Wastewater discharge has been monitored since FY2021.

\*The coverage is Tosei-owned fixed assets. This excludes those with an energy monitoring period of less than one year, condominium unit ownership properties, and real estate for sale.

\*Occupancy rate is not taken into account in the calculation of floor area intensity.

\*As of November 30, 2023

## ○ Waste Discharge Results

Coverage: Tosei Head Office Building

Target: Compared to FY2018, 2.5% reduction waste discharge intensity by FY2023

		FY2018 Results (Base year)	FY2023 Target (Target year)	FY2021 Results	FY2022 Results	FY2023 Results
Waste Discharge	Total amount (t)	60	-	100	126	121
	Incineration/ landfill (t)	22	-	49	87	84
	Recycle (t)	38	-	51	39	37
	Waste Discharge intensity (kg/m <sup>2</sup> )	13.27	11.13	8.37	8.27	7.95
Reduction rate compared to base year (Waste Discharge intensity)		-	-2.5%	-37%	-38%	-40%
Subject (Tosei head office building) (m <sup>2</sup> )		4,515	-	11,986	15,249	15,249

\*Waste discharge are those of Tosei head office building (Tamachi Tosei Building).

\*Occupancy rate is not taken into account in the calculation of floor area intensity.

\*As of November 30, 2023

## ○ Environment-Related Violations and Fines

There were no penalties or fines for violations of environment-related laws and regulations (including water-related) or accidents in FY2023.

# Climate Change

✓ [The Company's Perceptions of Climate Change Issues](#)

✓ [Governance](#)

✓ [Risk Management](#)

✓ [Disclosure Based on TCFD Recommendations\(PDF\)](#)

✓ [Supporting the Recommendations of the Task Force on Climate-related Financial Disclosures \(TCFD\)](#)

✓ [Strategy](#)

✓ [Metrics and Targets](#)

## The Company's Perceptions of Climate Change Issues

Since the Paris Agreement of 2015, climate change has become an urgent global challenge, and the need to address environmental issues has become a common understanding among countries around the world. The current climate system and the scale of the changes observed in the climate are unprecedented in hundreds of thousands of years. The IPCC Sixth Assessment Report, published in 2021, warns that anthropogenic climate change is already affecting many weather and climate extremes in all regions of the world and that unless GHG emissions are significantly reduced over the next few decades, it will cause more severe and frequent natural disasters. The world must hold the increase in global average temperature to below 2°C or even to 1.5°C above the pre-industrial level by the end of the 21st century. Efforts to reduce GHG emissions are being made worldwide, and in Japan, the movement toward the achievement of a decarbonized society has been accelerating since the Japanese government's declaration on Net Zero GHG Emissions by 2050.

Under these circumstances, the Tosei Group recognizes that the climate change will cause dramatic changes in the natural environment and social structure, and that it is an issue that will have a significant impact on our business. We also are aware that natural disasters could reduce the value of real estate and stricter government environmental regulations could significantly affect our business activities, strategies and financial plans. Tosei has established the Tosei Group ESG Policy and Action Guidelines and has also included initiatives to address environmental and social issues in its current medium-term management plan, Further Evolution 2026. We will continue to strive to implement ESG management that takes sustainability into consideration and contribute to the realization of a sustainable and decarbonized society through our corporate activities.

### The Tosei Group ESG Policy

The Tosei Group has a mission of creating new value and inspiration in all aspects of real estate as a global-minded group of seasoned professionals. It regards its commitment to the Environment, Social and Governance as a priority management challenge. It will seriously address the social issues associated with real estate to contribute to society and achieve its own continuous growth.

## Supporting the Recommendations of the Task Force on Climate-related Financial Disclosures (TCFD)

In November 2021, we expressed our support for the recommendations of the Task Force on Climate-related Financial Disclosure (TCFD) and joined the TCFD Consortium, an organization of supporters in Japan. Based on the TCFD recommendations, we will analyze the risks and opportunities posed by climate change to our business, and strive to further enhance climate-related information disclosure.



TASK FORCE ON  
CLIMATE-RELATED  
FINANCIAL  
DISCLOSURES



## Governance

### Organization Framework

Tosei Group has established the Sustainability Committee, which reports directly to the Board of Directors, to promote ESG management practices that take sustainability into account. Based on the Tosei Group ESG Policy and ESG Action Guidelines, the Sustainability Committee formulates policies to improve the Group's overall sustainability, including addressing climate change, formulates annual activity plans for ESG promotion, monitors, provides advice and guidance the progress of each measures and departmental activities.

The Sustainability Committee is chaired by the director responsible for sustainability (Noboru Hirano, CFO and Senior Executive Officer) appointed by the President and CEO, and consists of members appointed by the director. In principle, the committee holds six meeting a year, and its deliberations, activity status, and reported matters are reported monthly to the Board of Directors.

The Sustainability Committee identifies, classifies, analyzes, and evaluates risks and opportunities, and formulates organizational measures and response plans for adaptation and mitigation for climate-related risks in accordance with the Regulations for Risk Management Related to Climate Change. The measures approved by the Board of Directors are linked to business strategies under the leadership of the Sustainability Committee and are directed to the Group companies and their respective business units.

### Role of the Board of Directors

The Board of Directors has the highest responsibility for climate change-related risk management, and shall establish the necessary organizational structure, appropriately supervise it, and provide instructions as necessary. In addition, based on reports from the Sustainability Committee, the Board of Directors appropriately monitors and supervises the progress of each measure and program, reviewing the policies and directing improvements to the promotion system as necessary. In addition, ESG promotion targets, including climate change, are set as items for evaluation and reward of full-time directors in charge of ESG.

<b>Management and Supervisory Body about Climate Change Risk</b>	Board of directors
<b>Person in Charge</b>	Person responsible for climate change-related risk management: Noboru Hirano, CFO and Senior Executive Officer of Administrative Division  *This person shall report monthly on matters related to climate change response at the Board of Directors meetings.
<b>Office</b>	Corporate Management department

## Strategy

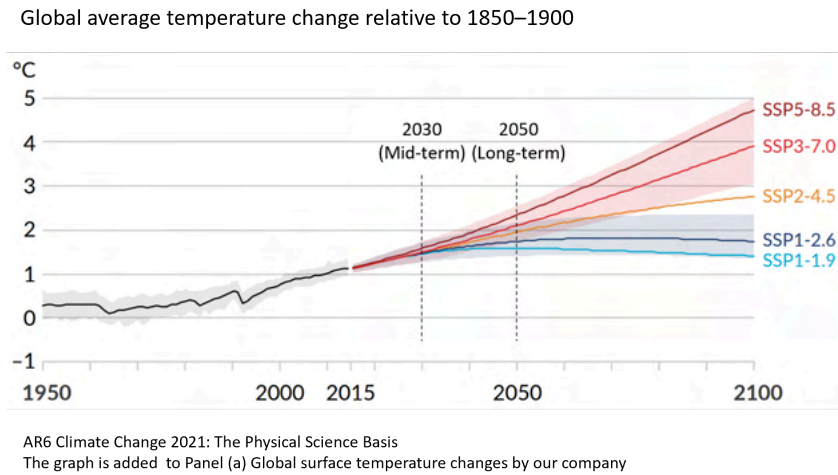
To understand the possible impact of future climate change on our group's business and to reflect such impact into our business strategy, we chose multiple future climate change scenarios defined by international institutions and identified risks and opportunities of the hypothetical world under each scenario. The details of the scenario analysis are as follows.

### Determining Targets for the Analysis

In this scenario analysis, all our group's businesses are included as the target. Regarding the possible impact on real estate holdings, the analysis covers office buildings, commercial facilities, detached houses, apartment buildings, hotels, and logistics facilities as asset classes that are expected to be strongly affected by climate change, while pre-owned condominiums units, which have a small impact, were excluded from the analysis.

## □ Determining Time Frames for the Analysis

In analyzing the scenarios, we used 2030 (medium-term) and 2050 (long-term) as time frames for the scenario analysis, considering the effects of climate change assumed in each scenario parameter will materialize in the medium to long term.



## □ Assumptions Underlying Each Scenario

The TCFD recommendations advise the use of several scenarios, including a 2°C or lower scenario, to examine the resilience of the organization in an uncertain future.

Our group used the following two scenarios for our study and analysis.

### (1) 1.5°C–2°C increase scenario (high transition risks, low physical risks)

Under this scenario in which regulations and policies are strengthened for decarbonization, measures to address climate change are taken, and temperature rise is expected to be around 1.5 -2°C in 2100.

Companies are strongly required to respond to climate change, and if they do not, customer outflow and reputation risks will increase, resulting in higher transition risks, while physical risks will be relatively low, as the severity and increase of disasters caused by climate change will be suppressed into a certain extent.

### (2) 4°C increase scenario (low transition risks, high physical risks)

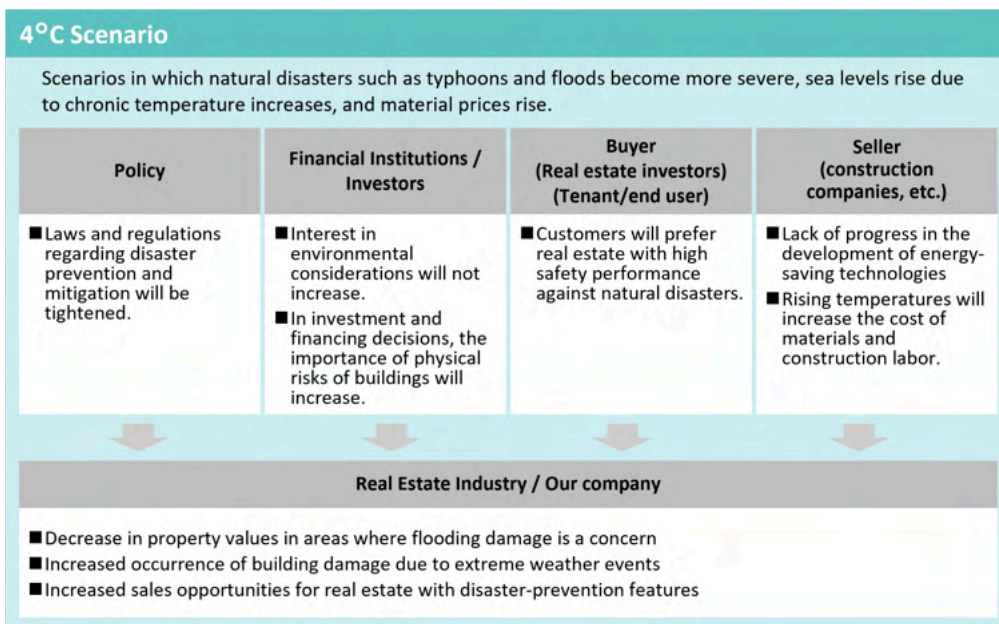
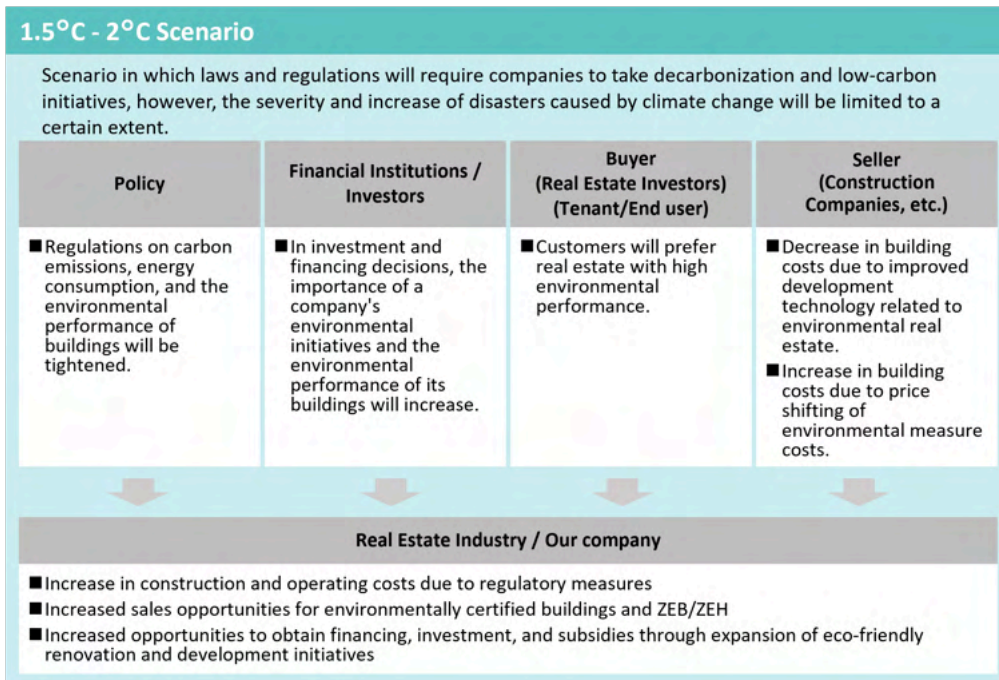
Under this scenario in which climate change measures are not adequately addressed and temperatures rise from pre-industrial levels to about 4°C by 2100.

Physical risks are assumed to increase, including more severe natural disasters, sea level rise, and an increase in extreme weather events.

This will increase the competitiveness of products and services with superior BCPs. On the other hand, transition risks will be lower, as government regulations will not be strengthened.

<Mainly Referenced Scenario Parameters>

	Institutions/ Organizations	1.5 - 2°C Scenario	4°C Scenario
Transition Risks	IEA (International Energy Agency)	<ul style="list-style-type: none"> <li>• WEO2020; Sustainable Development Scenario (SDS) Net Zero Emissions by 2050 case (NZE2050)</li> <li>• WEO2022; Net Zero Emissions by 2050 Scenario (NZE2050)</li> <li>• ETP2017; Beyond 2°C Scenario (B2DS)</li> </ul>	-
Physical Risks	IPCC (Intergovernmental Panel on Climate Change)	<ul style="list-style-type: none"> <li>• IPCC Sixth Assessment Report; IPCC SSP1-2.6</li> </ul>	<ul style="list-style-type: none"> <li>• IPCC Sixth Assessment Report; IPCC SSP5-8.5</li> </ul>





## Identification of Risks / Opportunities Based on Scenario Analysis and Evaluation of Financial Impact

Based on the two climate-related risks and opportunities (Transition risks/opportunities and Physical risks / opportunities) categorized in the TCFD recommendations, we have identified the major risks and opportunities that are expected to have a significant impact on our business for each scenario. For each of the identified risks and opportunities, we evaluated the financial impact using parameters published by international organizations. The degree of impact on the Group was assessed on a four-point scale (major, medium, minor, and minimal) based on the materiality standards of the Tokyo Stock Exchange for timely disclosure, qualitative judgments take into account. Details are as follows.

### Transition Risks / Opportunities

Category	Item/Contents	Time Frame	Financial Impact	
			1.5 - 2°C Scenario	4°C Scenario
Regulation /Policy	<p><b>Introduction of carbon tax</b></p> <p><b>Risks</b></p> <ul style="list-style-type: none"> <li>Operating costs will increase in accordance with GHG emissions due to the introduction of a carbon tax and carbon price.</li> <li>Construction costs will increase affected by rising material prices.</li> </ul>	Mid to Long term	Minor	Minimal
	<p><b>Tighter GHG emission regulations</b></p> <p><b>Risks</b></p> <ul style="list-style-type: none"> <li>Tighter regulations will increase construction costs as ZEH(M)/ZEB becomes mandatory for new offices, condominiums, and detached houses.</li> <li>Tighter regulations will increase renovation costs by requiring existing buildings to be decarbonized (renovation to ZEB Ready levels).</li> </ul> <p><b>Opportunities</b></p> <ul style="list-style-type: none"> <li>The spread of ZEB-enabling technologies is expected to reduce the construction cost, which may mitigate the cost increase due to ZEB-enabling measures.</li> <li>Actively promoting the decarbonization of buildings will increase the competitiveness of properties.</li> </ul>	Mid to Long term	Middle	Minimal
Reputation	<p><b>Change in behavior of investors and financial institutions</b></p> <p><b>Risks</b></p> <ul style="list-style-type: none"> <li>Interest burden will increase due to higher lending rates for companies reluctant to take environmental measures, etc.</li> </ul> <p><b>Opportunities</b></p> <ul style="list-style-type: none"> <li>Active implementation of environmental measures will improve corporate reputation and credibility, leading to increased credit lines and preferential interest rates.</li> <li>The liquidity of eco-friendly real estate will improve, and sales opportunities will increase.</li> </ul>	Mid to Long term	Minor	Minimal

\*Financial impact is calculated based on internal data available as of May 2023.

### Resilience of the Group and the Results of the Analysis

Results of the scenario analysis indicate that the financial impact on the Group from transition risks, especially in the "medium to long term" time frame, will be emerge as a result of changes in the social transformation associated with the transition to a decarbonized society (1.5 °C - 2°C Scenario), specifically through the strengthening of various government regulations (adoption of carbon taxes, mandatory ZEH / ZEB levels, etc.), and changes in the behavior and preferences of investors and financial institutions.

The Group intend to switch using electricity generated from renewable energy sources for its head office and company-operated hotels. We will also promote internal resource and energy conservation efforts to reduce the Group's GHG emissions. moreover, we will aim to minimize risks and maximize opportunities by systematically promoting environmentally friendly product developments, renovating buildings to environmentally friendly real estate specifications, and acquiring environmental real estate certifications.

## ○ Physical Risks / Opportunities

Category	Item/Contents	Time Frame	Financial Impact	
			1.5 - 2°C Scenario	4°C Scenario
Acute	<p><b>Increased severity of extreme weather events</b></p> <p><b>Risks</b></p> <ul style="list-style-type: none"> <li>• Properties located in areas with high inundation risks due to flooding will have lower price appreciation (asset value) due to higher risks premiums for investors.</li> <li>• Repair costs will increase due to flood damage.</li> </ul> <p><b>Opportunities</b></p> <ul style="list-style-type: none"> <li>• Enhanced BCP measures for buildings will minimize risks and increase the market competitiveness of the properties.</li> </ul>	Short to Mid term	Minimal	Middle
Chronic	<p><b>Sea Level Rise</b></p> <p><b>Risks</b></p> <ul style="list-style-type: none"> <li>• As sea level rises, existing buildings will chronically be inundated.</li> </ul>	Mid to Long term	Minimal	Minimal
	<p><b>Supply Chain Confusion</b></p> <p><b>Risks</b></p> <ul style="list-style-type: none"> <li>• Construction costs will rise due to supply chain disruptions caused by increased extreme weather events and soaring material prices due to oil dependence.</li> </ul>	Mid to Long term	Minimal	Middle

\*Financial impact is calculated based on internal data available as of May 2023.

### ▮ Resilience of the Group and the Results of the Analysis

Results of the scenario analysis indicate that financial impact from physical risks on the Group, especially in the "medium to long term" time frame, will emerge as a result of intensifying of extreme weather events in society where climate change measures are not sufficiently implemented (4°C scenario). We make investment decisions only after comprehensively considering various factors, including flood risks. Also, regularly checks the risk status of its property portfolio using hazard maps, and takes appropriate business continuity planning (BCP) measures by reviewing the portfolio, purchasing insurance, and implementing countermeasure construction. Through these efforts, we aim to minimize risks while maximizing opportunities.

## ○ Strategies and Measures Developed Based on the Results of Scenario Analysis

Considering the aforementioned scenario analysis results, the Group will promote and consider the following measures in its management strategy and financial plan to minimize risks and maximize opportunities.

### ○ Utilize Renewable Energy

To reduce CO2 emissions from the buildings we own, we are working on the use of renewable energy\* in addition to energy conservation renovation work.

Tosei's head office building, the Tamachi Tosei Building, and Tosei Hotel Tsukiji Ginza Premier are powered by renewable energy, and Tosei is also working on local production for local consumption of energy by installing solar panels and storage batteries at T's eco Kawasaki as part of its value-up work to power some common areas as part of its renewable energy utilization in its regeneration business.

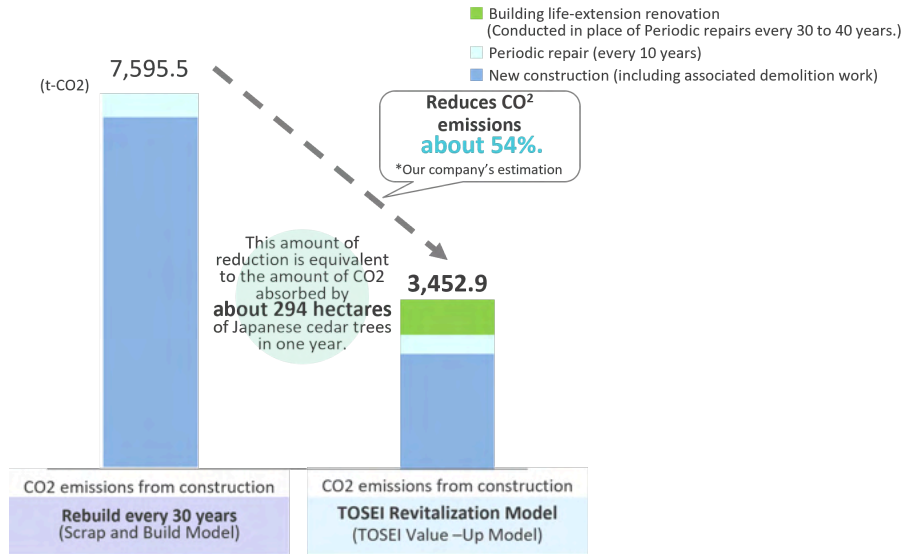
\*Electricity derived from renewable energy includes the use of non-fossil certificates classified as renewable energy.



T's eco Kawasaki Solar Panels

## ○ Reduce CO2 Emission Through Revitalization Business

Tosei's Revitalization Business is not only attractive as an investment product, but also leads to the utilization and extension of existing resources and is environmentally friendly. This means that, Tosei's model as the utilization of existing used properties can reduce total amount of CO2 generated due to construction by 54% in comparison to the Scrap and Build Model during 100-year term. (According to our estimation)



### Assumptions

Assuming that a newly constructed office building (total floor area: 10,000m<sup>2</sup>, steel-framed reinforced concrete structure) will be maintained for 100 years\*

#### TOSEI Value-Up Model

Repair and maintenance work to be carried out every 10 years (8 times in total), and life-extension work to be carried out once every 30 to 40 years (2 times in total).

Lengthening of service life = large-scale repair work for air conditioning, water supply, elevators, water-saving toilets, etc.

#### Scrap and Build model

Repair work every 10 years (9 times in total), and once every 30-40 years, Demolish the existing building and build a new similar building (2 times in total).

\*In order to extend the life of the building frame up to 100 years, it is assumed that the neutralization diagnosis of the building frame and its treatment have been taken. In addition, CO<sub>2</sub> emissions from the work related to neutralization diagnosis and treatment are not considered.

## ○ Initiatives to Reduce GHG Emissions in the Real Estate Fund and Consulting Business

In our Fund and Consulting Business, through our asset management services, we promote energy-saving renovation of buildings owned by privately placed real estate funds and REITs, acquisition of environment-related certifications, and efforts to reduce GHG emissions. Tosei Asset Advisors, Inc has established the Green x Value Up Residential Fund (hereinafter "the Fund") in FY2023, which aims to reduce whole-building GHG emissions through energy-saving renovations, working with domestic institutional investors. The Fund will operate its properties with the goal of significant reducing GHG emissions for the whole-building by holding existing rental apartments over the long term and conducting energy-saving renovations not only of common areas but also vacant units. The Company will carry out the renovation work as construction manager, and the value of the property will be increased with a focus on the reduction of environmental impact, thereby revitalizing the property as a rental apartment building that contributes to the realization of a decarbonized society. In addition to LED lighting and the introduction of motion sensors in common areas, the installation of solar power generation equipment on the rooftop is planned along with the application of highly reflective paint. In the exclusive areas, water, lighting, and air conditioning equipment will be upgraded to energy- and water-saving models, and a Home Energy Management System (HEMS) is installed to enable the visualization and optimization of energy use.



Exterior view of subject property



Rooftop where solar power generation equipment will be installed

## ○ Development of Decarbonized and Low-Carbon Properties

We are working to build houses that meet the ZEH (Net Zero Energy House) standard, and in FY2023, we supplied 12 ZEH and long-life quality housing. We are developing products that incorporate the most advanced housing equipment and systems, including solar power generators, energy- and water-saving equipment, and IoT. We will continue with these efforts to provide houses that combine high energy-saving performance and comfort.



Example of ZEH construction



Solar power generation system



High-performance heat-insulating material



Energy Meter

## ○ Major Environmentally-Conscious Equipment Installations

The Group's development properties actively adopt equipment and materials that contribute to greenhouse gas reduction and energy conservation, as described below.

- Energy-saving water heater (Eco-Jozu, ENE-FARM)
- Highly insulated design (equivalent to heat insulation performance grade 4)
- Rainwater utilization equipment (rainwater tank, water-retaining interlocking)
- Rooftop greenery, rooftop green/vegetable garden
- Double-layered glass
- Highly insulated sashes
- Water-saving faucets, water-saving toilets
- Electric car charging facilities
- LED lighting, motion sensor lighting
- Solar power generation system
- Recycled materials

## ○ Promotion of LED Installation in Used Office Buildings

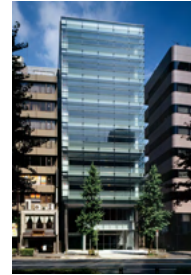
The Group is promoting the installation of LED lighting in the fixed assets it owns. To date, we have installed LED lighting throughout 7 existing office buildings and 1 existing logistic facility and reduced electricity consumption by an average of approximately 20% to 30%. This is expected to improve tenant satisfaction by reducing electricity consumption and costs, increasing the brightness of the buildings, and eliminating the need for maintenance.



Shinbashi Frontier BL



Shinden Logistics



Toranomon Tosei BL



Yotsuya Tosei BL



Koishikawa Tosei BL



Narimasu Tosei BL

## ○ Promotion of Energy Conservation in Cooperation with Tenants

To promote energy conservation in the properties we own, we are working with tenants to conserve energy.

### ○ Tenant Survey

We conduct an annual survey of all tenants of our buildings (fixed assets) to ascertain their needs regarding building management systems and facilities, etc. The Sustainability Committee of Tosei Community Corporation, which is responsible for the management of fixed assets, and the Sustainability Committee of Tosei confirm the results of the survey and take necessary measures to improve tenant satisfaction. The Sustainability Committee of Tosei Community Corporation, which is responsible for the management of fixed assets, and the Sustainability Committee of Tosei Corporation confirm the results of the questionnaires and take necessary measures to improve tenant satisfaction.

### ○ Green Lease Agreement

For tenants of buildings that have undergone whole-building LED construction, we have entered into green lease contracts with tenants that stipulate that both the owner and the tenant will enjoy the benefits of energy conservation through the installation of energy-saving equipment, and that the tenant will work with the owner on various energy-saving activities that will contribute to improving the environmental performance of the property. As of the end of the fiscal period ended November 30, 2023, green lease contracts were in place for 8 properties, including Shinden Logistics, Awaji-cho Tosei Building, and others.

### ○ Energy Conservation Awareness Activities

We are striving to raise building users' awareness of energy conservation and reduce energy consumption by distributing Sustainability Guides, which provide information on energy conservation activities, and by displaying posters to promote energy and resource conservation, waste separation, stairway use, and other activities.



Energy Conservation Promotion Poster



Sustainability guidebooks

## ○ Promotion of Acquiring Environmental Real Estate Certification

We are promoting energy-saving renovations, including the installation of LED lighting in buildings. We are also promoting the acquisition of certifications that evaluate the environmental performance and social aspects of real estate and use these certifications to enhance the value of our assets and for leasing.

## Risk Management

### ○ Process for Identifying and Assessing Climate-Related Risks and Opportunities

The Sustainability Committee, responsible for risk management related to climate change, conducts regular group-wide surveillance once a year and identifies climate-related risks and opportunities based on the results. The identified climate-related risks and opportunities are evaluated on two scales, "likelihood" and "impact" based on multiple assumptions (scenarios) about future climate change defined by international organizations and others. The results of the analysis are reported to the Board of Directors each time they are performed. Climate-related risks and opportunities in this analysis are based on the following definitions.

#### 1. Transition Risks

Risks associated with the transition to a low-carbon society, which are risks brought about by changes in policies and legal regulations to address climate change, as well as changes in technological development, market trends, market valuations, etc.

<b>( i )Current Regulations (Policy and Legal)</b>	Risks related to policy actions that attempt to constrain actions that contribute to the adverse effects of climate change
<b>( ii )New Regulations (Policy and Legal)</b>	Risks related to policy actions that seek to promote adaptation to climate change
<b>( iii )Technology</b>	Risks related to technology that may change or evolve with climate change among suppliers of materials and services related to each of the Group's businesses
<b>( iv )litigation</b>	Risks related to climate-related litigation claims being brought before courts.
<b>( v )Market</b>	Risks associated with changes in the markets relevant to the business of the Group companies as society transitions to a low-carbon and decarbonized society in relation to climate change.
<b>( vi )Reputation</b>	Risk of changes in the Group' s reputation with customers, investors, various suppliers, communities, governments, and others related to the Group in relation to climate change.

#### 2. Physical Risks

Risk of exposure to acute or chronic damage from climate change and other causes brought about by climate change.

### 3. Opportunity

<b>( i )Resource Efficiency</b>	Opportunities related to improving resource efficiency in the business activities of our Group.
<b>( ii )Energy Source</b>	Opportunities from shifting to low-carbon energy sources to meet the energy needs of our group companies' business activities.
<b>( iii )Products and Services</b>	Opportunities arising from low-carbon and climate change adaptive products and services of our group companies.
<b>( iv )Market</b>	Opportunities for our Group to enter new markets as we transition to a low-carbon economy.
<b>( v )Resilience</b>	Opportunities arising from enhancing various adaptive capacities of our group companies to cope with climate change.

## Processes to Manage Climate-Related Risks and Opportunities

Of the identified risks and opportunities, the Sustainability Committee creates a plan for each element that the Tosei Group should address in an organized manner, and the Board of Directors approves the plan. The plan is formulated based on the basic framework of risk management, namely "avoidance," "acceptance," "mitigation," and "transfer".

Under the supervision of the Board of Directors and in accordance with the instructions of the Sustainability Committee, the approved risk response plans are implemented by the respective business operation systems of Tosei and its group companies. The Sustainability Committee also takes the lead in linking the risk management plan to the business strategy by providing instructions to each Group company and their respective business organizations.

## Status of Company-Wide Risk Management Integration

The Risk and Compliance Committee, which is a committee directly under the Board of Directors, is responsible for centralized and cross-sectional risk management of the Tosei Group. The committee is responsible for implementing basic measures for the Group's risk management, responding to management crises that may occur as risks emerge, and overseeing and managing the various risks surrounding the Group's businesses.

Climate Change Risks and Opportunities, which are of particular importance among the company-wide risks and should manage following the framework recommended by the TCFD, are led by the Sustainability Committee under the supervision of the Board of Directors. The Risk and Compliance Committee ensure the integrated Enterprise Risk Management by assisting and supporting the Sustainability Committee in its implementation of various measures.

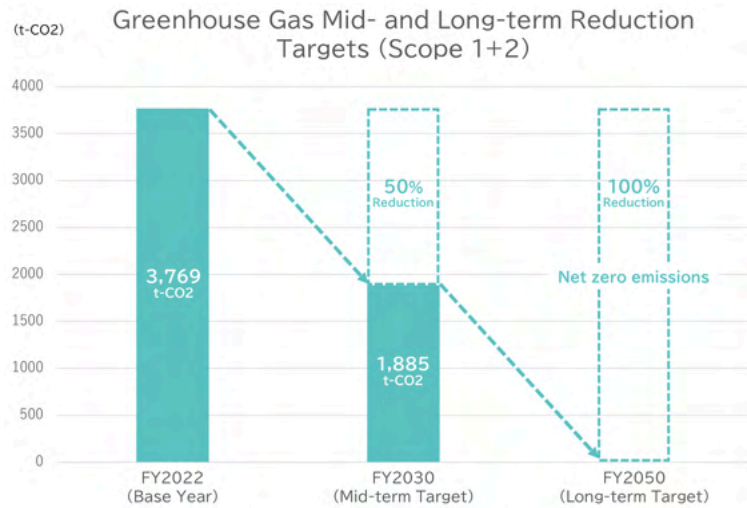
## Metrics and Targets

### Disclosure Elements of Greenhouse Gas (GHG) Reduction Target

The Tosei Group has set the goal of achieving net-zero greenhouse gas emissions in Scope 1 and 2 in FY2050 to keep the global temperature increase below 1.5°C. In addition, the Company will pursue the following reduction targets over the medium term, with FY2022 as the base year.

<b>Base Year</b>	FY2022 (From December 2021 to November 2022)
<b>Reduction Target*</b>	Scope 1: direct emission of GHGs by business operators themselves, such as from combustion of fuel Scope 2: indirect emission of GHGs associated with the use of electricity, heat, and steam
<b>Target Year / Reduction Ratio</b>	Long-term Target: Net-zero by FY2050 Mid-term Target: 50% reduction from base year by FY2030

\* The GHGs emitted by our group consist of GHGs emitted directly from our company through the usage of city gas used at our headquarter, sales offices, and company-operated hotels and gasoline used in company vehicles (Scope1), and GHGs emitted indirectly through the usage of electricity at our headquarter, sales offices, and company-operated hotels and district heat and cooling used at our headquarter office (Scope2).



## Greenhouse Gases (GHG) Emissions

	unit	FY2020	FY2021	FY2022 (Base Year)	FY2023
Scope 1 (Direct GHG emissions)	t-CO2	135	197	480 ✓	584 ✓
Scope 2 (Indirect emissions associated with energy sources)	t-CO2	1,318	1,696	3,289 ✓	2,714 ✓
Total (Scope 1+2)	t-CO2	1,453	1,893	3,769 ✓	3,297 ✓
Total floor area of the subject	m <sup>2</sup>	29,345	49,112	61,561	73,722

\* The indicators marked ✓ are guaranteed by an independent third party, Sustainability Accounting Co.,Ltd.

The warranty report : [FY2023 / FY2022](#) \*The PDF link on the left is valid when this report is viewed as PDF data.

\* The greenhouse gas emissions shown above are the total emissions from the business activities of all domestic consolidated subsidiaries of the Tosei Group, based on the GHGs Protocol's control criteria.

\* The figures for FY2020 include estimates in some cases.

\* For FY2021 calculation, the Princess Group, which became a consolidated subsidiary in October 2021, is not included.

\* The Group excludes GHGs (CFCs, etc.) other than CO2 due to their extremely small amounts, and calculates and reports only CO2.

\* The GHG emission factor is based on the "Emission Factor by Electric Power Company" published by Ministry of the Environment and Ministry of Economy, Trade and Industry, and uses the emission factor of the electric power company used by the subject building.

\* As of November 30, 2023

## Disclosure Based on TCFD Recommendations (Announced on September 28, 2022)

Based on TCFD recommendations, we disclosed information about Governance, Strategy, Risk Management, Metrics and Targets related to climate change risks and opportunities. We will continue to promote our measures to climate change issues and strive to further enhance climate-related information disclosure.

[> Disclosure Based on TCFD Recommendations \(PDF:1,0MB\)](#)

\*Progress after September 28, 2022 is reported as needed on the "Climate Change" page.

\*The PDF link above is valid when this report is viewed as PDF data.



# Biodiversity

Our Approach to Biodiversity

Protecting Urban Greenery

Protecting Ecosystems

## Our Approach to Biodiversity

In accordance with the Group's environmental policy, we will strive to create urban environments that are in harmony with nature by taking biodiversity into consideration and working to conserve and green the natural environment. We will also actively participate in local volunteer activities to raise employee awareness of biodiversity conservation.

## Protecting Urban Greenery

### Initiatives Through Business

#### Promotion of Greening

In order to improve the landscape and reduce the environmental impact, we are working on greening existing real estate and development properties. Specifically, we are planting trees on the rooftops and walls of office buildings, grounds of condominiums and detached houses to create green spaces. We are also focusing on rooftop greening, with a total of 3,927 square meters of green space planted so far as of the end of November 2022. We are planning to introduce this system to commercial facilities and hotels under development.



THE PALMS Chofu Manor Garden



THE PALMS Sagamiyama Park Brightia



TOSEI HOTEL COCONE Ueno Okachimachi

#### Symbiosis with Plants

T's garden Nishiterao, a rental condominium that we revitalized, has a variety of plantings in the courtyard and other areas of the property, and QR codes are attached to tall trees to know tree species. Residents can interact with the plants in their daily lives and enjoy the seasonal changes.



Tree labeled with QR code linking to additional species information

### Initiatives around the Head Office

#### Green Space around the Head Office

Tamachi Tosei Building is a 30-year-old existing building that has been renovated and occupied by the Tosei Group as its headquarters building from 2021. Over 30% of the more than 1,300 m<sup>2</sup> of open space is greened, with a diverse mix of tall trees, medium-sized trees,

shrubs, and ground cover, allowing residents to enjoy the changes in the seasons. The canal that runs in front of the building is visited by wild birds, creating an environment where one can enjoy the richness of nature even in the heart of the city. The courtyards on the 5th and 13th floors of the head office building are designed to replicate a Japanese garden, with a pond in which carp are kept, and trees in the garden provide perches for wild birds so that one can hear them chirping.



Public open space



Courtyard (5F)

On the rooftop of Toranomom Tosei Building, which was used as the head office building until March 2021, we operated a rooftop vegetable garden in order to mitigate the heat island effect, raise employee awareness of the environment, and revitalize group communication. We grew flowers and vegetables according to the season and held a "harvest festival" to raise the environmental awareness of employees through employee-participatory events.



## ○ Participation in Minato City Adopt-A-Program

Since October 2022, we have been participating in Minato City Adopt-A-Program and engaging in community cleanup activities. The program is an agreement between Minato City and organizations that live, work, or study in Minato City to collaborate in the maintenance and management of roads, parks, and other facilities. In principle, once a month, employees of our group pick up trash and remove weeds from the streets and parks around our head office. Through these activities, the Group will contribute to environmental preservation and beautification of the Minato City where the head office building is located.



Cleaning activity

▼See page 74 for activity results.

## ○ Social Contribution Activities

### ○ Tree-Planting Activities

For seven consecutive years from 2009 to 2015, we participated as volunteers in the "Umi-no-Mori (Sea Forest)" tree-planting event organized by the Tokyo Metropolitan Government. "Umi-no-Mori" is an initiative to plant saplings on the inner landfill of the central breakwater in Tokyo Bay, which was reclaimed with garbage and construction soil, and transform it into a beautiful forest to create a venue for the 2021 Tokyo Olympic and Paralympic Games. Umi-no-Mori is expected to serve as a starting point for winds blowing from the ocean to the city center, as well as to absorb CO<sub>2</sub>, thereby reducing global warming and the heat-island effect. It actually was used as a venue for rowing and canoeing competitions at the Tokyo Olympics and Paralympics.



FY2015 "Umi-no-Mori" tree-planting event

### ○ The Green Feather Fundraising Activity

The purpose of this fundraising campaign is to support Tokyo's forest maintenance, training of forest volunteers, and forest and environmental education for children. We have been making donations every year since 2007.

## Protecting Ecosystems

### ○ Volunteer Seaside Cleanup Activities

We have participated in volunteer cleanup activities since 2009. In 2023, 46 employees of our group and their families participated in Tokyo "Sato-Umi" Aid in Nishinagisa, an event to clean up floating garbage in Kasai Marine Park. While Kasai Marine Park is a valuable area in Tokyo where one can experience biodiversity close at hand and was registered under the Ramsar Convention in 2018, it has long been plagued by debris drifting from the Kyu-Edo River and Arakawa River. The event also included a tally of the types and quantities of trash collected to help investigate the causes of the drifted trash. Through this activity, we aim to raise employee awareness of environmental and social issues such as trash reduction and ecosystem conservation.



Plastic garbage



Cleanup activity



Participants and marine debris collected

### ○ Initiatives at Development Properties

We are working to enhance the planting of trees in our urban development of condominiums and detached houses. In selecting tree species, we have taken steps to ensure that residents can enjoy seasonal changes, and we have taken biodiversity into consideration by including fruit trees. The company also emphasizes harmony with the surrounding natural environment, and at THE Palms Court Hibarigaoka, a detached house, rich plantings form a green network with the adjacent Nishi-Tokyo Ikoi-no-Mori Park, contributing to the preservation of the local ecosystem. In addition, at "THE Palms Yutenji Master Place," a condominium, existing trees have been transplanted to the plaza on the site to create a streetscape that blends in with the surrounding nature without spoiling the greenery of the land.



THE PALMS Yutenji Master Place

# Environmental Pollution and Resources

✓ [Approach to Environmental Pollution and Resource Conservation](#)

✓ [Pollution Prevention](#)

✓ [Waste Reduction](#)

✓ [Resource Conservation](#)

## Approach to Environmental Pollution and Resource Conservation

In addition to complying with all applicable laws and regulations regarding environmental pollution and taking appropriate measures, the Tosei Group Environmental Policy stipulates that the Group will strive to prevent environmental pollution, promote resource conservation such as reducing, reusing and recycling, and promote efforts to reduce environmental impact and create a material-cycle society.

## Pollution Prevention

### Risk Management

When considering the acquisition of land or buildings, a "Real Estate Purchase Check Sheet" is completed and reviewed for all projects as part of the property purchase due diligence flow. We conduct a geo-historical survey of the property to be acquired and, if necessary, a soil contamination survey. In addition, depending on the age and structure of the property, we conduct asbestos inspections and other hazardous material inspections to ensure risk management against contamination.

### Soil Contamination Countermeasures

As part of the property purchase due diligence, further contamination investigations are conducted according to the results of the geo-historical survey. If the results confirm contamination by hazardous substances, development activities are conducted after appropriate soil improvement and spread prevention measures are taken by a designated contaminated soil treatment company in accordance with the Soil Contamination Countermeasures Act.

### Hazardous Materials Treatment

When acquiring an existing property and demolishing or renovating it, we conduct a thorough preliminary confirmation with the demolition or renovation contractor in order to comply with relevant laws and regulations, including asbestos surveys, and take appropriate measures to prevent the dispersal of harmful substances such as asbestos and chlorofluorocarbons. In the event that treatment or management of specially controlled industrial waste becomes necessary at any of our buildings, we will dispose of them appropriately in accordance with laws and regulations. In the development of our buildings, we use building materials that meet JIS and JAS standards for low emission of formaldehyde, a substance that causes sick building syndrome, in an effort to provide safe and secure housing.

		FY2020	FY2021	FY2022	FY2023
<b>Specially Controlled Industrial Waste</b>	<b>PCB Waste (t)</b>	0.76	0	0	0

\*Coverage: Tosei Corporation

## ○ Soot and Smoke Measurement

In order to comply with environmental standards under the Air Pollution Control Law, our group periodically measures soot and smoke at facilities subject to control by law and confirms that emission standards are met before operating such facilities.

Emission	Unit	FY2021	FY2022	FY2023
Nitrogen oxide (NOX)	g/m <sup>3</sup>	0.086	0.100	0.101

\*Coverage: Tosei Corporation

## Waste Reduction

### ○ Waste Reduction Targets and Results

The following reduction targets have been set for waste reduction.

#### ○ Targets (FY2024 -)

Waste Discharge Reduction Targets	
<b>Long-term target</b>	Reduce waste discharge intensity by 15% by FY2050 compared to FY2022
<b>Short-term target</b>	Reduce waste discharge intensity by 5% by FY2030 compared to FY2022
<b>Target properties</b>	Tosei Group's Head Office Buildings

#### ○ Targets (FY2018 - FY2023)

Waste Discharge Reduction Targets	
<b>Long-term target</b>	Reduce waste discharge intensity by 2.5% in 5 years
<b>Short-term target</b>	Reduce waste discharge intensity by 0.5% in 1 year
<b>Target properties</b>	Fixed assets owned by the Company*

\*Tosei's head office buildings

▼See page 20 for performance data.

### ○ Waste Reduction, Sorting, and Recycling

#### ○ Collection and Donation of Plastic Bottle Caps Through the NPO Ecocap Promotion Association

The Group participates in the Ecocap Movement in cooperation with the NPO Ecocap Promotion Association. By collecting and donating used plastic bottle caps from Tamachi Tosei Building, we promote social contribution from various aspects such as recycling into reusable plastic materials, reducing CO2 emissions, supporting medical care, and promoting employment for the disabled and elderly. In FY2023, 74.10 kg of plastic bottle caps were collected and donated.

## ○ Initiatives Through Tenant Communication

We conduct periodic surveys of tenants in our properties regarding building management and operation systems, facilities, etc. to understand their needs. In terms of waste reduction, separation, and recycling, we have been taking various measures, such as putting up posters encouraging cooperation in separation and recycling, installing trash cans for separation, and posting information on how to dispose of, separate, and recycle trash at trash disposal sites.



Tenant information poster

## Resource Conservation

### ○ Water Resource Conservation

In promoting efforts to conserve water resources, the following reduction targets have been set.

#### ○ Target (FY2024 -)

##### Water Use Reduction Target

Reduce Tosei Group's water use intensity ( $m^3/m^2$ ) from the previous year

\*Tosei Group: Real estate portfolio with substantial energy management title among Tosei-owned fixed assets

#### ○ Targets (FY2018 - FY2023)

##### Water Use Reduction Targets

<b>Long-term target</b>	Reduce water use intensity by 2.5% in 5 years
<b>Short-term target</b>	Reduce water use intensity by 0.5% in 1 year
<b>Target properties</b>	Fixed assets owned by the Company

▼Please see page 18 for performance data.

## ○ Installation of Water-Saving Equipment in Owned Properties

To conserve water resources, the Group promotes water-saving construction for toilets and other water facilities in its fixed assets. To date, water-saving renovation work has been carried out at Awajicho Tosei Building, Yotsuya Tosei Building, and Narimasu Tosei Building.



Awajicho Tosei Building



Yotsuya Tosei Building



Narimasu Tosei Building

## ○ Business Activities in Water Stressed Areas

The Group regularly assesses water stress and water risk in our main business areas (Tokyo, Kanagawa, Chiba, and Saitama prefectures) using Aqeduct, the assessment tool of the World Resource Institute (WRI). As of September 2024, there were no areas classified as "High" or higher for water risk.

## ○ Environment-Related Violations and Fines

There were no penalties or fines for violations of environment-related laws and regulations (including water-related) or accidents in FY2023.

## ○ Initiatives Through the Real Estate Revitalization Business

In our real estate revitalization business, existing buildings are utilized to enhance their value, which has less impact on the environment and conserves resources compared to rebuilding. In order to make the most of the individuality of a wide variety of existing properties and further enhance their attractiveness, we consider a revitalization menu with "Security," "Design" and "Ecofriendly" as important guidelines, providing optimal value for owners and tenants.

## ○ Utilization of Idle Company Housing

In recent years, company housing has been increasingly decommissioned and left vacant as companies reassess their assets, contributing to the growing problem of vacant housing in cities. We are working to supply new rental housing to the market while making effective use of the existing buildings by purchasing unused company housing and enhancing the value of the property.

### ┃ Case 1: Improvement of soundproofing performance (T-Rhythmic SOKA)

This property was built as a company dormitory and had been vacant. In addition to soundproofing all of the studio units, a lounge for concerts and a storage room were newly built, and the property was revitalized as a rental apartment for music lovers.



Lounge where concerts can be held

### ┃ Case 2: Establishment of new common facilities (T's garden Kitakashiwa)

This large property was once developed as a corporate housing for families, which was transformed into a rental apartment with three new common facilities: a study room, kids' room, and party room, which are as extensive as those in condominiums.



Spacious kids' room

### ┃ Case 3: Renewal to a share house (ARDEN Fujigaoka)

A former company dormitory was extensively renovated and revitalized as a share house. Existing space was effectively utilized by converting an unneeded shared bathroom into a lounge and renovating the hot water supply room into a shower room.



Lounge as a place for socializing

#### Case 4: Enhancement of disaster prevention and green conservation (T's garden Nishiterao)

The company housing, which had become vacant and nearly abandoned, was acquired, and three themes were established: "green conservation," "disaster prevention and crime prevention," and "energy and resource conservation. The company aims to contribute to "SDGs (Sustainable Development Goals)" by upgrading the value of the property with facilities and specifications in line with the themes.



Courtyard with design and functionality

#### Case 5: Installation of solar panels and storage batteries (T's eco Kawasaki)

The condominium was revitalized as a rental condominium with the theme of promoting ecology throughout the entire condominium, with the installation of LED lighting and other energy-saving equipment in both common and private areas, as well as our first solar panels on the rooftop.



Solar panels installed on the rooftop

### Adoption of New Eco-Friendly Materials for Employees' Business Cards

The Group changed the material of business cards used by the Group's employees to LIMEX. This material is eco-friendly because almost no water or trees are used. The Group aims to reduce the amount of paper used and raise environmental awareness among employees by replacing business cards, the use of which reaches 500 pieces per person every year, with those made of eco-friendly materials.





# Sustainability Finance

ESG Loans

Green Bonds

## ESG Loans

When procuring funds from financial institutions for our real estate revitalization and development business, we take advantage of loan programs that banks evaluate "companies with ESG-conscious management." Under Hokuriku Bank's "Eco-Lead Master" environmental assessment loan program, we have received an "S-rank" rating a total of 13 times since 2010, and have received preferential interest rates. In the environmental rank evaluation of the loan system, we were evaluated for our "environmentally friendly business activities" and "ESG-conscious initiatives" being promoted throughout the Group. In addition, in 2021, we received an "A-rank" for "good ESG/SDGs initiatives and information disclosure" under SMBC's "ESG/SDGs evaluation-type loan."

We are also actively engaged in the use of green loans, which are evaluated for borrowing to finance green projects. In 2021, we obtained a "Green 1" in JCR Green Loan Rating from Japan Credit Rating Agency, Ltd. (JCR) for a loan from Aozora Bank for the construction of a logistics facility.

Allocation Property	Lender	Total amount of Loan	Procurement Date	Redemption Date
T's Logi Ome (Sold)	Aozora Bank	5,800 million yen	July 30, 2021	June 30, 2025*1
	Use of Proceeds	External Evaluation	Status of Allocation of Proceeds	Environmental Improvement Impact
	Construction funds for development of logistics facilities, etc.	JCR Green 1*2	Fully allocated	BELS 5 star rating (Acquired in October 2022)

\*1 This loan was repaid on December 8, 2023 through the sale of the property.

\*2 We received "Green 1" rating, the highest JCR green loan rating, from Japan Credit Rating Agency, Ltd (JCR).

As of December 31, 2023

## Green Bonds

Tosei Reit Investment Corporation, which has been actively working on green finance, established a "Green Finance Framework" and issued green bonds in 2021, receiving the highest rating of "Green 1 (F)" from JCR. Through green finance, the corporation aims to further enhance its ESG initiatives and strengthen its fund-raising base by expanding the investor base interested in ESG investment.

# Environmental Real Estate Certifications

✓ [Acquisition of Environmental Real Estate Certification for Fixed Assets](#)

✓ [DBJ Green Building Certification](#)

✓ [BELS \(Building-Housing Energy-efficiency Labeling System\)](#)

✓ [CASBEE \(Comprehensive Assessment System for Built Environment Efficiency\)](#)

## Acquisition of Environmental Real Estate Certification for Fixed Assets

We promote environmental and social considerations in our revitalization and development real estate, and actively acquire environmental real estate certifications such as "BELS (Building Energy Efficiency and Leasing System)", "DBJ Green Building Certification", and "CASBEE (Comprehensive Assessment System for Built Environment Efficiency)" to demonstrate the performance of our real estate to our stakeholders. The progress rate of acquisition of environmental real estate certification for fixed assets is as follows.



	FY2020	FY2021	FY2022	FY2023	FY2024
<b>Newly certified properties total floor space (㎡)</b>	3,276	1,583	21,805	15,307	2,851
<b>Certified properties Cumulative total floor space (㎡)</b>	7,791	9,374	31,178	46,486	49,337
<b>Percentage of certification progress</b>	10%	10%	29%	40%	42%







\*The certification progress rate refers to the percentage of the total floor area of properties that have acquired "BELS (Building Energy Efficiency and Leasing System)" or "DBJ Green Building Certification".

\*The certification progress rate is calculated based on the total floor area excluding properties that cannot be certified due to reasons such as planned sale, condominium ownership, or lack of management authority.

As of April 5, 2024

## DBJ Green Building Certification





Property name	External appearance	Rank	Year of acquisition	Total floor area
<b>Toranomon Tosei Building</b>		 ★★ (2 Star)	May 2023 (reacquisition)	4,515.24㎡













<b>Koishikawa Tosei Building</b>		 <b>★★ (2 Star)</b>	May 2023 (reacquisition)	3,275.97㎡
<b>Tamachi Tosei Building</b>		 <b>★★ (2 Star)</b>	May 2022	15,722.40㎡
<b>Narimasu Tosei Building</b>		 <b>★★★ (3 Star)</b>	October 2023	10,459.63㎡







### ○ What is DBJ Green Building Certification?

DBJ Green Building Certification is a certification system established by the Development Bank of Japan (DBJ) in April 2011 to serve as a bridge between businesses, financial institutions, and investors through the evaluation of environmentally and socially conscious real estate. In addition to the environmental performance of the building, the program supports ESG initiatives for existing buildings through a comprehensive evaluation that includes consideration of the social demands of the various stakeholders surrounding the property.

## BELS (Building-Housing Energy-efficiency Labeling System)

Property name	External appearance	Rank	Year of acquisition	Total floor area
<b>Awajicho Tosei Building</b>		 <b>★★★ (3 Star)</b>	May 2021	1,582.79㎡
<b>Shinden Logistics</b>		 <b>★★★★ (4 Star)</b>	December 2021	6,384.27㎡





<p><b>Yotsuya Tosei Building</b></p>		 <p>★★★ (3 Star)</p>	<p>April 2022</p>	<p>3,417.27㎡</p>
<p><b>Toranomon Tosei Building</b></p>		 <p>★★ (2 Star)</p>	<p>April 2022</p>	<p>4,515.24㎡</p>
<p><b>T's Logi Sano</b></p>		 <p>★★★★★ (5 Star)</p>	<p>August 2022</p>	<p>26,937.68㎡</p>
<p><b>T's Logi Ome</b></p>		 <p>★★★★★ (5 Star)</p>	<p>October 2022</p>	<p>27,975.48㎡</p>
<p><b>Narimasu Tosei Building</b></p>		 <p>★★★★ (4 Star)</p>	<p>May 2023</p>	<p>10,459.63㎡</p>
<p><b>Koishikawa Tosei Building</b></p>		 <p>★★★ (3 Star)</p>	<p>May 2023</p>	<p>3,275.97㎡</p>


<b>Fujisawa Tosei Building</b>		 <b>★★★ (3 Star)</b>	March 2024	1,966.14㎡
<b>Edogawabashi Tosei Building</b>		 <b>★★★★★ (5 Star)</b>	March 2024	1,060.64㎡
<b>Nakanosakaue Tosei Building (Former Daishin NS Building)</b>		 <b>★★★ (3 Star)</b>	October 2023	1,790.74㎡

### ○ What is BELS (Building-Housing Energy-Efficiency Labeling System)?

BELS (Building-Housing Energy-efficiency Labeling System) is one of the third-party certification systems based on the "Guidelines for Energy Efficiency Labeling of Buildings (Guidelines for Labeling Energy Consumption Performance of Buildings)" established by the Ministry of Land, Infrastructure, Transport and Tourism.

## CASBEE (Comprehensive Assessment System for Built Environment Efficiency)

Property name	External appearance	Type of certification	Rank	Year of acquisition	Total floor area
<b>Heiwajima Tosei Building</b>		CASBEE for New Construction	 Rank A	May 2009	14,449.47㎡
<b>Kamata Tosei Building</b>		CASBEE for New Construction	 Rank A	December 2009	8,354.58㎡

<b>Toranomon Tosei Building</b>		CASBEE for Real Estate	 Rank A	September 2015	4,515.24㎡
---------------------------------	--	------------------------	--	-------------------	-----------

## ○ What is CASBEE (Comprehensive Assessment System for Built Environment Efficiency)?

CASBEE (Comprehensive Assessment System for Built Environment Efficiency) is a system for evaluating the environmental performance of buildings. In addition to aspects of environmental load reduction such as energy saving, resource saving, and recycling performance, it also includes consideration of indoor comfort, landscape, and biodiversity, and is a comprehensive check from a broad perspective.

\*The above includes sold properties and properties for which certification has expired.

# ● Social

## ○ Work Environment

▼ [Basic Approach to the Work Environment](#)

▼ [Safety and Health](#)

▼ [Diversity](#)

▼ [Social Performance Data](#)

▼ [Respect for Human Rights](#)

▼ [Work-Life Balance](#)

▼ [Human Resource Management](#)

### Basic Approach to the Work Environment

We recognize that the creation of a healthy, safe, and comfortable work environment for all employees is an important factor for sustainable corporate growth, and we promote occupational health and safety activities, including the prevention of occupational accidents, and health promotion initiatives. We respect the human rights of all people who work for our group, do not tolerate any discrimination or harassment, and strive to develop human resources to become professionals with a good heart and build a favorable work environment.

### Respect for Human Rights

#### ○ Our Approach to Human Rights

The Tosei Group's approach to respect for human rights, employee ethics and norms, and occupational health and safety is set forth in policies and internal regulations, including the "Tosei Group Human Rights Policy" and the "Tosei Group Ethics Code." These policies, norms, and regulations were established through meetings of the Management Committee and Board of Directors of Tosei Corporation, and are posted on the Company's website and intranet, as well as distributed in the Risk Compliance Guidebook, to ensure that all employees are fully aware of them. In addition, periodic education is provided to all employees to promote correct understanding of these policies.

#### ○ The Tosei Group Human Rights Policy

The Tosei Group respects the fundamental human rights set forth in the International Bill of Human Rights and the Guiding Principles on Business and Human Rights. We support and respect the following items as basic labor rights.

**1. Prohibition of discrimination**

We prohibit all forms of discrimination based on race, religion, gender, age, sexual orientation, disability, or nationality.

**2. Prohibition of harassment**

We prohibit all forms of harassment, including sexual harassment and power harassment.

**3. Prohibition of child labor**

We prohibit all forms of child labor.

**4. Prohibition of forced labor**

We prohibit all forms of forced labor.

**5. Prevention of excessive work**

We implement appropriate working hour management to prevent excessive work.

**6. Respect for freedom of association and the right to collective bargaining**

We respect freedom of association and the right to collective bargaining.

**7. Payment of wages above the minimum wage**

We comply with the Minimum Wage Law and other labor laws and regulations to pay wages to our employees above the minimum wage.

## 8. Ensuring health and safety

We strive to prevent occupational accidents and create workplaces where employees can work in good health and safety.

## ○ The Tosei Group Ethics Code

To fulfill our corporate social responsibility, we will always attach importance to a high standard of ethics and a law-abiding spirit while pursuing our corporate philosophy, and will conduct our business activities in accordance with the following Code.

### 1. Sustainable economic growth and resolution of social issues

We will strive for sustainable growth and the resolution of social issues by always putting ourselves in our customers' shoes and positioning safety and security at the heart of the products and services we develop and provide, and by forever remaining humble and conducting business activities in good faith.

### 2. Fair Information Disclosure

We will disclose the necessary corporate information in a fair, timely and appropriate manner in order to obtain proper evaluation and understanding from investors and wider society.

### 3. Fair and transparent decision-making

We will make decisions based on appropriate and explainable reasoning, in accordance with laws, regulations and internal rules.

### 4. Thorough compliance with laws and regulations and fair dealings

We will understand both domestic and international laws and regulations and will never engage in any conduct that violates such legislation, or in any fraudulent conduct. We will also engage in fair and free competition and appropriate transactions, and will avoid becoming involved in bribery or other similar giving or receiving of unfair advantage in any way.

### 5. Comprehensive crisis management

We will not have any relationships with antisocial forces and will conduct thorough and organized crisis management to prepare for a terrorism, cyber-attack, natural disaster or other crisis.

### 6. Protection of confidential information

We will protect and strictly manage the material information of the Tosei Group, the personal information of customers, the information of business partners, and other confidential information.

### 7. Respect for human rights and creation of positive work environments

We will respect human rights and will not tolerate any behavior which violates the dignity of individuals including discrimination and harassment. We will also strive to develop human resources and create working environment with mutual trust and decency.

### 8. Initiatives to address environmental issues

We will contribute to the realization of a sustainable society by implementing initiatives to reduce our environmental impact, recycle resources and address the risk of climate change, based on a strong awareness of the importance of environmental issues.

### 9. Social Contribution

We will seek harmony with local communities and the global community as a good corporate citizen and actively and continuously promote activities that contribute to society.

### 10. Commitment of Top Management

The Tosei Group's Top Management recognizes that it falls to them to embody the spirit of this Code and, in the event of a violation of this Code, top management will proactively take charge of resolving the issue, endeavor to identify the cause and prevent a recurrence, demonstrate accountability, including the disclosure of information to markets and society in a timely and appropriate manner, and fairly and strictly punish those involved, including themselves.



## ○ Initiatives to Respect Human Rights

---

### ○ Addressing Labor Issues

- Prohibition of child labor

We require applicants to be at least 18 years of age to be considered for employment, and we are required to verify the age of applicants when we receive an application for employment.

- Prohibition of forced labor

In hiring, we assume that the applicant has applied for the position, and after one or more employment screenings, we notify the applicant of his/her acceptance. Upon entering the company, working conditions are presented and employment is initiated upon agreement with the applicant.

- Prevention of excessive work

Working hours are monitored on a daily basis, with an overtime upper limit of 80 hours per month, and if the limit is exceeded, an interview with an industrial physician is conducted. If the limit is approaching, a reminder is sent to the head of the department of the employee. In addition, we are striving to prevent excessive work through measures such as "No Overtime Day" and encouraging employees to take paid leaves.

- Payment of salary above living wage

Our basic policy is not only to comply with minimum wage regulations, but also to pay wages that exceed them. For FY2023, the average annual salary was 8.47 million yen. (Tosei Corporation)

### ○ Respect for Human Rights in the Supply Chain

We confirm the status of our suppliers' initiatives to respect human rights in the supply chain. We have established a Sustainable Procurement Manual and conduct an ESG questionnaire for suppliers whose annual transaction value exceeds a certain level, to check their efforts to prohibit child labor, forced labor, and harassment, ensure occupational health and safety, comply with laws and regulations, give consideration to the environment, and implement risk management. The Sustainability Committee then reviews the results and discusses whether or not to continue transactions with them.

In 2023, we conducted questionnaires for 6 suppliers in the real estate revitalization, development, and rental businesses, and the committee reviewed their initiatives and discussed whether to continue transactions with them. The same questionnaire has been conducted since 2021, monitoring a cumulative total of 19 suppliers, accounting for more than 84% of total supplier orders in the relevant businesses.

### ○ Initiatives to Prevent Harassment

In addition to distributing the "Harassment Handbook" to all Group officers and employees to provide specific definitions and examples of harassment, we are working to promote understanding and prevent harassment by distributing educational content to the Risk Compliance Portal on the intranet and providing online courses by outside instructors. In addition, "Personnel, Labor and Management Training" is provided to managers, which includes training on how to respond to incidents of harassment, what they should pay attention to as managers, and how to prepare themselves for harassment prevention.

### ○ Harassment Consultation Desk and Working Style Consultation Desk

The Group has established dedicated consultation desk (via e-mail or telephone) in the human resources sections of each Group company for the purpose of preventing all forms of harassment and responding promptly and appropriately in the event that harassment does occur. This harassment consultation desk is available to all Group employees regardless of their employment status. In resolving the problem, we will confirm the facts through hearings with the reporter, the subject of the report, as well as cooperating parties, etc., and take appropriate measures to prevent recurrence. If you wish to consult or report anonymously, you may do so through the dedicated anonymous consultation desk. In addition, we ensure that the privacy of the informant is protected and that confidentiality is strictly observed so that the informant will not be disadvantaged when using the harassment consultation desk. If an investigation confirms that harassment has occurred, disciplinary action will be taken against the harasser in accordance with the rules on rewards and punishments. In addition to the harassment consultation desk, the Company also provides a consultation desk regarding working styles and personnel systems.

In addition to the harassment consultation desk, we have also established the "Tosei Hot Line," a whistle-blowing desk for the entire Group, which accepts reports from employees and officers of the Group on any conduct that violates or may violate laws and regulations, for the prevention and early detection of violations of laws and regulations and corruption, including bribery.

## Safety and Health

### ○ Approach to Safety and Health in the Workplace

We recognize that ensuring health and safety in the workplace is a key management issue, and we strive to prevent occupational accidents and promote the creation of a healthy and safe work environment in which all employees can maximize their abilities. We have established a "Health Committee" as a system to promote the health of our employees, to create a working environment where employees can work energetically, and to assess risks related to health and safety. The Health Committee meets monthly and reports to the Board of Directors.

### ○ Tosei Group Health & Productivity Management Policy

The Tosei Group regards employees' health and safety as a key management issue, build a workplace environment that inspires employees to work energetically, and take measures proactively to maintain and promote their health, under our management principle: Continue developing seasoned, true professionals based on people-centered management.

### ○ Health and Productivity Management Declaration

#### 1. Promoting employee health

We will drive health and productivity management proactively to build a workplace environment that inspires each employee to work energetically with good physical and mental health.

#### 2. Growth and development of the Group

We will work to maintain and promote the health of Group companies' employees, thereby improving the Group's performance for its further growth and development.

#### 3. Contribution to society

Through real-estate-related products and services we provide at the Group, we will work to maintain and promote the health of people living in local communities, thus contributing to building a wealthy, sustainable society.

### ○ Promotion System

#### ○ Health Committee

<b>Management and Supervisory Body</b>	Board of directors
<b>Person in Charge and Matters of Deliberations</b>	Chairman of the Health Committee: Shunsuke Yamaguchi, Director and Managing Executive Officer  Representatives from each department participate as committee members, and the meeting is held monthly in the presence of an industrial physician. The Health Committee monitors the overall working environment, including the status of the workplace environment, health checkups received, and overtime hours worked, evaluates risks related to employee health and safety, and provides feedback to employees and takes other actions. Reports are also made to the Board of Directors on a monthly basis.
<b>Secretariat</b>	Personnel department

## ○ Health and Productivity Management Organization

---

We have been certified as an "Health and Productivity Management Organization 2024 (Large Corporation Division)" following 2023. The "Health and Productivity Management Organization" is a system to honor large corporations, small and medium-sized companies, and other corporations that practice particularly excellent health management, based on initiatives that meet local health issues and health promotion efforts promoted by Nippon Kenko Kaigi. We have established "Tosei Group Health & Productivity Management Policy" and regard the health and safety of employees as an important management issue, and is actively working on measures to maintain and promote health by creating a workplace environment where employees can work with vitality.



## ○ Health Management

---

### ○ Health Checkup

In addition to the legally mandated annual medical checkup, employees aged 35 and over are eligible for company-subsidized thorough physical examination to detect illnesses at an early stage and further promote their health.

For FY2023, the health checkup uptake rate was 100%. (Tosei Corporation)

### ○ Stress Check

The stress check system is implemented once a year for the purpose of primary prevention of mental health problems by helping employees recognize and cope with their own stress and improving the work environment.

The Company has set a target of 90% or more for the stress check inspection rate, and the actual rate for FY2023 was 100%. (Tosei Corporation)

### ○ Cooperation with Industrial Physician

For employees who work overtime above a certain level, including managers, an interview with an industrial physician is mandatory, a measure that exceeds the legal standard.

### ○ Health Promotion Programs

In addition to regular health checkups, we offer health promotion programs that employees can easily participate in on a voluntary basis. In 2023, we held "health seminars" and "health measurement session" by public health nurses and "relaxation seminars" with yoga instructors.



Relaxation Seminar



Health measurement session

## ○ Mental Healthcare

Questionnaires and training on mental health care are conducted for all employees under the guidance of affiliated industrial physicians. In addition, in cooperation with affiliated hospitals, we have set up a dedicated desk where employees can directly seek health consultation.

## ○ Measures to Prevent the COVID-19 Infection

In response to the spread of the COVID-19 infection, we implemented measures to ensure the health and safety of employees, their families, business partners, and others, such as requiring the wearing of masks, installing disinfectants, ventilating office and meeting rooms, encouraging hand sanitization, and installing acrylic panels. In addition, working from home is encouraged, and a teleworking environment has been prepared by distributing mobile terminals, utilizing the cloud, building PCs with external connectivity, and establishing various other infrastructure.

\*We are working to continue our flexible working style while changing our measures after the transition to a new type 5 coronavirus infection in May 2023.

## ○ Occupational Safety and Health

### ○ Our Approach to Safety and Health

We recognize that the creation of a healthy, safe, and comfortable work environment for its employees, suppliers, and all others involved with the Group is an important part of sustainable corporate growth, and promotes occupational health and safety activities, including the prevention of occupational accidents, as well as health promotion. In addition to thorough safety management in the workplace, we have a system in place to respond appropriately in the unlikely event of an industrial accident, such as by establishing a close communication system to ensure prompt action in the event of an accident.

### ○ Employee Safety and Health

We recognize the importance of a healthy, safe, and comfortable work environment for all employees in order to achieve sustainable corporate growth, and we are promoting occupational health and safety activities, including the prevention of occupational accidents, and the promotion of employee health. In the event of an occupational accident, the Human Resources Department, which is the main management department, will promptly confirm the situation and, in cooperation with the department where the incident occurred, report to and consult with various meetings and related organizations in an effort to contain the situation and take appropriate measures. In addition, we promptly formulate and implement countermeasures, ensure that all employees of the Group are fully aware of these measures, and continuously follow up to prevent recurrence.

For FY2023, the number of violations of labor standards and the number of occupational accidents were 0. (Tosei Corporation)

### ○ Safety and Health in the Supply Chain

#### ▮ Workplace Safety Management

In order to ensure workplace safety management and health promotion throughout the entire supply chain, including contractors, our group works closely and collaboratively with the government, suppliers, contractors, and other parties at every stage from design, construction, and construction supervision to building operation and management to ensure safety and health in the workplace, construction sites, and other areas. In addition to thorough safety management at construction sites, including the wearing of helmets, etc., a close communication system has been established so that we can respond promptly in the event of an accident.

There have been no fatal industrial accidents among all employees and primary suppliers of the Group between FY2020 and FY2023.

	FY2020	FY2021	FY2022	FY2023
<b>Number of fatal industrial accidents</b>	0	0	0	0

Coverage: all employees and primary suppliers of the Tosei Group

## Supplier Questionnaire (ESG Questionnaire)

As part of our supply chain management, we have established a Sustainable Procurement Manual and conduct an annual supplier questionnaire (ESG questionnaire) for important suppliers whose annual order value exceeds a certain amount to check their respect for human rights, including occupational health and safety, prohibition of child labor and forced labor, prohibition of harassment, as well as compliance with laws, environmental considerations, and risk management. The results are reviewed by the Sustainability Committee, which then deliberates on whether or not to continue transactions with the companies. In 2023, we conducted questionnaires for 6 suppliers in the real estate revitalization, development, and rental businesses, and the committee reviewed their initiatives and discussed whether to continue transactions with them. The same questionnaire has been conducted since 2021, monitoring a cumulative total of 19 suppliers, accounting for more than 84% of total supplier orders in the relevant businesses.

## Quality Improvement Conference

The Tosei Group holds an annual "Quality Improvement Conference" to raise awareness of safety, quality management and compliance and to build a strong partnership with partner companies, with the aim of improving the quality of operations. This event is hosted by Tosei Community, which operates a property management business, and is a group training session for its primary suppliers, or secondary suppliers to Tosei, which are important business partners, and is part of the supply chain management of the Tosei Group's real estate portfolio. 51 participants from 29 business partners joined the event in 2023.



Convention

## Percentage of Offices with OHSAS 18001 Certification

Currently, we have no offices with OHSAS 18001 certification.

## Work-Life Balance

### Working Hours Management

### Compliance with Labor-Related Laws

To reduce long working hours and comply with the 36 Agreements, we comply with the Labor Standards Law, the Industrial Safety and Health Law, and other domestic laws and regulations, and strive to properly manage working hours and the working environment.

### Prevention of Excessive Work

- We manage employee working hours on a daily basis through our attendance management system, and notify employees and their supervisors stepwise whose overtime hours exceed 25 hours per month.
- We provide an occupational physician consultation to employees whose overtime hours exceed 80 hours per month.
- We report the results of monthly monitoring of employee overtime and use of paid leave to the Health Committee, and after sharing information, we are working to reduce overtime and promote the use of paid leave.
- We are promoting initiatives to reduce overtime and excessive work, such as the introduction of "No Overtime Days."

The Company has set an average overtime hours target of less than 30 hours per month, with actual results for FY2023 at 24.3 hours per month. (Tosei Corporation)

### Encouraging Employees to Take Paid Leave

To create an atmosphere that encourages employees to take paid leave, we have introduced "anniversary leave," which allows employees to take a day of paid leave once a year on an anniversary date they voluntarily set, and "planned annual leave (1 day)," which allows employees to take a summer vacation for a longer period of time.

The Company has set a target of 60% or more for employees taking paid leave, and the actual rate for FY2023 was 66.1%. (Tosei Corporation)

## ○ Various Leave Systems

---

To support changes in life due to life stages such as childbirth, childcare, and nursing care, we have established various systems including maternity leave, childcare leave, and nursing care leave.

The Company has set a target of 80% or more for male employees taking childcare leave, etc. In FY2023, 100% of female employees took childcare leave, and 42.9% of male employees took childcare leave. (Tosei Corporation)

## ○ Flexible Working Systems

---

### ○ Short-Time Work / Staggered Commute

Employees who care for children in the third grade of elementary school or younger and those who care for family members in need of nursing care\* may shorten their working hours by 30-minute increments up to a maximum of two hours per day. In addition to this, employees who care for children in the third grade of elementary school or younger are allowed to stagger their work hours by 30-minute increments, up to a maximum of one hour before or after the start and end of the workday.

\*The coverage is three years from the start date of use per family member in need of care for.

For FY2023, the number of employees using shortened working hours was 10. (Tosei Corporation)

### ○ Working from Home

As a measure to prevent the spread of the COVID-19, we are promoting the use of cloud services and web meetings to encourage working from home.

\*We are working to continue our flexible working style while changing our measures after the transition to a new type 5 coronavirus infection in May 2023.

## ○ In-House Club Activities

---

We provide subsidies for in-house club activities to stimulate communication among employees. So far, a total of 10 cultural and athletic clubs have been established, providing valuable opportunities for communication with employees in departments and group companies with which they have little contact in their daily work.

## ○ Family Days

---

We hold family days once a year to give children a better understanding of their parents' job and workplace. In 2023, a total of 21 families or 69 family members attended the family day and enjoyed activities such as sticker relay around the headoffice, origami corner using recycled wallpaper and family photo shoot. The day also served as a social occasion for employees and their family members to get to know each other.

\*Canceled from 2020 to 2022 because of the pandemic of COVID-19.



Origami corner

## ○ Employee Satisfaction Survey

---

We implement employee satisfaction surveys to gain an understanding of employees' attitudes toward their work and the workplace environment, which is reflected in various personnel policies.

The Company has set a job satisfaction\* target of 80% or more, and the actual result for FY2023 was 68.0%. (Tosei Corporation)

\*The percentages of respondents who selected the top two items on the "job satisfaction" rating scales (5 levels), in the regularly conducted employee satisfaction survey.

## Diversity

### ○ Promotion of Women's Careers

We recognize the promotion of women's careers as one of our important issues, and have announced a target of 10% or more female managers.

The ratio of female managers for FY2023 is 6.0%. (Tosei Corporation)

In addition, we have set a target for the wage differentials between men and women (all workers) of 70% or more, and the actual result for FY2023 was 69.5%. (Tosei Corporation)

Specific measures include training on women's specific health-related issues, life events, and career development, and other efforts to create a comfortable work environment for women.

### ○ Age-Appropriate Support for Employees

#### ○ Life Design Training

With the aim of further enriching the personal and corporate lives of our employees, we provide training on career, health, asset building, and other topics for different age groups to help employees of all ages work actively.

#### ○ Promotion of Seniors' Careers

We offer post-retirement reemployment to employees aged 60 or older, and have introduced a continuous employment system that allows senior employees with a wealth of knowledge and experience to work until a maximum age of 65. In some cases, we continue to hire employees in the same position after retirement according to their pre-retirement positions and skills, and in other cases, we hire people who have retired from other companies due to retirement or other reasons as our managers, creating an environment in which they can take advantage of their experience and aptitude to work at the forefront of the company.

### ○ LGBTQ Initiatives

Tosei Group prohibits any discrimination related to sexual orientation in our human rights policy. In addition, we have established a contact point (anonymous or otherwise) for consultation in the unlikely event of discrimination or harassment related to sexual orientation, etc., and have built a system to deal with the situation promptly.

#### ▮ Efforts for Customers and Society

Princess Square Co., Ltd., which handles pre-owned condominiums, has a dedicated LGBTQ representative and promotes various initiatives to support LGBTQ people in finding and purchasing a home. Since 2018, the company has been a co-sponsor of the Tokyo Rainbow Pride and has received the highest "Gold" rating for four consecutive years since 2020 in the PRIDE Index, which evaluates a company's commitment to LGBTQ individuals.

#### ▮ Efforts for Employees

Princess Square do not discriminate against our customers or employees based on sexual orientation or gender identity, and we respect diverse values. We aim to be a company where everyone can demonstrate their abilities in a comfortable working environment by encouraging understanding of LGBTQ people and participation in in-house training and events. In-house training sessions are conducted by outside lecturers who are LGBTQ people, who share their experiences and explain definitions of words related to sexual orientation and terms such as "ALLY," which means a colleague who supports LGBTQ people's activities, and how those who work at the company should interact with and support LGBTQ people.

Tosei Corporation is also working to deepen understanding of sexual minorities by providing training on LGBTQ issues for managers.



## ○ Employment of Persons with Disabilities

As part of our efforts to promote employment of people with disabilities, we established "Work Happiness Tosei Mobara Farm" in Mobara City, Chiba Prefecture in February 2020.

At the farm, employees with disabilities grow a variety of crops, and the harvested vegetables are delivered to Tosei's head office and distributed free of charge to employees of group companies.



## Human Resource Management

### ○ Approach to Human Resource Development

#### ○ Human Resource Development Based on the Group's Corporate Philosophy

In order to realize the Tosei Group's goal of "becoming a group of seasoned professionals who create new value and inspiration in all aspects of real estate," our human resource development goal is to create an organization in which each and every employee can strive to improve their knowledge and skills, and maximize their motivation and abilities. We value diversity in the hiring, development, and promotion of human resources, and provide equal opportunities for growth and success to those who continue to pursue our corporate philosophy, regardless of gender, nationality, or employment history.

#### ○ Human Resource Development Policy

The Group positions human resource development as a total system that includes the creation of training opportunities for employees, as well as promotion, transfer, and evaluation, and focuses on "training from various perspectives," "on-the-job training," "support for self-development," and "cooperation with various personnel systems."

- Training from various perspectives

In the rank-based training, employees acquire the skills and abilities to perform their jobs in a systematic, intensive, and experiential manner. Job-specific training provides systematic, intensive, and experiential learning of the value-added competencies defined for each organization and job category. Training common to all employees (training in essential knowledge and skills that all employees must acquire) includes various compliance training programs, English language training, and IT literacy training.

- On-the-job training (OJT)

It is a systematic training program for employees to provide each other with necessary information, knowledge, skills, and experience that are closely related to their work. Through this process of mutual development, we aim to improve the leadership and instructional skills of not only those who receive instruction but also those who promote OJT.

- Support for Self-Development

In order to support the self-development of each employee to develop his or her own abilities, we have established a system of congratulatory payments for the acquisition of various qualifications, and support for attendance at courses sponsored by educational and training institutions designated by the company.

- Cooperation with Various Personnel Systems

In order to promote the growth and vitalization of each employee and the organization, we make much account of opportunities for communication with each individual, such as providing regular feedback on the results of personnel evaluations, regular reports on OJT, and opportunities to meet with managers and the Human Resources Department to discuss career development and job rotations.



## Education and Training

Training Title	Target Group	Training Objectives	Frequency	Training Contents
<b>Induction training for new employees</b>	New graduates and new members who join mid-way	To understand the matters to be complied with as an employee of our group, business outline, system operation rules, etc.	Every year	<ul style="list-style-type: none"> <li>• Description of the Group's operations</li> <li>• Basics of organization, risk compliance, and IT systems</li> <li>• Basic knowledge of the use of installed IT systems, etc.</li> </ul>
<b>Compliance Training</b>	All employees	Foster a culture and raise awareness of compliance and acquire latest knowledge.	Every year	<ul style="list-style-type: none"> <li>• Harassment Prevention</li> <li>• Whistle-blowing system</li> <li>• Ethics Code (including promotion of fair trade)</li> <li>• Compliance trends, etc.</li> </ul>
<b>Management Training</b>	Managers	To deepen understanding of health care, personnel and labor management, which are important for department and unit operations.	Every year	<ul style="list-style-type: none"> <li>• Mental health issues</li> <li>• Periodic Health Checkups and Health Management</li> <li>• Working hour management</li> <li>• Harassment</li> <li>• Trends in human resources and labor issues, etc.</li> </ul>
<b>Skills Training</b>	All employees	To improve the individual skills and knowledge of employees.	Every year	<ul style="list-style-type: none"> <li>• Participants voluntarily select from a wide range of training programs offered by external organizations, including business skills, sales techniques, thinking methods, management, tool creation skills, etc.</li> </ul>
<b>Information Asset Management Training</b>	All employees	Raise awareness of information leak prevention and establish internal rules regarding information asset management and insider trading.	Every year	<ul style="list-style-type: none"> <li>• Definition of Information Assets</li> <li>• Rules to prevent information leakage</li> <li>• Management of personal and inside information</li> <li>• Basic knowledge and importance of insider trading prevention, etc.</li> </ul>
<b>ESG Training</b>	All employees	To acquire knowledge on ESG and establish sustainability awareness in the course of business.	Every year	<ul style="list-style-type: none"> <li>• Tosei Group's ESG promotion system and disaster prevention-related efforts</li> <li>• Corporate Governance</li> <li>• Climate change issues, environmental real estate certification, etc.</li> </ul>

<b>Lecture on the acquisition of the "Real Estate Notary" qualification</b>	Prospective employees and new graduates	Obtain the "Real Estate Notary" qualification, which is related to the business.	Every year	<ul style="list-style-type: none"> <li>• Invite outside lecturers to conduct training to obtain the "Real Estate Notary" qualification, which is related to the business</li> </ul>
<b>Business Law Training</b>	All employees of the Sales Department except Asset Solution Business Promotion Department and Architecture Planning Department *Excludes division managers and above and temporary employees.	To acquire basic and applied knowledge of relevant laws and regulations and to foster a culture of legal compliance.	Every year	<ul style="list-style-type: none"> <li>• Recent Court Decisions on Building Lots and Buildings Transactions</li> <li>• Revision of Real Estate Brokerage Act based on the Act on the Arrangement of Related Laws for the Formation of a Digital Society</li> <li>• Act on Prevention of Transfer of Criminal Proceeds</li> <li>• Consumer Contract Act</li> <li>• Advertising Regulations</li> </ul>

## ○ Support for Getting Qualifications

In order to support the self-development of employees and to promote the acquisition of qualifications necessary for the licensing of operations related to the Company and the Group, and to contribute to the promotion of human resource development of the Company, the Company has a system to provide congratulatory money for the acquisition of such qualifications.

For FY2023, the number of newly qualified employees was 23. (Tosei Corporation)

## Social Performance Data

### ○ Employees Data

FY2018 - FY2022: Group as a whole		FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	
FY2023: Tosei Corporation/(Group as a whole)								
<b>Number of Employees</b>	<b>Male/ Female</b>	294/137	314/143	345/164	411/227	430/233	201/67 (474/253)	
	<b>Total</b>	431	457	509	638	663	268(727)	
<b>Percentage of Employees (%)</b>	<b>Male/ Female</b>	68/32	69/31	68/32	64/36	65/35	75/25 (65/35)	
	<b>Total</b>							
<b>Employees by Age Group</b>	<b>20s</b>	<b>Male/ Female</b>	50/32	56/30	70/47	84/64	96/64	55/22 (101/64)
		<b>Total</b>	82	86	117	148	160	77(165)
	<b>30s</b>	<b>Male/ Female</b>	89/50	103/54	98/50	125/81	115/92	54/17 (129/102)
		<b>Total</b>	139	157	148	206	207	71(231)
	<b>40s</b>	<b>Male/ Female</b>	110/42	101/41	111/50	124/66	119/61	44/20 (124/64)
		<b>Total</b>	152	142	161	190	180	64(188)
	<b>50s</b>	<b>Male/ Female</b>	40/11	53/13	58/15	67/13	84/13	33/7 (103/22)
		<b>Total</b>	51	66	73	80	97	40(125)
	<b>60s and over</b>	<b>Male/ Female</b>	5/2	4/2	8/2	11/3	16/3	15/1 (17/1)
		<b>Total</b>	7	6	10	14	19	16(18)
	<b>Number of Managers</b>	<b>Male/ Female</b>	101/6	104/5	101/8	124/13	136/14	63/4 (156/12)
		<b>Total</b>	107	109	109	137	150	67(168)
<b>Percentage of Managers (%)</b>	<b>Male/ Female</b>	95/5	95/5	92/8	90/10	91/9	94/6 (93/7)	
<b>Number of Female Directors</b>		0	0	0	2	1	0(1)	

\*Figures from FY2018 to FY2022 are for the Tosei Group as a whole. Figures from FY2023 are for Tosei Corporation on a non-consolidated basis. Figures in ( ) are for the Tosei Group as a whole.

Coverage of the Tosei Group as a whole: Tosei Corporation, Tosei Asset Advisors, Inc., Tosei Community Co., Ltd., Tosei Logistics Management Co., Ltd., Tosei Hotel Management Co., Ltd., Tosei Hotel Service Co., Ltd., Princess Square Co., Ltd., Kishino Coporation, Masuda Kenzai-ten Co., Ltd., Isogo Asset Management Co., Ltd., Shibaura Residential Co., Ltd., TOSEI-R, Inc.

## ○ Employment Data

		FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Number of new graduate hires	Male/ Female	7/5	7/3	7/3	10/3	10/5	14/6
	Total	12	10	10	13	15	20
Number of mid-career hires	Male/ Female	21/3	19/3	13/7	15/11	30/13	29/5
	Total	24	22	20	26	43	34
Number of non-regular hires	Male/ Female	2/7	2/8	3/16	2/7	0/6	18/4
	Total	9	10	19	9	6	22
Percentage of employees with disabilities (%)		0.36	0.35	1.64	1.33	1.63	2.24 (1.10)
Average number of years of service	Male/ Female	4.9/6.7	5.3/7.0	5.4/6.4	5.0/6.5	5.2/5.6	5.3/6.2
	Whole	5.5	5.8	5.7	5.4	5.5	5.6
Gender Wage Gap *1*2*3	All Employee		-	-	-	-	69.0 (67.9)
	Regular Employee *4	Whole	-	-	-	-	68.5 (67.6)
		Management/ General	-	-	-	-	82.5/82.0 (82.4/ 80.4)
	Fixed-term Employee *5		-	-	-	-	86.2 (74.6)
Number of employees who left for personal reasons		15	18	20	14	24	20(104)
Turnover rate for personal reasons (%)		7.6	8.2	9.1	8.6	9.3	8.4 (15.5)

Coverage: Tosei Corporation. Figures in ( ) are for the Tosei Group as a whole.

Coverage of the Tosei Group as a whole: Tosei Corporation, Tosei Asset Advisors, Inc., Tosei Community Co., Ltd., Tosei Logistics Management Co., Ltd., Tosei Hotel Management Co., Ltd., Tosei Hotel Service Co., Ltd., Princess Square Co., Ltd., Kishino Coporation, Masuda Kenzai-ten Co., Ltd., Isogo Asset Management Co., Ltd., Shibaura Residential Co., Ltd., TOSEI-R, Inc.

\*1 Percentage of women's wages to men's wages of 100 in the average annual wage.

\*2 Target Periods : FY2022 (from December 1, 2021 to November 30, 2022)

\*3 Wages : Includes fixed salary, remuneration for overtime, bonuses, etc., and excludes retirement allowance, commuting allowance, etc.

\*4 Regular Employee : Excluding seconded employees.

\*5 Fixed-term Employee : Excluding temporary employees.

## ○ Leaves and Diverse Work Styles Data

		FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
<b>Overtime working hours (average per employee)</b>		32:01	29:03	25:55	26:29	24:45	24:18
<b>Percentage of paid leave used (%)</b>		44.4	65.1	60.3	65.4	68.3	66.1
<b>Number of employees who used childcare leave</b>	<b>Male/ Female</b>	0/3	0/3	0/3	1/3	4/4	3/0
	<b>Total</b>	3	3	3	4	8	3
<b>Acquisition rate of childcare leave (%)</b>	<b>Male/ Female</b>	0/100	0/100	0/100	7/100	40/100	43/0
<b>Percentage of employees who returned to work after childcare leave (%)</b>	<b>Male/ Female</b>	0/100	0/100	0/100	100/100	100/100	100/100
<b>Number of employees who used nursing care leave</b>	<b>Male/ Female</b>	0	0	0	0	0	1/0
	<b>Total</b>	0	0	0	0	0	1
<b>Number of employees working short-time</b>	<b>Male/ Female</b>	0/3	0/6	0/4	0/6	0/6	1/9
	<b>Total</b>	3	6	4	6	6	10

Coverage : Tosei Corporation

## ○ Employee Health and Safety Data

	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
<b>Number of labor standards violations</b>	1	0	0	2	0	0
<b>Absentee rate (%)</b>	0.20	0.15	0.04	0.10	0.33	0.22
<b>Percentage of employees who had health checkups (%)</b>	100	100	100	100	100	100
<b>Percentage of employees who had stress check (%)</b>	100	100	100	100	100	100
<b>Number of occupational accidents</b>	0	0	0	1	0	0
<b>Number of fatal disasters</b>	0	0	0	0	0	0(0)
<b>Lost-time incident rate (%)</b>	0	0	0	0	0	0(0)
<b>Injury rate (%)</b>	0	0	0	0.5	0	0
<b>Lost day incident rate (%)</b>	0	0	0	0	0	0
<b>Lost-time injury frequency rate (%)</b>	0	0	0	0	0	0
<b>Number of employees trained in health and safety</b>	-	-	-	48	66	88

Coverage: Tosei Corporation. Figures in ( ) are for the Tosei Group as a whole.

Coverage of the Tosei Group as a whole: Tosei Corporation, Tosei Asset Advisors, Inc., Tosei Community Co., Ltd., Tosei Logistics Management Co., Ltd., Tosei Hotel Management Co., Ltd., Tosei Hotel Service Co., Ltd., Princess Square Co., Ltd., Kishino Coporation, Masuda Kenzai-ten Co., Ltd., Isogo Asset Management Co., Ltd., Shibaura Residential Co., Ltd., TOSEI-R, Inc.

Formula for calculating the lost-time incident rate(%): Number of lost time incidents / (annual prescribed working hours x number of employees\*) x 1,000,000

\*Coverage: Tosei Corporation

## ○ Human Resource Management Data

	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
<b>Number of employees who newly acquired qualifications*1</b>	14	13	14	19	28	23
<b>Number of students hosted for internships*2</b>	26	145	72	30	90	49
<b>Total annual company-wide training hours</b>	-	-	-	5,403.5	15,743.2	12,186.2
<b>Annual training hours per employee</b>	-	-	-	25.1	64.5	45.5
<b>Annual training days per employee</b>	-	-	-	3.14	8.07	5.68
<b>Total annual training expenses for the entire company (¥ thousand)</b>	-	-	-	4,367	6,400	7,706

Coverage : Tosei Corporation

\*1 Number of employees who acquired encouraged qualifications

\*2 Includes seminar-type 1-day internship

## Addressing Social Needs

✓ [Approach to Social Needs](#)

✓ [Responsible Advertising and Marketing Activities](#)

✓ [Management of Product Quality](#)

✓ [Solutions to Social Issues Through Products and Services](#)

### Approach to Address Social Needs

The Group's ESG policy states that it will contribute to tenants, regions, and communities through owned real estate, etc., and the Group strives to engage in dialogue and collaboration with all stakeholders, aiming to coexist in harmony with regions and communities. We will strive to provide value that is supported by all stakeholders by responding to social needs through our business, including product quality control, reduction of environmental impact, energy conservation, enhancement of disaster prevention and crime prevention functions, and revitalization of local communities.

### Management of Product Quality

#### Approach to Quality Control

The Group is engaged in businesses closely related to the lives of our customers, providing a variety of real estate-related products and services, including office buildings, condominiums, detached houses, commercial facilities, logistics facilities, hotels, and real estate investment products such as crowdfunding. Always from the customer's perspective, we strive to improve customer satisfaction by providing products and services that are rooted in safety and security, and by working to ensure quality. In selling these products and services, we strive to comply with various laws, regulations, and internal rules, and promote responsible advertising and promotional activities from the viewpoint of consumer protection.

#### ISO 9001

Tosei's Architecture Planning Department has acquired ISO 9001 certification for the planning, design, construction management, and after-sales service (regular inspections) of condominiums, office buildings, commercial buildings, and detached houses, and conducts strict quality control in accordance with ISO 9001. Tosei Community Co., Ltd., a subsidiary of Tosei Corporation, is also an ISO 9001-certified entity that undertakes the planning and provision of general management operations for condominiums, office buildings and rental condominiums.



JQA QMA11353  
(Updated May, 2022)

#### Quality Control and Quality Improvement Initiatives

##### TOSEI-QC-10

All processes related to construction management in the construction of office buildings and condominiums are managed by the three parties of our company, designers and construction supervisors, and constructors based on the "TOSEI-QC-10" standards, with particular emphasis on inspection and check of areas out of sight of the customers, in order to provide safe and secure products.





## ○ Quality Improvement Review Meeting

In construction and renovation of office buildings and condominiums, detailed checks of specifications and in-depth meetings on instructions are conducted by our company, designers and construction supervisors, and constructors twice, immediately after the start of construction and before finishing work. While preventing the occurrence of problems, we strengthen cooperation among all parties involved in order to provide better products.

## ○ Building Safety Management and Risk Assessment

Tosei Community, a group company, regularly conducts patrolling inspections by the General Support Department and reports the results to the BM and PM Departments as part of safety management and risk assessment initiatives for managed properties. If any items are identified, the department in charge examines and implements preventive measures and corrective actions.

## ○ Supply Chain Management

---

### ○ Our Approach to Real Estate Portfolio Management

In the management of its real estate portfolio, the Group is committed not only to consider social issues with respect to its employees, but also to consider and address environmental and social issues with respect to its contractors.

In selecting contractors, we evaluate and monitor the status of initiatives such as "occupational safety," "health management," "prohibition of bribery and corruption," and "fair wage payment" through supplier questionnaires. In addition, we are promoting supply chain management in our real estate portfolio by holding "Quality Improvement Conference," group training sessions for suppliers in cooperation with Tosei Community.

### ○ Supplier Questionnaire (ESG Questionnaire)

As part of our supply chain management, we have established a Sustainable Procurement Manual and conduct an annual supplier questionnaire (ESG questionnaire) for important suppliers whose annual order value exceeds a certain amount to check their respect for human rights, including occupational health and safety, prohibition of child labor and forced labor, prohibition of harassment, as well as compliance with laws, environmental considerations, and risk management. The results are reviewed by the Sustainability Committee, which then deliberates on whether or not to continue transactions with the companies.

In 2023, we conducted questionnaires for 6 suppliers in the real estate revitalization, development, and rental businesses, and the committee reviewed their initiatives and discussed whether to continue transactions with them. The same questionnaire has been conducted since 2021, monitoring a cumulative total of 19 suppliers, accounting for more than 84% of total supplier orders in the relevant businesses.

### ○ Quality Improvement Conference

The Tosei Group holds an annual "Quality Improvement Conference" to raise awareness of safety, quality management and compliance and to build a strong partnership with partner companies, with the aim of improving the quality of operations. This event is hosted by Tosei Community, which operates a property management business, and is a group training session for its primary suppliers, or secondary suppliers to Tosei, which are important business partners, and is part of the supply chain management of the Tosei Group's real estate portfolio. 51 participants from 29 business partners joined the event in 2023.



Conference

## ○ Disaster Prevention Initiatives

---

### ○ Disaster Prevention Training

Tosei manages all processes related to the construction and maintenance of new or existing office buildings or condominiums through three parties - the Company, design and construction management companies, and construction companies - based on Tosei's unique quality control standards, TOSEI-QC-10. Tosei strives to provide customers with safe and reliable products by conducting inspections and particularly rechecking those items that customers cannot oversee.



AED training

## ○ Workplace Disaster Preparedness Leaders

We have been registered as a Workplace Disaster Preparedness Leaders since February 2024.

Workplace Disaster Preparedness Leaders is a service in which companies, stores, etc. receive daily disaster prevention information and disaster information in the event of a disaster directly from the Tokyo Metropolitan Government. Receiving regular information on disaster prevention measures on a regular basis will promote disaster prevention measures in the workplace in advance in preparation.

## Responsible Advertising and Marketing Activities

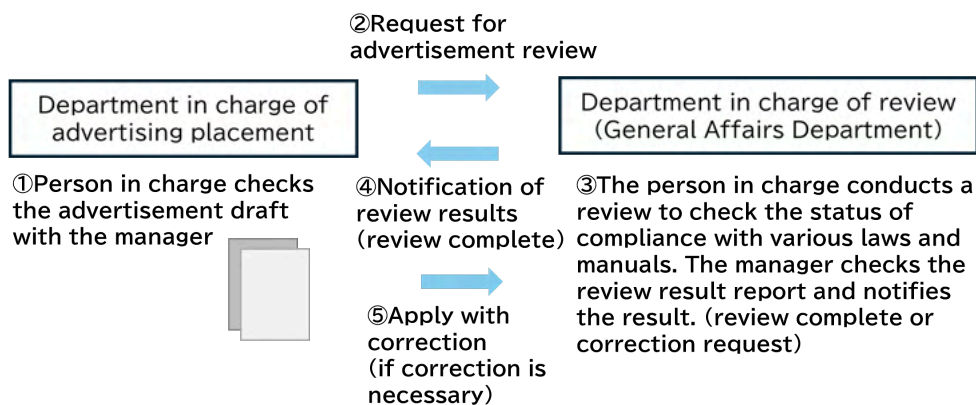
### ○ Advertisement Review

With respect to various sales promotion activities in advertising and marketing of our products and services, we have established the "Regulations Concerning Advertisements and Premium Offers" to ensure proper operations in compliance with relevant laws and regulations, and to contribute to consumer protection. In accordance with these rules, we have established the "Manual for Review of Advertisements" as an operational system for conducting appropriate advertising and marketing activities, and have built a system for review of advertisements by the General Affairs Department, which is responsible for legal affairs, depending on the target of the advertisement and the advertising media to be used. In principle, advertisement reviews are conducted in advance, and compliance with the manual is checked from the perspective of risk management and compliance, and corrective actions or recommendations are made as necessary. The General Affairs Department, which is in charge of advertisement review, prepares and maintains a report on the results of the advertisement review as a record of the review.

Regarding the use of SNS in our business activities, we have established "Rules for Management of Social Media Use Related to Business" and disclosed our Social Media Policy.

From the viewpoint of risk management regarding internal SNS operation, we conduct "SNS training" for SNS managers and staffs in charge, and have established a system in which only those who have completed the training are involved in SNS operation to ensure proper operation.

### ○ Advertisement Review Process



## ○ Dissemination and Education of Advertising Laws and Regulations

---

### ○ Business Legal Affairs Liaison Meeting

In order to provide safe and secure products and services and promote fair transactions in compliance with related laws and regulations, we have established the Business Legal Affairs Liaison Meeting to confirm the enactment and revision of laws and regulations related to each business of the Tosei Group. At the meeting, we disseminate information on revisions to various laws and regulations and precautions regarding advertising. The meeting consists of general managers and above from each business, including group companies, and is held monthly under the supervision of the General Affairs Department, which is in charge of legal affairs.

### ○ Business Legal Affairs Training

Business Legal Affairs Training is held every year to provide employees of the sales department with basic and applied knowledge of laws and regulations related to various businesses and to foster a culture of compliance. The main content of the training is to provide knowledge related to compliance in sales operations, such as information on revisions to related laws and regulations, knowledge of new laws, and the latest precedents regarding building lots and buildings transactions, and to learn advertising-related laws and regulations. The training is designed to acquire and consolidate knowledge for the promotion of responsible advertising and marketing activities.

### ○ Audits of Advertisement Reviews

The Company's Internal Auditing Department conducts audits to inspect the status of implementation of review for advertisements of real estate for sale and lease in the periodic audits of group companies and related departments in the Building Lots and Buildings Transaction Business and Type II Financial Instruments Business.

## Solutions to Social Issues Through Products and Services

In the ESG Action Guidelines, the Group has stated that it will contribute to tenants, regions, and communities through the real estate it owns and aims to live in harmony with regions and communities by striving to engage in dialogue and collaboration with all stakeholders. Through our group's business activities, products and services, we strive to solve social issues and add value related to real estate, and contribute to the creation of local employment, economic vitalization, disaster prevention and mitigation, and sustainable development of the area, as well as to harmony with local and international communities as a good corporate citizen. In the area of disaster prevention, which is one of the most important social issues, we conduct disaster prevention drills in cooperation with our tenants, and we place great importance on dialogue with our tenants. In the area of "community revitalization," we are collaborating with local companies, mainly in the hotel business, to procure and support the sale of local specialty products, promote local production for local consumption, and promote the tourism industry. The hotel contributes to the creation of a lively community while providing opportunities for interaction and dialogue with the local community by hosting events in the hotel's lounge for local residents to participate.

### ○ With Tenants and Customers

#### ○ Development with Good Transportation Access

In the real estate development process, we conduct property due diligence using the Real Estate Purchase Check Sheet at the time of all property purchases to confirm the transportation accessibility of the property. In developing office buildings, commercial buildings, hotels, and residences, etc., we recognize that transportation access is one of the important items to consider in development planning. In particular, a location near a train station with convenient access to transportation is advantageous in attracting tenants and their reaction after they moved in, and leads to improvement of customer satisfaction.

#### ○ Consideration for Livability and Comfort

In the development of products for real estate revitalization and development projects, we give consideration to livability, convenience, and comfort in living and office spaces. In addition to accommodating people with disabilities to the extent required by law, we strive to provide products and services that are convenient and comfortable for a wide variety of people including people with disabilities, by implementing extra specifications in some of our properties through product planning.

##### ■Barrier-free houses

"THE Palms Court" series of detached houses for sale includes barrier-free houses "Withstyle" for people with disabilities and the elderly. In these houses, Tosei applies a unique design code consisting of 10 items based on the concept of a permanent residence, to create house designs suitable for any situation in a long life. The features include the installation of a closet that can be converted into an elevator at low cost if it's necessary in the future and wheelchair-accessible designs.



THE Palms Court Hashimoto (Sold)

#### ○ Initiatives to Improve Convenience and Comfort

We are also promoting initiatives to improve convenience and comfort in our residential and office rental and management businesses. In our rental housing, we are creating community spaces and renovating the design of aging common areas, while in our rental offices, we are working to attract shared bicycles and food trucks.



Food truck



Shared cycle

### ■T's garden Kitakashiwa

We revitalized an idle company housing consisting of three buildings and upgraded it into a rental apartment for families. Targeting families raising children, we created three community spaces: a "kids' room" where parents and children can play together without worrying about their surroundings, a "party room" where friends and relatives can gather and enjoy cooking classes or birthday events, and a "study room" where residents can have time alone to study or read books. We provide comfortable living spaces for various occasions.



kids' room

### ■Renovation of company housing x concept housing for music lovers

"T-Rhythmic SOKA"(Sold) was a vacant company housing, which we acquired and renovated into a rental apartment with improved sound insulation performance. Of the 52 apartments, 24 studio apartments were soundproofed, and the floor used as a cafeteria was converted into a party room, creating a space where residents can gather to hold events and deepen exchanges while relaxing freely with each other.



Party room renovated from cafeteria

## ○ Tenant Survey

We conduct an annual survey of all tenants of our buildings (fixed assets) to ascertain their needs regarding building management systems and facilities, etc. The Sustainability Committee of Tosei Community Corporation, which is responsible for the management of fixed assets, and the Sustainability Committee of Tosei confirm the results of the survey and take necessary measures to improve tenant satisfaction. The Sustainability Committee of Tosei Community Corporation, which is responsible for the management of fixed assets, and the Sustainability Committee of Tosei Corporation confirm the results of the questionnaires and take necessary measures to improve tenant satisfaction.

## ○ Resilience (Disaster Prevention and Mitigation)

We are working to strengthen resilience in asset management and property management in the real estate fund business to ensure the safety and security of our tenants through prompt recovery in the event of a disaster. In addition to the "Earthquake Countermeasures Manual" established by Tosei, the REIT Division and Private Fund Division of Tosei Asset Advisors have established their own BCP (Business Continuity Plan), information disclosure manual in the event of an earthquake, and reporting manual in the event of an emergency, to ensure an appropriate response system in an emergency.



## ○ Aiming to Contribute to the SDGs by Creating Housing

In housing developments, we are creating houses with the aim of contributing to the SDGs.

### ■SDGs to be addressed by the entire block

"THE Palms Court Hibarigaoka"(Sold) aims to contribute to the 6 SDGs targets not only for individual households but also for the entire block, based on the 4 themes of "green conservation," "energy conservation and waste reduction," "water saving and water resource conservation," and "crime and disaster prevention."



Rainwater tank



Light agreements



Plantings of four seasons



Exterior tile

## ○ Creation of Comfortable Residences

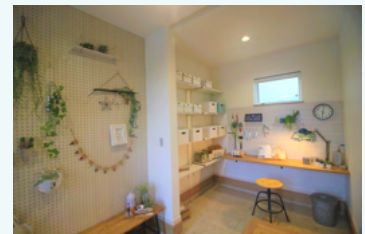
The project team, which was formed to respond to diversifying lifestyles, plans and proposes "comfortable houses for all family members" with meticulous thinking from the perspective of real life. The floor plans proposed by the project have been adopted in some of the properties. (This activity was completed in FY2023)

### ■THE Palms Court Kamakura Shiromeguri

We planned houses where all family members can easily participate in housework with an eye on the moving line, and houses to enjoy hobbies with a large shoe-in closet with a counter for DIY.

### ■THE Palms Court Hibarigaoka

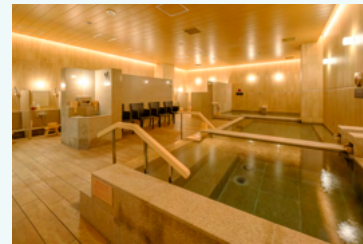
We planned houses where women can feel special, equipping a walk-in closet with a dresser directly connected to the master bedroom and atmospheric indirect lighting in the living room.



## Contribution to Local Communities

### Regional revitalization, community building

Some hotels are collaborating with local tourism operators to contribute to local revitalization. "COCONE Kamakura" offers a plan that includes "Noriorikun," a ticket for unlimited one-day rides on the Enoden train, plan with Enoshima Aquarium ticket and Kamakura Japanese goods. "COCONE Asakusa Kuramae" offers a plan that includes kimono rental and dressing. "Tosei Hotel & Seminar Makuhari" is also actively involved in activities that contribute to the local community. The restaurant uses local ingredients in its menu for local production for local consumption, and the lobby on the first floor is open to the public and seasonal social events are held for local residents to participate. In addition, the hotel provides opportunities for guests to casually participate in social contribution activities by introducing donation-type vending machines.



### Hotel revitalization x contribution to local communities

"Tosei Hotel & Seminar Makuhari" was a 27-year-old, aging accommodation and training facility that was comprehensively revitalized in terms of both hardware and software through our real estate M&A of the entire management company. The number of accommodation

rooms was increased from 79 to 137, and each room was newly equipped with toilet, washbasin, and other water facilities to enhance its superiority as an accommodation facility. In addition, based on the revitalization concept of "a hotel, a seminar house, and a space that contributes to the local community," a lounge open to the local community was created by utilizing the existing space. The lounge invites seasonal events and also serves as a venue for local traditional performing arts. Restaurants in the hotel offer "local production for local consumption" menus using local ingredients, so the hotel contributes to the creation of liveliness and local revitalization through the operation of its facilities.



Restaurant renovated from cafeteria

## ○ Disaster Prevention and Mitigation and Community Creation in Local Communities

### ■Urban development that fosters community

The detached houses block "THE Palms Court Kashiwa Hatsuishi"(Sold) has a cul-de-sac, not only to foster interaction among residents but also to bring into safety. In the condominiums, we actively adopt community spaces that can be freely used for any purpose, such as "study room," "guest room," "party room," and "moms and kids lounge" to create a comfortable environment for residents with various lifestyles.



THE Palms Court Kashiwa Hatsuishi

### ■Urban development open to the local community

In front of the entrance of the condominium "THE Palms Sagamihara Park Brightia,"(Sold) a park has been set up to provide a place for residents and local residents to get close to nature and relax. Three "kamado benches" that can be used as kamado in the event of a disaster and some solar-powered streetlights have been installed as initiatives to prevent disasters.



THE Palms Sagamihara Park Brightia

### ■Redevelopment project utilizing the building site

We are engaged in the redevelopment of former building sites acquiring land on which warehouses and other buildings once stood, improving the land, and constructing new buildings to create new communities.

We developed large condominiums on the former warehouse sites of a company engaged in food sales in Chofu City, Tokyo, and a company engaged in construction in Toda City, Saitama Prefecture. All of the condominiums have been designed to create a new community in the area through redevelopment, with enhanced plantings that harmonize with the surrounding environment and common areas designed to create a community of residents.



Warehouse site



Condominium Development



# Social Contribution

Approach to Social Contribution

Contributions to Society

Donation Activities

## Approach to Social Contribution

The Group's ESG policy states that it will contribute to tenants, regions, and communities through owned real estate, etc., and the Group strives to engage in dialogue and collaboration with all stakeholders, aiming to coexist in harmony with regions and communities. Through our group's business activities, we will strive to solve social issues and add value related to real estate, contribute to the creation of local employment, economic vitality, and sustainable development of the area, as well as promote comprehensive and continuous social contribution activities in harmony with local and international communities as a good corporate citizen.

In our social contribution and donation activities, we will focus on the priority areas of "coexistence with local communities," "natural environment conservation," and "social welfare." Based on our corporate philosophy of "creating new value and inspiration in all aspects of real estate," we will engage in activities that contribute to the revitalization and community building of the regions where our properties are located, the preservation of the natural environment, and the enhancement of welfare, mainly in our business area, the Tokyo metropolitan area. In the event of a natural disaster, we aim to contribute broadly to society by providing assistance to people in difficult circumstances.

## Contributions to Society

### Environmental Preservation and Beautification

#### Participation in Tokyo "Sato-Umi" Aid in Nishinagisa to Clean up Floating Garbage

We have participated in volunteer cleanup activities since 2009. In 2022, 39 employees of our group and their families participated in Tokyo "Sato-Umi" Aid in Nishinagisa, an event to clean up floating garbage in Kasai Marine Park. The type and amount of trash collected was counted to help in the investigation of the cause of the floating garbage. Through this activity, we aim to raise awareness of the social issues such as trash reduction and marine resource conservation.

\*Cleanup events are conducted with adequate infection prevention measures in place.



Plastic waste



Cleaning in progress



Participants and collected debris

#### FY2023 Activity Results

Date of Activity	Number of Participants	Garbage Collected
October 28	46 persons	180ℓ
<b>Total</b>	46 persons	180ℓ

## ○ Participation in Minato City Adopt-A-Program, a Community Cleanup Activity

Since October 2022, we have been participating in Minato City Adopt-A-Program and engaging in community cleanup activities. The program is an agreement between Minato City and organizations that live, work, or study in Minato City to collaborate in the maintenance and management of roads, parks, and other facilities. In principle, once a month, employees of our group pick up trash and remove weeds from the streets and parks around our head office. Through these activities, the Group will contribute to environmental preservation and beautification of the Minato City where the head office building is located.



### ■ FY2023 Activity Results

Date of Activity	Number of Participants	Garbage Collected
<b>December 15</b>	8 persons	40.0ℓ
<b>January 19</b>	10 persons	20.0ℓ
<b>February 16</b>	11 persons	20.0ℓ
<b>March 16</b>	10 persons	20.0ℓ
<b>April 20</b>	18 persons	20.0ℓ
<b>May 18</b>	14 persons	20.0ℓ
<b>July 12</b>	8 persons	8.5ℓ
<b>August 23</b>	4 persons	5.1ℓ
<b>September 14</b>	10 persons	8.5ℓ
<b>October 12</b>	15 persons	10.0ℓ
<b>November 9</b>	11 persons	20.0ℓ
<b>Total</b>	119 persons	192.1ℓ

## ○ Local Revitalization and Community Building

Tosei Hotel & Seminar Makuhari provides a place for families and local residents to communicate with each other through live performances by professional musicians to make music accessible to local residents in line with Narashino City's concept of "a city of sports and music," as well as workshops by clay sculptors. In addition to the use of local ingredients in restaurant menus for local production for local consumption, the hotel provides opportunities for local residents and hotel guests to casually participate in social contribution activities by introducing vending machines for which a portion of sales are donated to specified causes.



"Minato-cyo Bakamen Odori"



"Art na Christmas" (Christmas of Art)

## FY2023 Event Track Record

	Date of the Event	Number of Participants
<b>Corporate Social Gathering (Cooperation: the Minato-cyo Bakamen Odori Preservation Society)</b>	January 25, 2023	Organizers: 10 persons /Spectators: 115persons
<b>"Art na Christmas" (Christmas of Art)</b>	December 18, 2022	9 groups / 28 persons

## Support for Children's Homes

Since 2021, we have been providing volunteer support to Ayumi Gakuen, a children's home in Hanyu City, Saitama Prefecture. In 2023, we participated in the school festival by providing administrative support and a traditional new year's event. We will continue to consider and implement support activities.



Traditional new year's event



School festival

## Disaster Support

In 2011, immediately after the earthquake, the Tosei Group began support activities by volunteers and inviting experts and making donations. One year after the earthquake, we began support activities in cooperation with a NPO, the "Association for the Support of Children's Homes," based in Higashimatsushima City, Miyagi Prefecture, that conducts volunteer activities.

### Main Activities



Ground maintenance



Rust removal and painting of nursery playground equipment



Booth operation at the opening event of the town

We collected donations from our group employees and other voluntary members and donated 28 taiko drums to Naruse Mirai Junior High School, which had just opened in Higashimatsushima City. In this city, taiko performances have long been popular at elementary and junior high schools, but many were lost due to tsunami damage. The school and community members were very delighted that the donated taiko drums enabled them to perform at the school festival.



Donated Japanese drums

## Donation Activities

### ○ Donation Through the NPO Japan Platform

In 2023, we donated 1 million yen through a NPO, Japan Platform, for the purpose of supporting for the affected areas in Turkey and Syria.

### ○ Donation to Children's Home

In 2023, we donated television, rice cooker, cacuum cleaner, etc. to the children's home Ayumi Gakuen. They said they were very pleased to see that the children are now able to live more comfortably and enjoyably. We will continue to listen to the needs of the home and consider supports that are really needed.

### ○ Donation Through the NPO Association for Support of Children's Homes

Since the Great East Japan Earthquake in 2011, we have donated 1 million yen annually to the Association for the Support of Children's Homes, an NPO that supports children living in children's homes. In addition to supporting children's homes, the donation is also used to support the areas affected by the disaster.

### ○ Collection and Donation of Plastic Bottle Caps Through the NPO Ecocap Promotion Association

The Group participates in the Ecocap Movement in cooperation with the NPO Ecocap Promotion Association. By collecting and donating used plastic bottle caps from Tamachi Tosei Building, we promote social contribution from various aspects such as recycling into reusable plastic materials, reducing CO2 emissions, supporting medical care, and promoting employment for the disabled and elderly. In FY2023, 74.10 kg of plastic bottle caps were collected and donated.

### ○ The Green Feather Fundraising Activity

The activity aims to provide support for a range of programs, such as the maintenance of forests, development of forestry volunteers and provision of forestry and environmental education for children.

## Donations and Contributions Data

	FY2020	FY2021	FY2022	FY2023
<b>Total amount of donations and contributions</b>	2,000,000 yen	1,448,000 yen	2,519,864 yen	2,694,733 yen

Recipient	Purposes
<b>Association for the Support of Children's Homes (NPO)</b>	Support for disaster-affected areas and children's homes (2011 ~2023)
<b>The Japanese Red Cross Society</b>	Support for victims of the Western Japan heavy rainfall disaster, Typhoons Faxai and Hagibis (2019)
<b>Higashimatsushima City Naruse Mirai Junior High School</b>	Donation of Japanese drums (2018)
<b>Tokyo Coronavirus Medical Support Fund</b>	Support for medical institutions in dealing with COVID-19 (2020)
<b>Ayumi Gakuen (children's home)</b>	<ul style="list-style-type: none"> <li>• Donation of 2 TVs and an air conditioner (2021)</li> <li>• Donation of 2 recorders and 2 refrigerators (2022)</li> <li>• Donation of TV, TV stand, rice cooker, vacuum cleaner, etc. (2023)</li> </ul>
<b>Japan Platform (NPO)</b>	Humanitarian assistance to Ukraine (2022) Support for the areas affected by Turkey-Syria Earthquake (2023) Support for the areas affected by Noto Peninsula Earthquake (2024)

# ● Governance

## ○ Corporate Governance

✓ [Fundamental Approach toward Corporate Governance](#)

✓ [Corporate Governance Report](#)

✓ [Corporate Governance System](#)

✓ [Policy for Appointment of Directors](#)

✓ [Independent Officers' Remuneration](#)

✓ [Internal Control System](#)

### Fundamental Approach Toward Corporate Governance



Our Group aspires to be a valuable contributor to all kinds of our stakeholders in the society, including the shareholders, the employees, the business partners and others, by promptly and appropriately responding to the changes in the business environment and continuing operational activities which enable the Group to achieve a sound growth. For this purpose, the Group has placed the greatest importance on enhancement of corporate governance, and in particular, “fully cultivating compliance mind,” “enhancing risk management” and “conducting timely disclosure” as three key initiatives. Furthermore, the Group is determined to make efforts in a unified manner, from the top management down to each employee of the Group companies, led by the Board of Directors, to develop an internal control system as required by the Companies Act and the Financial Instruments and Exchange Act, as well as to set up a system which is credible to investors, as a financial instruments business operator.

### ○ Three Important Items in Corporate Governance

#### Compliance

We place compliance at the top of our agenda and raise awareness of it from top management to all employees of the Group companies.

#### Risk Management

Assuming every possible risk, we prepare and practice emergency responses under normal conditions with a special focus on eliminating relationships with anti-social forces.


#### Information Disclosure

We practice disclosure and communication appropriately and on a timely basis to all stakeholders including shareholders.

## Basic Policy on Corporate Governance

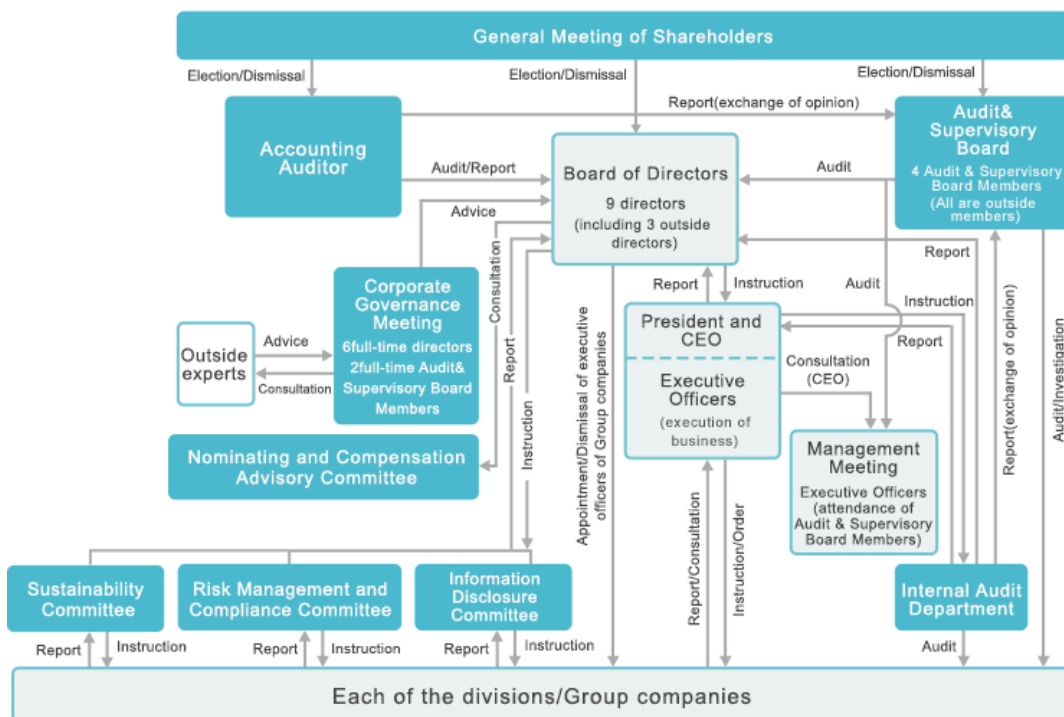
> [Basic Policy on Corporate Governance \(PDF: 214KB\)](#)  The PDF link on the left is valid when this report is viewed as PDF data.

## Corporate Governance Report

> [Corporate Governance Report \(PDF:524KB\)](#)  The PDF link on the left is valid when this report is viewed as PDF data.

# Corporate Governance System

## Corporate Governance System



As of March 1, 2023

## Reasons for Adopting the Current Corporate Governance System

The Company has set up the Board of Directors and the Audit & Supervisory Board. While appointing from outside its outside directors and all of its Audit & Supervisory Board Members, it has also adopted an executive officer system, for the purpose of operating its businesses with high transparency. All of the Audit & Supervisory Board Members of the Company have been outside Audit & Supervisory Board Members since the time of listing. The Audit & Supervisory Board Members have always performed audits of the business management of the Company from the viewpoints of ensuring and increasing the Company's corporate value and the common interests of its shareholders. The Company further enhances its supervisory function over its management by inviting outside directors to the Board of Directors. On the management side, the Company has employed the executive officer system so as to achieve optimal distribution of decision-making functions and operational duties, as well as encouraging the delegation of authority in executing the businesses, in an attempt to strengthen its corporate governance.

## Board of Directors

The Board of Directors is constituted by nine directors, three of whom are outside directors. As the highest management decision-making body, the Board of Directors makes resolutions on management policies and material issues and also supervises the execution of duties by the directors. In addition, the outside directors (the independent directors), by sharing their opinions from their objective standpoint, provide advices and suggestions to ensure the adequateness and appropriateness of the decisions made by the Board of Directors.

## ○ Nominating and Compensation Advisory Committee

The Company established the Nominating and Compensation Advisory Committee voluntarily as a consultative body to the Board of Directors to ensure appropriateness and transparency in such matters as the process of selecting candidates in connection with director election proposals submitted to the general meeting of shareholders and resolutions of the Board of Directors relating to allocation of remuneration, etc. to individual directors. The constituent members of the committee include a outside director(s) (independent director(s), one person or more), a full-time audit & supervisory board member (outside audit supervisory board member, one person), representative director (one person), and a full-time director (one person). The outside director who is a member of the committee is the chairperson of the committee. To monitor the legality of each decision-making process, the Company's Basic Policy on Corporate Governance stipulates that the committee shall include an independent outside Audit & Supervisory Board Member and that independent outside directors and independent outside Audit & Supervisory Board Members shall be a majority of the committee. To ensure the independence and objectivity of the committee, four of the six committee members are independent officers, and the chairperson is an independent outside director.

## ○ Executive Officer System

The Company adopts the executive officer system in order to further segregate the monitoring/supervision of the Company's business management, which is the duty and responsibility of the directors, from the execution of the business. All executive officers are appointed by the Board of Directors and will adhere to the Company's internal rules and regulations as well as to the resolutions of the Board of Directors in executing and controlling the business operations of the Company. In addition, the representative director and president has assumed the position of the chief executive officer and holds the management meetings twice a month as a general rule, where consultation on the material issues to be decided by him are made as well as discussions on the matters to be resolved by the Board of Directors in advance.

## ○ Corporate Governance Meeting

With the aim of continuously strengthening its corporate governance, the Company holds monthly Corporate Governance Meetings constituted by full-time Directors and full-time Audit & Supervisory Board Members. At the meetings, the Directors and the Audit & Supervisory Board Members review and discuss the corporate governance concerns and the internal control matters in an effort to enhance the corporate value of the Company, and where necessary, they receive advices from the outside experts such as corporate attorneys and/or certified public accountants.

## ○ Audit & Supervisory Board

The Company has adopted the Audit & Supervisory Board Member system and has the Audit & Supervisory Board with two full-time and two part-time Audit & Supervisory Board Members, all of whom are outside Audit & Supervisory Board Members. They audit the operation of the Board of Directors and execution of duties of Directors from an independent and objective standpoint, and provide constructive advice and recommendations for the increase of corporate value with their knowledge.

## ○ Cooperation Among the Audits by Audit & Supervisory Board Member, Internal Audit Member, and Audits by Accounting Auditors (The Threefold Auditing Structure)

<p><b>Audits by corporate auditors</b></p>	<p>The auditing activities by the Audit &amp; Supervisory Board Members are performed in accordance with an annual audit plan. By cooperating with the accounting auditors as well as with the Internal Auditing Department, the Company has developed an efficient and viable auditing system. The full-time Audit &amp; Supervisory Board Members holds regular meetings with each of the directors and officers in charge of each department to fully understand the status of the business execution as well as to regularly exchange opinions with the outside directors.</p>
<p><b>Internal audits</b></p>	<p>The Internal Audit Department under the direct supervision of the chief executive officer, performs audits for the entire Group's overall business activities from the perspective of legality and adequacy, etc. in accordance with their annual auditing plan. In the event any inadequacy is discovered, recommendations for corrective actions are made to the audited departments. The internal Audit Department discusses with the audited departments for issues in need of corrective actions, and follows up with specific guide which leads to the provision of effective audits.</p>
<p><b>Audits by the accounting auditor (Shinsoh Audit Corporation)</b></p>	<p>The audit of the Company's accounts is performed based on the annual audit plan. In addition to the full-year audit performed at the end of the fiscal year, Company's Audit Company (Shinsoh Audit Corporation) conducts reviews at the end of each quarter. The periodic replacement and re-</p>



**Audits by the accounting auditor (Shinsoh Audit Corporation)**

engagement of the accounting auditor in accordance with the rules and regulations of the audit corporation under the Certified Public Accountants Act are operated as follows;

- The Engagement Partner may not be involved in the company's auditing operations for more than seven accounting periods.
- The Engagement Partner may not be involved in the company's auditing operations for two accounting periods after being replaced.

**○ Constituent Member by Board (as of Feb. 28, 2024)**

(◎Chairperson, ○Constituent Member, △Observer)

Name	Position Name	Meeting of Board of Directors	Audit & Supervisory Board	Nominating and Compensation Advisory Committee	Corporate Governance Meeting
<b>Seiichiro Yamaguchi</b>	President and CEO	◎		○	◎
<b>Noboru Hirano</b>	CFO and Senior Executive Officer	○		○	○
<b>Hideki Nakanishi</b>	Director, COO and Senior Executive Officer	○			○
<b>Shunsuke Yamaguchi</b>	Director, Managing Executive Officer	○			○
<b>Hiroyasu Yoneda</b>	Director, Managing Executive Officer	○			○
<b>Hitoshi Oshima</b>	Director, Executive Officer	○			○
<b>Kenichi Shohtoku</b>	Independent Director	○		◎	
<b>Hiroyuki Kobayashi</b>	Independent Director	○		○	
<b>Mai Ishiwatari</b>	Independent Director	○		○	
<b>Hitoshi Yagi</b>	Outside Audit & Supervisory Board Member (full-time)	△	◎	○	○
<b>Toshinori Kuroda</b>	Outside Audit & Supervisory Board Member (full-time)	△	○		○
<b>Tatsuki Nagano</b>	Outside Audit & Supervisory Board Member (part-time)	△	○		
<b>Osamu Doi</b>	Outside Audit & Supervisory Board Member (part-time)	△	○		

○ Attendance at Meetings of the Board of Directors, Nominating and Compensation Advisory Committee, and Audit & Supervisory Board (FY2023)

Name	Position	Board of Directors Meetings (Attendance /Number of meetings)	Nominating and Compensation Advisory Committee (Attendance /Number of meetings)	Audit & Supervisory Board (Attendance /Number of meetings)
<b>Seiichiro Yamaguchi</b>	President and CEO	22/22	2/2	-
<b>Noboru Hirano</b>	CFO and Senior Executive Officer	22/22	2/2	-
<b>Hideki Nakanishi</b>	Director, COO and Senior Executive Officer	22/22	-	-
<b>Masaaki Watanabe</b>	Director, Managing Executive Officer	22/22	-	-
<b>Shunsuke Yamaguchi</b>	Director, Executive Officer	22/22	-	-
<b>Hitoshi Oshima</b>	Director, Executive Officer	22/22	-	-
<b>Kenichi Shohtoku</b>	Outside Director	22/22	2/2	-
<b>Hiroyuki Kobayashi</b>	Outside Director	20/22	2/2	-
<b>Masao Yamanaka</b>	Outside Director	19/22	2/2	-
<b>Hitoshi Yagi</b>	Outside Audit & Supervisory Board Members (full-time)	22/22	2/2	16/16
<b>Toshinori Kuroda</b>	Outside Audit & Supervisory Board Members (full-time)	22/22	-	16/16
<b>Tatsuki Nagano</b>	Outside Audit & Supervisory Board Members (part-time)	21/22	-	16/16
<b>Osamu Doi</b>	Outside Audit & Supervisory Board Members (part-time)	21/22	-	16/16

## Policy for Appointment of Directors

### ○ Basic Policy

The Board of Directors places importance on diversity in terms of gender, internationality, work experience, age, etc. and is comprised of Directors who are familiar with the Group's philosophies, the details of finance and business, etc., and Independent Outside Directors having a wide range of experience and knowledge, and being independent.

When nominating candidates for the Board of Directors, those who have the necessary knowledge as Directors and are familiar with the Group's finances, business, and other aspects of the Group are nominated for Directors who execute the business. For Outside Directors, persons who can be expected to supervise management from an independent and objective standpoint and provide constructive advice and suggestions to Directors concurrently serving as Executive Officers are nominated. The candidates are determined based on the result of discussion regarding appropriateness of nomination of candidates at the Nominating and Compensation Advisory Committee.

In addition, for the nomination of candidates for the Audit & Supervisory Board Members, the Company has a basic policy to nominate persons who can audit the operation of the Board of Directors, execute duties of directors from an independent and objective standpoint, and provide constructive advice and recommendations to enhance corporate value with their knowledge. The Board of Directors determines the candidates based on the result of discussion at the Nominating and Compensation Advisory Committee with the consent of the Audit & Supervisory Board. The Audit & Supervisory Board Members of the Company are all appointed from outside since the time of listing.

### ○ Skill Matrix for the Board of Directors

Name	Internal/ Outside	Specialty, knowledge, and experience								Nominating and Compensation Advisory Committee	Sustainability Committee
		Corporate manage- ment	Real estate business	Finance/ Accounting	Global business	ESG	IT/DX	Human Resource/ Labor	Compliance/ Risk manage- ment		
Seiichiro Yamaguchi	Internal	●	●	●		●			●	○	
Noboru Hirano	Internal	●		●		●		●	●	○	○ (Chairperson)
Hideki Nakanishi	Internal		●			●					○
Shunsuke Yamaguchi	Internal						●	●	●		○
Hitoshi Oshima	Internal		●				●				
Hiroyasu Yoneda	Internal	●		●							
Kenichi Shohtoku	Outside (Independent)	●		●	●					○ (Chair- person)	
Hiroyuki Kobayashi	Outside (Independent)	●		●		●		●		○	(Observer)
Mai Ishiwatari	Outside (Independent)	●			●		●		●	○	

### ○ Status of Independent Officer

Outside Directors and Outside Audit & Supervisory Board Members are elected based on the Company's "Independence Standards". With regard to the nomination of Outside Directors, the Company elects persons who has a wide range of experience and knowledge, and can provide frank, lively and constructive opinions, advice and recommendations at the meeting of the Board of Directors.

## ○ Reasons for Election of Outside Directors and Outside Audit & Supervisory Board Members

### Reasons for Election of Outside Directors

Name	Independent officer	Reason for the election
<b>Kenichi Shohtoku</b>	○	Outside Director Kenichi Shohtoku, a certified public accountant, he has an extensive experience and knowledge including those relating to overseas business. He has provided invaluable advice on various occasions such as the Board of Directors' meetings of the Company, liaison meetings with the Audit & Supervisory Board Members of the Company, etc. and has worked energetically to enhance the governance system of the Company and the Group as well as to ensure the appropriateness of financial reporting. The Company considers that he is indispensable for the maintenance and improvement of corporate governance structure for further expansion of the Group and enhancing the checking functions in the future while paying attention to ESG issues.
<b>Hiroyuki Kobayashi</b>	○	Outside Director Hiroyuki Kobayashi, has extensive experience and expert knowledge, accumulated mainly at major financial institutions. With his objective monitoring and proposals based on his abundant experience and expertise, he has been contributing to more active discussion at Board of Directors meetings and improvement of its effectiveness. The Company considers that he is indispensable for the maintenance and improvement of corporate governance structure for further expansion of the Group and enhancing the checking functions in the future while paying attention to ESG issues.
<b>Mai Ishiwatari</b>	○	Outside Director Mai Ishiwatari possesses a high level of expertise and global knowledge of corporate legal affairs accumulated mainly at domestic and international law firms. Accordingly, we believe that she will be able to provide objective supervision and proposals that will contribute to legal compliance of the Group's business. Furthermore, she has been involved in corporate management at multiple companies in recent years. The Company believes that she will be able to contribute to the Group's further growth and enhancement of corporate governance by adopting her external viewpoint based on her knowledge and experience to ensure neutrality in management.

### Reasons for Election of Outside Audit & Supervisory Board Members

Name	Independent officer	Reason for the election
<b>Hitoshi Yagi</b>	○	Full-time Outside Audit & Supervisory Board Member Hitoshi Yagi has extensive experience in the auditing divisions of major financial institutions and professional insight based on his qualifications as a Certified Internal Auditor (CIA) and a Certified Information Systems Auditor (CISA). Utilizing such experience and knowledge, the Company believes that he can perform his role to ensure the adequacy and appropriateness of the Company's management.
<b>Toshinori Kuroda</b>	○	Full-time Outside Audit & Supervisory Board Member Toshinori Kuroda has abundant experience at major financial institution as well as specialist knowledge based on his qualification as Master of Business Administration (MBA) and Certified Internal Auditor (CIA). Utilizing such experience and knowledge, the Company believes that he can perform a role in ensuring the adequacy and appropriateness of the Company's management.
<b>Tatsuki Nagano</b>	○	Outside Audit & Supervisory Board Member Tatsuki Nagano has experience at major financial institutions and continues to be involved in corporate management. Based on his extensive experience and high level of expert insight, the Company believes he can perform a role in ensuring the adequacy and appropriateness of the Company's management.
<b>Osamu Doi</b>	○	Outside Audit Supervisory Board Member Osamu Doi has abundant experience at major security companies and at companies that conduct investment banking activities as well as specialist knowledge. Based on such experience and knowledge, the Company believes that he can perform a role in ensuring the adequacy and appropriateness of the Company's management.

## Independent Officers' Remuneration

### ○ Outline of the Remuneration System for Directors and Policy for Determining Remuneration

The Company has a basic policy to properly combine and determine a fixed remuneration based on job responsibility, a performance-based bonus, stock options, the rights of which may be exercised after the lapse of a certain period, and the Company's share-based compensation depending on the performance result of a certain period in order to realize the medium- to long-term growth of the Group.

Remuneration for full-time Directors consists of monetary remuneration, comprising a "fixed salary" which is scaled according to duties, "performance evaluation remuneration" which is based on the achievement of individual goals such as the performance of each full-time Director, and "Directors' bonuses" which are linked to consolidated profit before tax, "share-based compensation" which are linked to consolidated profit before tax, and "stock options" which are aimed to increase the desire and motivation to contribute to the medium- to long-term enhancement of corporate value.

Due to the emphasis on their supervisory function from a standpoint independent of the execution of business, Outside Directors' remuneration is composed of a "fixed salary", "share-based compensation" which amount is fixed, and "stock options" only. No "performance evaluation remuneration" or "Directors' bonuses" are paid to Outside Directors. The ratio of fixed salary to performance-linked remuneration (including share-based compensation) for full-time Directors is kept around 60:40.

The representative director and president drafts proposals for each Director's remuneration within the limit, which are discussed by the Nomination and Compensation Advisory Committee, before being decided by resolution of the Board of Directors.

### ○ Matters Resolved at the Ordinary General Meeting of Shareholders Regarding Remuneration, etc. of Directors

The maximum amount of remuneration etc. for Directors and Audit & Supervisory Board Members per year is set as follows.

According to the Articles of Incorporation, the number of Directors shall be 12 or less, and the number of Audit & Supervisory Board Members shall be 6 or less.

	Remuneration type	Maximum amount of remuneration, maximum number of shares	Date of resolution of the ordinary general meeting of shareholders
<b>Directors</b>	Fixed salary, Performance evaluation remuneration, Directors' bonuses	¥500 million or less per year (including ¥80 million or less for Outside Directors. Salaries for employees are not included)	February 26, 2020 (70th Ordinary General Meeting of Shareholders)
	Stock Options	¥100 million or less per year (including ¥10 million for Outside Directors)	February 27, 2019 (69th Ordinary General Meeting of Shareholders)
	Share-based compensation	Full-time Directors: 100,000 or less of the Company's ordinary shares and ¥200 million or less per year Outside Directors: 10,000 or less of the Company's ordinary shares and ¥20 million or less per year	February 27, 2024 (74th Ordinary General Meeting of Shareholders)
<b>Audit &amp; Supervisory Board Members</b>	Fixed salary	¥60 million or less per year	February 28, 2004 (54th Ordinary General Meeting of Shareholders)

## Fixed salary

On the basis of comparisons with the results of surveys of Directors' remuneration at listed companies, conducted by external specialist agencies, and surveys of the levels of Directors' remuneration at the Company's competitors, conducted by the Company, as well as comparison with the highest amounts of remuneration paid to employees of the Company, the Company has established fixed salary scaling guidelines, based on Directors' duties and posts held by Directors concurrently serving as Executive Officers. Remuneration for each individual Director is discussed by the Nomination and Compensation Advisory Committee, before being decided by the Board of Directors.

## Performance evaluation remuneration (performance-linked remuneration)

The "performance evaluation remuneration" for full-time Directors is based on their individual achievement of single-year performance targets. A "standard evaluation remuneration amount" equal to 33% of the fixed salary is paid monthly together with the fixed salary. Where there is an adjustment based on the achievement of performance targets (of between +55% and -50% of the standard evaluation remuneration), this is added to and paid together with Directors' bonuses or deducted from Directors' bonuses after the conclusion of the Ordinary General Meeting of Shareholders held during the fiscal year. Remuneration for each Director is discussed by the Nominating and Compensation Advisory Committee, where the level of contribution to the governance practices and the pursuit of sustainability of the Company as well as the Group as a whole, achievement of the department in charge, and maintenance/improvement of consolidated management indicators (ROE, stock price, etc.) are evaluated, before being decided by the Board of Directors.

## Director's bonuses (performance-linked remuneration)

Directors' bonuses are determined based on the pre-determined level of consolidated profit before tax, plus an additional amount is determined based on the fixed salary (yearly amount) if the consolidated profit before tax target for a single fiscal year is achieved and are paid after the close of the Ordinary General Meeting of Shareholders for the relevant fiscal year. As Directors of a listed company engaged in consolidated management, the Company's Directors are charged with the most important tasks of maintaining and increasing the level of consolidated profit before tax and achieving the consolidated profit before tax targets each fiscal year.

## Share-based compensation

(performance linked remuneration for full-time Directors)

In order to further clarify the linkage between remuneration for Directors and the Company's business performance and share value, and to continuously enhance the Company's corporate value, share-based remuneration for full-time Directors is granted in the form of a number of ordinary shares of the Company after the close of the Ordinary General Meeting of Shareholders for the relevant fiscal year, calculated according to the achievement of the level set according to the amount of consolidated profit before tax for a single fiscal year predetermined by the Board of Directors after discussion at the Nomination and Compensation Advisory Committee.

(fixed salary for Outside Directors)

In order to continuously enhance the Company's corporate value, share-based remuneration for Outside Directors is granted in the form of the Company's ordinary shares after the close of the Ordinary General Meeting of Shareholders for the relevant fiscal year, subject to the achievement of the amount of consolidated pre-tax profit for a single fiscal year predetermined by the Board of Directors after discussion at the Nomination and Compensation Advisory Committee.

The ordinary shares granted to full-time Directors and Outside Directors are subject to certain transfer restrictions such as the restriction to transfer until the date of their resignation from the position as Directors of the Company. Furthermore, the Company may forfeit the rights to receive the delivery of shares (malus) in the event of a serious violation of laws or internal rules and regulations.

## Stock options

In order to practice corporate management with a focus on enhancing corporate value over the medium- to long-term, the representative director and president drafts proposals for the number of stock options to be granted to each Director, based on the Director's duties as well as posts held concurrently by the Director as Executive Officer, for each medium-term management plan. These proposals are examined by the Nomination and Compensation Advisory Committee, before being decided by the Board of Directors. A fixed number of stock options are granted to Outside Directors, considering the importance of their management monitoring and supervisory function aimed at enhancing corporate value.

## ○ Auditor's Remuneration

Audit & Supervisory Board Members, considering their role, are remunerated with a fixed salary only. Remuneration for each Audit & Supervisory Board Member is decided through discussion of the Audit & Supervisory Board, within the limits of the maximum total amount.

## ○ Amount of Remuneration for Executive Officers (FY2023)

Category	Total amount of remuneration, etc. (¥ thousand)	Total amount of remuneration, etc. by type (¥ thousand)				Number of eligible Directors
		Fixed remuneration	Performance-linked remuneration		Non-monetary remuneration, etc.	
			Performance evaluation-based remuneration	Directors' Bonuses	Stock Options	
<b>Directors (of which Outside Directors)</b>	312,964 (21,000)	176,353 (21,000)	51,784 (-)	84,826 (-)	- (-)	9 (3)
<b>Audit &amp; supervisory board members (of which Outside Audit &amp; Supervisory Board Members)</b>	33,960 (33,960)	33,960 (33,960)	- (-)	- (-)	- (-)	4 (4)

## Internal Control System

The Company has established a Basic Policies of Internal Control Systems by resolution of the Board of Directors, and under this basic policies, in a continuous effort to develop the internal control system, the Company establishes plans for implementation and operation of the internal control system annually taking into consideration of revisions of relevant laws and regulations, changes in the business environment of the Group, expansion of the businesses, etc. Also, in ensuring the adequacy of financial reporting, an internal control system structure (so-called J-SOX with reference to the COSO-ERM framework (COSO Enterprise Risk Management - integrated framework)) that complies with the Financial Instruments and Exchange Act has been established and is in operation.

# Compliance and Risk Management

Compliance and Risk Management Promotion System

Risk Management

Compliance

Education and Training

## Compliance and Risk Management Promotion System

### Compliance and Risk Management System

The Group has established the Risk and Compliance Committee under direct supervision of the Board of Directors, to promote integrated and cross-sectional risk management and compliance, including sustainability related matters, across the Tosei Group. This committee examines the company-wide policy, annual plan and other matters for risk management and compliance. Along with this, it oversees and manages the various risks surrounding the Group's businesses through the implementation of the Risk Management and Compliance Program and assesses the status of risk management and compliance of each group company. The committee is chaired by CFO and Senior Executive Officer who oversees all administrative divisions except the Internal Audit Department.

As a subordinate body of the Committee, the Business Law Liaison Committee, attended by all heads of the operational divisions, are held every month, during which participants are duly made familiar with amendments to laws and regulations. In case of occurrence of a contingency, a natural disaster, etc., a crisis management office directed by the President and CEO as the head will be established to collect information, confirm facts and circumstance, consider and implement countermeasures, and properly disclose information in a timely manner. The Board of Directors receives monthly reports on the results of deliberations and progress of the Risk Compliance Committee, and appropriately supervises the operation and compliance Risk Management System of these committees.

Regarding each Group company, the Company's full-time Directors, Executive Officers in the Administrative Division, members of the Internal Auditing Department, etc. are concurrently appointed as Director or Audit & Supervisory Board Member for each Group company with the remit of monitoring and supervising each Group company's responses to risks. Every month, each Group company reports management conditions and their responses to risks at the meeting of the Board of Directors or pre-Board meeting discussions of the Company, and the Risk Management and Compliance Committee's meeting. Moreover, the response of these Group companies and the results thereof are continuously audited or monitored by the Company's Internal Audit Department, which may also conduct checks using external agencies as necessary, and then the Internal Audit Department reports the results at the Board of Directors' meeting.

Climate Change Risks and Opportunities, which are of particular importance among the company-wide risks and should manage following the framework recommended by the TCFD, are led by the Sustainability Committee under the supervision of the Board of Directors. The Risk and Compliance Committee ensure the integrated Enterprise Risk Management by assisting and supporting the Sustainability Committee in its implementation of various measures.





## ○ Risk Management and Compliance Committee

Tosei has established the Risk and Compliance Committee, which consists of the Executive Officers, heads of each department, officers responsible for risk management and compliance at each Group company, and full-time Audit & Supervisory Board Members (observers), as a body to examine risk and compliance in Tosei Group in a centralized and cross-sectional manner. The committee deliberates on the recognition, analysis and evaluation of risks of each Group company, information gathering and discussion of countermeasures for individual events, and promotion of compliance. According to the "Risk Management and Compliance Program" formulated each fiscal year, we are strengthening our compliance awareness, implementing the PDCA cycle for risk management, and strengthening monitoring.

## ○ Compliance and Risk Management Promotion System

### ○ Risk Management and Compliance Program

In order to promote compliance and accurately manage the various risks surrounding our business, the Group formulate and implement a group-wide Risk Management and Compliance Program every fiscal year. This program is approved by the Board of Directors after evaluating the effectiveness and functionality of the risk management process and through discussions by the Risk Management and Compliance Committee. In addition to the Program, Tosei and its Group companies formulate and implement individual programs that take into account the business environment and organizational structure of each company, and regularly report their progress to the Risk and Compliance Committee.

#### ■ Risk Management and Compliance Program

- (1) Identify, analyze and evaluate risks
- (2) Formulate and implement measures to address identified risks
- (3) Monitoring the effectiveness and functionality of countermeasures
- (4) Management cycle plan to inform the employees of measures to handle risks
- (5) Measures and training plans to enhance compliance awareness
- (6) Plans for education, training, seminars, and other activities for risk management and promotion of compliance

### ○ Risk Management and Compliance Guidebook

The Group Risk and Compliance Guidebook is distributed to all Tosei Group officers and employees as a specific guide to ensure that they correctly understand risk and compliance and conduct business with awareness of compliance. The Guidebook explains the Tosei Group Ethics Code, specific points to note regarding compliance with laws and regulations, and the internal reporting system, and will be revised as necessary. In addition, the Company strives to enhance employees' awareness of compliance by informing them through training and other programs conducted every year.



## Risk Management

The Group aims to earn trust from stakeholders by drawing up plans and implementing measures even during normal times to address risks that might prevent it from conducting business activities and maintaining and improving corporate value, and by developing a system for minimizing losses.

## ○ Business Risks Management

As for the recognition, analysis and evaluation of risks, in accordance with the Risk Management and Compliance Program formulated at the beginning of each fiscal year; 1. implement a survey to identify about 30 significant risks that have material impacts on the Group's business (once a year), 2. with regard to the external environment, we conduct interviews with major business partners on specified themes in order to monitor real estate market conditions and transaction conditions, and conduct stress tests (twice a year), taking account of the financing status of financial institutions. The results are reported at the Board of Directors' meetings. In addition, at monthly Risk Management and Compliance Committee's meeting, the states of our responses to emerging risks are checked, continuous efforts to gather information on potential risks are made, and the details are reported at the Board of Directors' meeting held each month, in addition to which the outcomes of the responses are monitored by the Internal Audit Department. We have also instructed each Group company to formulate plans for managing risks and promoting compliance in light of each company's business operations, focusing on ensuring that the parent company organization appropriately supports these plans.

### <Major business risks recognized by the Group and supervised by the Board of Directors>

- Economic conditions
- Calamity (natural disasters, man-made disasters, etc.)
- Dependency on interest-bearing debt and interest rates
- Personnel and labor related matters
- Sustainability (environmental, social and governance risks, climate change risks, etc.)

## ○ Action in the Event of a Crisis or Disaster

In the event of contingencies, calamities, grave breaches of laws and regulation, serious incidents, etc., the company would set up a Crisis Management Office headed by the CEO, and would take action to control the situation in collaboration with the Risk Management and Compliance Committee members and relevant departments. We have also established a Crisis PR Manual to speed up and facilitate corporate communication activities in the event of a crisis and are working to raise awareness about dealing with crises properly. In addition, we have established a Disaster Response Manual that details the steps from gaining a basic understanding of the disaster to making an initial response in the event of earthquake, fire, or other disaster, right down to conducting evacuation and relief activities. Furthermore, based on the assumption of large-scale earthquakes, fires, etc. we conduct regular evacuation drills, AED practice drills, in-house fire-fighting team fire drills, etc. in order to be prepared to act calmly and appropriately in case of occurrence of a contingency.



AED practice drills

## ○ Action to Ensure Business Continuity

The Company has formulated a Business Continuity Plan (BCP) to ensure that, in the event of a natural disaster, incident, accident or other event that forced the Company to suspend its core business operations or that made business activities under the normal organizational/personnel structure difficult, the Group would be able to swiftly implement measures to continue business or resume business quickly.

## ○ Information Asset Management

Recognizing that information asset is one of our most important management resources, we have set out provisions for developing and maintaining information management environments in order to properly protect and efficiently utilize information in the Basic Policy on Information Asset Management, and we have established Information Asset Management Regulations and Personal information Protection Rules. In addition, every fiscal year we implement training for the information asset management, including personal information, and for the prevention of insider trading for all employees of the Company, and by doing so, we have continued to educate and inculcate rules for the handling of important information. In addition, to reduce the risk of information leakage and information isolation due to targeted attack e-mails, etc., we conduct mock drills and network vulnerability assessments by external third-party organizations. Regarding to the state of compliance with rules for the handling of information assets (printed and electronic information), in addition to self-inspections implemented at all departments and audits conducted by the Internal Audit Department, we have strengthened the penalties for breaches and continued targeted guidance for those who infringe the rules.

In FY2023, as in previous years, we conducted mock drills related to targeted e-mail attacks and vulnerability assessments of our internal network by an external third party to reduce the risk of information leaks and information isolation triggered by network crimes which are becoming more complex and sophisticated. Furthermore, as our initiatives for preventing the leakage of important information, we inspected the state of compliance with rules for the handling of information assets and conducted self-inspection on employees' use of social networking services (SNS) with a focus on risks of information leakage caused by the use of SNS and the like, in order to raise employee awareness.

The Group considers compliance to be one of its most important management issues and has established The Tosei Group Ethics Code and The Tosei Group ESG Action Guidelines to be followed by all directors and employees of the Group. We are working to strengthen our compliance by ensuring that all employees are fully aware of the code and guidelines.

### The Tosei Group Ethics Code

The Group has established the Tosei Group Ethics Code, matters to be complied with when employees carry out operational activities, and keeps them informed of and complied with the ethics code through distributing the Tosei Group Risk and Compliance Guidebook and training, etc. In addition, we conduct a questionnaire survey to all directors and employees of the Group annually to assess the degree of penetration of compliance and the Group Philosophy and to regularly check its effectiveness, and revise the Code of Conduct and training programs.

#### The Tosei Group Ethics Code

To fulfill our corporate social responsibility, we will always attach importance to a high standard of ethics and a law-abiding spirit while pursuing our corporate philosophy, and will conduct our business activities in accordance with the following Code.

##### **1. Sustainable economic growth and resolution of social issues**

We will strive for sustainable growth and the resolution of social issues by always putting ourselves in our customers' shoes and positioning safety and security at the heart of the products and services we develop and provide, and by forever remaining humble and conducting business activities in good faith.

##### **2. Fair Information Disclosure**

We will disclose the necessary corporate information in a fair, timely and appropriate manner in order to obtain proper evaluation and understanding from investors and wider society.

##### **3. Fair and transparent decision-making**

We will make decisions based on appropriate and explainable reasoning, in accordance with laws, regulations and internal rules.

##### **4. Thorough compliance with laws and regulations and fair dealings**

We will understand both domestic and international laws and regulations and will never engage in any conduct that violates such legislation, or in any fraudulent conduct. We will also engage in fair and free competition and appropriate transactions, and will avoid becoming involved in bribery or other similar giving or receiving of unfair advantage in any way.

##### **5. Comprehensive crisis management**

We will not have any relationships with antisocial forces and will conduct thorough and organized crisis management to prepare for a terrorism, cyber-attack, natural disaster or other crisis.

##### **6. Protection of confidential information**

We will protect and strictly manage the material information of the Tosei Group, the personal information of customers, the information of business partners, and other confidential information.

##### **7. Respect for human rights and creation of positive work environments**

We will respect human rights and will not tolerate any behavior which violates the dignity of individuals including discrimination and harassment. We will also strive to develop human resources and create working environment with mutual trust and decency.

##### **8. Initiatives to address environmental issues**

We will contribute to the realization of a sustainable society by implementing initiatives to reduce our environmental impact, recycle resources and address the risk of climate change, based on a strong awareness of the importance of environmental issues.

##### **9. Social Contribution**

We will seek harmony with local communities and the global community as a good corporate citizen and actively and continuously promote activities that contribute to society.

##### **10. Commitment of Top Management**

The Tosei Group's Top Management recognizes that it falls to them to embody the spirit of this Code and, in the event of a violation of this Code, top management will proactively take charge of resolving the issue, endeavor to identify the cause and prevent a recurrence, demonstrate accountability, including the disclosure of information to markets and society in a timely and appropriate manner, and fairly and strictly punish those involved, including themselves.

## ○ Enhanced Compliance

- To ensure awareness regarding compliance with laws and regulations, at the beginning of each fiscal year the Risk Management and Compliance Program is drawn up, and training in the relevant laws and regulations, measures to cultivate awareness of legal issues have been implemented. In addition, Risk Management and Compliance Committee's Meeting and Business Law Liaison Meeting are held every month, during which participants are duly made familiar with amendments to laws and regulations, etc., and notices from ministries with jurisdiction, etc. Furthermore, a compliance and corporate philosophy questionnaire is circulated every fiscal year to all officers and employees of the Group in order to identify issues and consider responses to such issues, and reflect them to each measure for the next fiscal year's Program.
- In order to strengthen the screening function for violations of laws and regulations, the Company confirms signs and occurrences of violations of laws and regulations, gives instructions on how to respond to such violations, and reports the status of such violations at the Board of Directors meetings and other important meetings and committees attended by full-time directors. Moreover, full-time Audit & Supervisory Board Members conduct business audits on the Company's businesses and investigations of subsidiaries, while the Internal Audit Department conducts internal audits on Group-wide business activities and the Group companies and self-inspections at the departmental level are implemented. Meanwhile, the Company continues to operate the whistle-blowing system providing three points of contact, internal, external and through Audit & Supervisory Board Members, and to conduct training sessions to promote an understanding of the system including protection of whistle-blowers.

## ○ Fair Business Practices

The Tosei Group promotes sound business activities under the Tosei Code of Ethics, which states ensures compliance with laws and regulations and fair business practices.

(Excerpt from the Tosei Group Ethics Code)

### 4. Thorough compliance with laws and regulations and fair dealings

We will understand both domestic and international laws and regulations and will never engage in any conduct that violates such legislation, or in any fraudulent conduct. We will also engage in fair and free competition and appropriate transactions, and will avoid becoming involved in bribery or other similar giving or receiving of unfair advantage in any way.

The Tosei Group Risk Compliance Guidebook clearly outlines our commitment to fair business practices and compliance with laws and regulations from a global perspective. In addition to compliance with the Anti-Monopoly Act, the Subcontract Act, the Building Lots and Buildings Transaction Business Act, the Financial Instruments and Exchange Act, and other laws, the guidebook specifically outlines actions that impede fair, transparent, and free competition, and strives to foster compliance awareness.

## ○ Response to Anti-Social Forces

The Company always treats any association with anti-social forces as a critical matter and takes countermeasures to refuse any transaction with such. In the event any dispute arises between the Company and anti-social forces, we will stand firmly against them and have formulated a manual for acting against anti-social forces. Further, the Company carries out trainings on action against anti-social forces for all officers and employees of the Group and distributes Tosei Group Risk Compliance Guidebook in order to raise their awareness of the importance of elimination of transactions with anti-social forces. In addition, the Company conducts thorough screening of counterparties prior to the inception of transactions, as well as periodic screening for continued transactions to confirm whether the Company should or should not continue transactions to eliminate any relationship with antisocial forces in our daily operations.



Training for response to anti-social forces

## ○ Prevent Bribery and Corruption

The Group Ethics Code prohibits bribery or other similar giving or receiving of unfair advantage in any way. All types of activities which lead to corruption such as money laundering and illegal political contributions and donations are prohibited, such as entertaining, gift-giving, and the giving and receiving of cash or a cash equivalent to customers or business partners for the purpose of offering undue or improper advantage or enjoying preferential treatment.

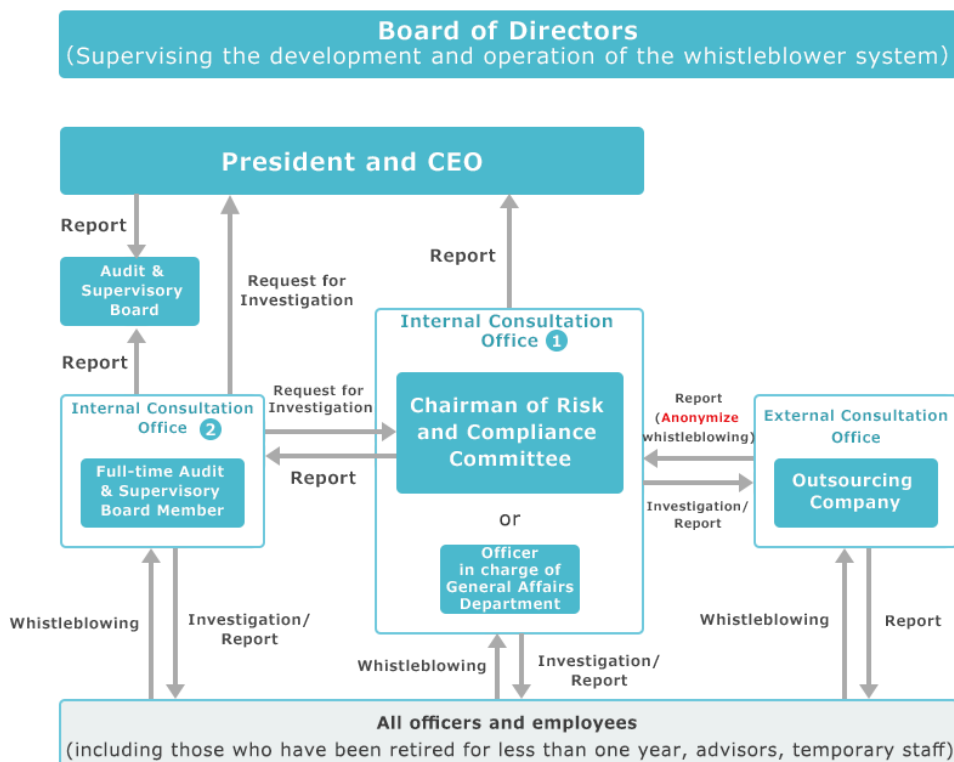
## Anti-Corruption Initiatives

- With regards to all types of activities that lead to corruption, such as bribery and money laundering, examples of illegal activities and specific action to be taken as part of business activities, including procedures for verifying compliance with laws and regulations at the beginning of the transactions and for reporting detected breaches are detailed in the Tosei Group Risk Management and Compliance Guidebook. By distributing this guidebook and through ESG trainings for all employees including officers and contract employees, the Company strives to ensure the awareness of the prohibition of all types of activities that lead to corruption.
- For business affairs judged to involve high potential risks of corruption (specified business affairs/specified transaction in building lots and buildings transaction business, financial instruments business and real estate specified joint enterprise pursuant to the Act on Prevention of Transfer of Criminal Proceeds), the Group has developed a management system for verification at the time of transaction and suspicious transaction reports. For transactions that are considered particularly high-risk, we regularly review risk assessments based on the contents of the Risk Assessment Report on Transfer of Criminal Proceeds published annually by the National Public Safety Commission and our past reports of suspicious transactions, and the general manager approves the execution of transactions after conducting rigorous confirmation at the time of transaction. Further, whilst the Group has little involvement in public projects, its internal regulations prohibit entertaining and gift-giving in relation to public officials in light of the risk of bribery. Additionally, receiving excessive gifts or entertainment from business partners and contractors is prohibited, and any officer or employee found to have engaged in such corrupt practices shall be subject to disciplinary action or other punishment in accordance with internal regulations.
- The Group asks business partners (contractors) with which annual transactions exceed a certain amount to complete a questionnaire to verify compliance with laws and regulations including bribery and corruption, and determines whether or not to continue transactions based on verification results.
- The Risk and Compliance Committee monitors any signs of breaches of laws and regulations or misconduct including anti-corruption, and promptly takes corrective measures and recurrence prevention measures when fact-finding investigations reveal a breach or potential breach. The Board of Directors receives monthly reports from the Risk Compliance Committee and appropriately supervises these implementation and operation of the system.

## Status of Violation of Laws and Regulations related to Corruption

The Group has not been in violation of any laws or regulations or incurred any fines or penalties related to corruption or bribery. Furthermore, the Company does not provide illegal donations or political contribution. When providing support for the activities of political organizations, the Company conducts them appropriately in accordance with the Political Funds Control Act and Public Office Election Act.

## Whistleblowing System (Tosei Hot Line)



## Outline of Whistleblowing System

The Group established the "Tosei Hot Line" as a whistleblowing hot line, which Group officers and employees (including those who have been retired for less than one year, advisors, temporary staff) can use to report any identified breaches of the Ethics Code or identified breaches or potential breaches of laws and regulations including corrupt practices. Whistleblowing reports are treated in confidence. There is also the option of using an external hot line to make reports anonymously. Whistleblowers are protected under the Whistleblower Protection Act and the Risk and Compliance Regulations, to ensure that they do not suffer any detriment as a result of making a whistleblowing report. When investigating the facts, the Group uses external experts, such as legal advisors and certified public accountants, where necessary, and promptly takes corrective measures and recurrence prevention measures in the event of discovery of a breach or potential breach. The Group follows up by verifying whether the corrective measures and recurrence prevention measures worked effectively and by making sure that whistleblowers did not suffer any detriment. The Board of Directors appropriately supervises the maintenance and operation of the whistle-blowing system by receiving regular reports from the Risk and Compliance Committee on the operation of the whistle-blowing system.

In FY2023, the Company distributed a video lecture by the director of the Company as compliance training. In particular, the Company strived to raise awareness on the Company's stance on whistleblower protection and the importance of preventing harassment to officers and employees.

Moreover, separate from the whistleblowing hot line, the Group has established a Harassment and Work-Style Consultation Hotline in the personnel organizations of each Group company for the purpose of preventing harassment and speeding up its detection, and dealing with inquiries about work-style reform and personnel systems.

## Response to Compliance Violations

In case an investigation of the facts reveals a violation or potential violation of laws and regulations, the Company will take disciplinary action against the violator, as well as other appropriate measures, corrective actions, and measures to prevent recurrence, and report the matter to relevant administrative agencies and taking legal action as necessary.

## Data Related to Compliance

	FY2021	FY2022	FY2023
<b>Number of whistleblowing cases</b>	2	4	5
<b>Number of whistleblowing cases which lead to violation of laws/regulations covered by Whistleblower Protection Act</b>	0	0	0
<b>Others</b>	2	4	5
<b>Number of compliance violations related to the Company's business</b>	0	0	0
<b>Number of violations of laws or regulations related to corruption or bribery</b>	0	0	0
<b>Number of employees punished or dismissed by the rules and regulations or codes related to corrupt prevention</b>	0	0	0
<b>Fines or penalties related to corruption or bribery (¥)</b>	0	0	0
<b>Political contribution (¥ thousand)</b>	720	960	680
<b>Material provisions for fines or settlements related to ESG issues likely to arise in the future (¥)</b>	0	0	0

Coverage: Tosei Group as a whole

## Education and Training

Based on Risk Management and Compliance Program drawn up at the beginning of each fiscal year, trainings related to relevant laws and regulations and measures to cultivate awareness of legal issues have been implemented. In addition, compliance and corporate philosophy questionnaire is circulated every fiscal year to all officers and employees of the Group in order to identify issues and consider responses to such issues, and reflect them to each measure for the next fiscal year's Program.

In FY2023, the Group conducted various types of training based on the Risk Management and Compliance Program approved by the Board of Directors. More specifically, the legal advisors offered a training course focusing on cases of violation of laws and regulations deeply relevant to the Group's business. Furthermore, the Company provided Antisocial Forces Response Training aimed at eliminating ties with anti-social forces, Financial Instruments and Exchange Act Training for employees engaged in financial instruments business, and training related to information asset management (including personal information management and prevention of insider trading training) to educate and inculcate rules for handling important information. Also, ESG Training was provided to raise sustainability awareness throughout the Group and strived to promote the understanding of environmental and social issues, as well as ethic codes and compliance in general (including prohibition of all types of activities that lead to corruption). The Company made efforts to promote legitimate and appropriate business activity and to raise awareness of compliance with laws and regulations by distributing video lecture by full-time directors on the Group's philosophy and the whistleblowing system.

To further foster employee's compliance awareness, instructions from the officers during morning meetings, display of compliance slogans in offices, simple videos on the group-wide internal website are provided. Through such activities, the Group also continuously sought to increase the understanding of the Ethics Code and the Whistleblowing Hot Line and to promote understanding of relevant business acts and insider trading rules, prohibited activities that directly lead to breaches such as harassment and bribery to further foster employees' compliance awareness and to penetrate the Group's common rules.



Risk management and compliance portal website

# Disclosure

## Initiatives for Shareholders and Investors

### Timely and Appropriate Disclosure

In addition to information disclosed under the Companies Act, the Financial Instruments and Exchange Act, among other laws and regulations, and rules of stock exchanges, the Tosei Group provides corporate information in a timely and appropriate manner to stakeholders, such as shareholders, investors, and business partners, through IR activities and the website.

### External Evaluation of Disclosure

As a result of the listing of our shares on the Singapore Exchange, we now simultaneously disclose information in English and Chinese. We endeavor to convey how our earning results briefing went to those who were unable to attend by posting the video of our earning results briefing and the corresponding presentation materials on our website and we try to enhance the information we disclose. We also release corporate information for a wide range of stakeholders, including ESG information, and share and shareholder information.



### Holding of Financial Results Presentations and Briefings for Individual Investors

We hold earning results briefings by top management twice a year (in the second quarter and at the end of the fiscal year), mainly for institutional investors and analysts.

We also hold individual meetings with institutional investors and briefings for individual investors to ensure two-way communication, and actively conduct IR activities by visiting overseas institutional investors in Europe and Singapore. Through these efforts, we are striving to gain a better understanding of our company from our stakeholders.



Briefings for individual investors(Online)



# ● External Evaluations

✓ [ESG Assessment](#)

✓ [Health and Safety](#)

✓ [Disclosure and Website](#)

✓ [Environmental Real Estate Certification](#)

✓ [Management Infrastructure](#)

## ESG Assessment

### ○ FTSE Blossom Japan Index Series

We have been selected as a constituent member of the FTSE Blossom Japan Index and the FTSE Blossom Japan Sector Relative Index. Both indices incorporate Japanese companies that demonstrate outstanding environmental, social, and governance (ESG) performance and are used by a wide variety of market participants to create and assess responsible investment funds and other products.



FTSE Blossom Japan Index



FTSE Blossom Japan Sector Relative Index

### ○ MSCI Nihonkabu ESG Select Leaders Index

We have been selected as a constituent of the "MSCI Nihonkabu ESG Select Leaders Index", an index adopted by the Government Pension Investment Fund (GPIF) as a benchmark for ESG investment. The index consists of the top 50% of high ESG evaluation stocks in each industry selected from the MSCI Nihonkabu IMI Index.

### ○ GRESB Real Estate Assessment

This global real estate company benchmarking system, which was established in 2009 by a group of major European pension funds that led the Principles for Responsible Investment (PRI), evaluates the ESG considerations of companies and funds that own and manage real estate. We have participated in the assessment since 2019, and in 2022, we obtained a "2 Star" and "Green Star" rating under the GRESB Ratings.



G R E S B  
★ ★ ☆ ☆ ☆ 2022

## Environmental Real Estate Certification

Please see page 42 for a list of Environmental Real Estate Certifications already obtained.

### ○ BELS (Building-Housing Energy-Efficiency Labeling System)

BELS is a certification system in which a third-party evaluation organization assesses the energy-saving performance of buildings and evaluates energy consumption performance at multiple levels based on guidelines established by the Ministry of Land, Infrastructure, Transport and Tourism. BELS is an abbreviation for Building-housing Energy-efficiency Labeling System. We have acquired certification for ten of our properties, including Awajicho Tosei Building.



## DBJ Green Building Certification

DBJ Green Building Certification is a comprehensive evaluation by DBJ that includes not only the environmental performance of a building, but also consideration of social demands from various stakeholders, such as crime prevention, disaster prevention, convenience, and comfortability. We have acquired certification for four of our properties, including Toranomon Tosei Building, our former headquarters.



## Health and Safety

### Health and Productivity Management Organization

We have been certified as a "Health and Productivity Management Organization 2024 (Large Corporation Division)" following 2023. The "Health and Productivity Management Organization" is a system to honor large corporations, small and medium-sized companies, and other corporations that practice particularly excellent health management, based on initiatives that meet local health issues and health promotion efforts promoted by Nippon Kenko Kaigi. We have established "Tosei Group Health & Productivity Management Policy" and regard the health and safety of employees as an important management issue, and is actively working on measures to maintain and promote health by creating a workplace environment where employees can work with vitality.



## Management Infrastructure

### DX Certification

Based on the DX Certification System established by the Ministry of Economy, Trade and Industry, we obtained certification as a "DX Certified Operator" as of October 1, 2021.

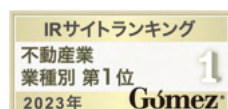


## Disclosure and Website

### IR Site Ranking

In an external evaluation that commends investor information of listed companies, we received a high evaluation in FY2023 for the quality of information and usability of our website. In 2023, the company was again selected as a company of excellence in the Gomez ESG Website Ranking, which specifically evaluates ESG websites.

### 2023 IR / ESG Site Ranking Awards



## GRESB Public Disclosure Assessment

---

In the GRESB disclosure evaluation, which measures the level of ESG information disclosure, we received a "Level A" rating, the highest level in 2022, for our ESG information disclosure efforts.



**【Inquiry】**

Tosei Corporation  
Corporate Management Department

TEL: +81-3-5439-8807

FAX: +81-3-5439-8809

First Ed: Published June 7, 2024  
Second Ed: Published October 7, 2024